

Oneida County Commission on Aging Meeting Minutes
July 15, 2010

Present: Sonny Paszak, Bill Schell, Maxine Meyer, Peter Wolk, Jeanette Pederson, Carol Pederson, Bob Metropulos

Absent/excused: Catherine Parker

Staff: Dianne Jacobson, Julie Plamann

Guests: none

Call to order: Paszak called meeting to order at 12:01 p.m. in Committee Room 2, Oneida County Courthouse, Rhinelander, Wisconsin, noting that the agenda had been properly posted and the media notified.

Approval July 15, 2010 Agenda: Motion Wolk/Metropulos approving agenda. All ayes, motion carried.

Approval June 17, 2010 Minutes: Motion Wolk/C.Pederson approving June 17, 2010 meeting minutes. All ayes, motion carried.

Date/Time and Locations of Future Meetings: Thursday, August 19, 2010 and Thursday September 16, 2010 at 12:00 noon at the Oneida County Courthouse. Some locations may be shifted to rural Dining Sites through fall. Agenda will designate reserved meeting room.

Department on Aging Building Committee Update: The Committee continues to meet twice monthly. Corporation Counsel Desmond is completing the 20-page Relocation Assistance Plan to be submitted to the State of Wisconsin Dept of Commerce. A separate account must be set up for potential claim payments. Claims may be submitted for 3 years after relocation takes place. A grievance policy must also be established. Hopefully the plan will be submitted to the state and approved prior to the August County Board meeting so negotiations for the purchase can take place. Update only, no action taken.

2010 Budget and Contracts: Jacobson reported that the Finance Committee has instructed all departments take a 5% decrease in non-personnel budget items. Jacobson stated that only 1/3 of the Dept on Aging budget is taken from the County tax levy, much of the budget is federal/state funds or income from participants for services received (meals, bus rides, programs, etc...). Jacobson further stated that this 5% reduction should could probably be applied to the county tax levy funding that the Dept on Aging grants to the Lakeland Senior Center. Brief discussion followed regarding revising annual funding agreements with Headwaters, Inc. and the Lakeland Senior Center to better reflect how the funding is being used. Paszak offered to meet with Dean Brandow, Lakeland Senior Center Board Chair to explain the 5% drop in tax levy funding and a potential amendment to the annual agreement to better reflect funding use. The 2011 budget will be ready for committee approval at the August COA meeting.

Family Care and ADRC Committee Update: Jacobson stated that both Florence and Taylor counties will be signing a letter of commitment so that the ADRC likely will be a 5-county program. Still no final decision by the three tribes located within these counties. The Human Service Center has hired David Bast as new director. Jacobson will travel to Medford in Taylor County for the August ADRC planning committee meeting and Florence County for the September meeting.

River Street Storage: The Dept on Aging has agreed to rearrange their side of the River Street storage building to allow for more storage space for the Emergency Management Dept (possibly up to 30-40% of our side). The bus and storage space area change is being done because Building & Grounds committee is now only considering construction of new space for the Sheriff's Department storage requirements.

Tri-County Transit Commission: Oneida, Vilas and Forest counties are working together to investigate the development of a multi-county Transportation Commission. A larger multi-county transit group could qualify to bring in federal transportation funding. The Wisconsin Department of Transportation awarded Oneida County funding to hire a consultant for assistance in reviewing this option for the three counties. The three-county Specialized Transportation Trust Fund would have to contribute the 20% match to get the state funding (anticipated to be under \$1700 per county). If it is determined that the counties should apply for a joint Transit Commission, the application to the state would be due by Oct 15, 2010.

Advisory Council Vacancy: Meyer reported that a council member has resigned and questioned procedure for filling the vacancy. Jacobson asked the COA to give the Dept on Aging authorization to advertise for members when such vacancies occur and then bring the recommended member choices to the committee for final approval. Meyer also asked that an alternate be chosen so that someone would be available without holding a special meeting. The current By-laws for the Advisory Council will be reviewed and amended if need be.

Motion Wolk/Metopulos approving when a Advisory Council vacancy occurs, the opening is to be posted by Department on Aging staff, applicants be reviewed by Advisory Council and staff, new member recommendation and alternate be submitted by the Advisory Council to the Commission on Aging for final approval. All aye, motion passed.

Raffle Policies: Meyer reported that a 50/50 raffle is being planned, likely at the Christmas Party in December. There are no plans yet to hold a Class-A raffle. The Commission on Aging must approve each raffle before they are held. Raffle policy will need further review by Corporation Counsel. Motion Wolk/Schell to forward raffle policies to Corporation Counsel for further review. All ayes, motion passed.

Director's Monthly Report: Report reviewed. Jacobson reported that Sean McAdam has agreed to accept appointment as a citizen member of the Commission on Aging. She further explained the farmer's market voucher distribution schedule and the GWAAR approval for the 2010 Dept on Aging plan.

Monthly Departmental Reports: Reports reviewed. Meyer reported both greeting card and plant sales show a profit for the year. Jacobson explained the new format for the activity and volunteer report that will show monthly totals and cumulative totals for the year.

Motion J.Pederson/Meyer accepting and approving the monthly departmental reports. All ayes, motion passed.

Vouchers and Bills: Jacobson presented bills and personal vouchers for payment.

Motion Metropulos/C.Pederson accepting and approving vouchers and bills as presented. All ayes, motion passed.

Line Item Transfers: None

Out-of-County travel: Jacobson requested approval to travel to Taylor County on August 3 for the next ADRC meeting. Motion C.Pederson/J.Pederson approving Jacobson's out of county travel. All Ayes, motion passed.

Topics for Future Agendas: Normal agenda items, Advisory Board By-laws review, raffle policy and report on the county fair.

Public Comment/Communications: None. Meyer reminded members to attend the county fair and the Senior Center bake sale at the Farmers Market on August 7.

Adjourn: Motion Meyer/Schell adjourning meeting at 1:20 p.m. All ayes, motion carried.

Respectfully submitted,

P. Wolk
COA Secretary