

**FINANCE & INSURANCE COMMITTEE MEETING**  
**Monday, June 28, 2010**

**MEMBERS PRESENT:** Chairman Ted Cushing, Supervisors, John R Young, John Hoffman, David Hintz and Peter Wolk

**OTHERS PRESENT:**

Lynn Grube, ITS Director  
Mary Bartelt, County Clerk  
Nick Scholtes, Highway Department

Margie Sorenson, Finance Director  
Melodie Gauthier, Committee Secretary  
Kevin Boneske, Rhinelander Daily News

**1. CALL TO ORDER**

Chairman Cushing called the meeting to order at 9:00 a.m. in Committee Room #2 of the Oneida County Courthouse. He noted that the meeting notice had been properly posted and mailed in accordance with the Wisconsin Open Meeting Law.

**2. APPROVE AGENDA**

**MOTION: (WOLK/HINTZ) to approve the June 28, 2010 agenda. All "aye" on voice vote, motion carries.**

**3. ACCEPT MINUTES OF JUNE 14, 2010 FINANCE & INSURANCE COMMITTEE MEETING.**

**MOTION: (HINTZ/WOLK) to accept June 14, 2010 minutes and amend the minutes to state "excused- David Hintz" on the meeting minutes. All "aye" on voice vote, motion carries.**

**4. HIGHWAY: GRAVEL PIT CONTRACT – BRIAN DESMOND**

Postponed to July 12, 2010 Finance & Insurance meeting.

**5. AUTHORIZATION TO RECEIVE SALES TAX DATA FROM WI DOR**

Sorenson stated the sales tax data from WI DOR is highly confidential and who ever signs the confidentiality paperwork will be responsible for the data.

**MOTION: (HOFFMAN/WOLK) to deny authorization of the sales tax data from WI DOR. All "aye" on voice vote, motion carries.**

**6. DESIGNATION OF ONEIDA COUNTY PERSONNEL TO RECEIVE SALES TAX DATA FROM WI DOR**

(Not applicable), #5. Authorization to receive sales tax data from WI DOR, was denied.

**7. VOUCHERS, REPORTS AND PURCHASE ORDERS**

**County Clerk**

Bartelt presented bills and vouchers for approval.

**MOTION: (HOFFMAN/WOLK) to approve the County Clerk's bills and vouchers as presented. All "aye" on voice vote, motion carries.**

- Deputy Clerk II- Waive the Vacancy Review Process  
Bartelt requested a waiver of the 6 month vacancy review process for the Deputy Clerk II position.

**MOTION: (WOLK/HOFFMAN) to waive the Deputy Clerk II vacancy review process. All "aye" on voice vote, motion carries.**

- Deputy Clerk I/Election Specialist- 6 month Vacancy Review Process  
Bartelt requested to have the 6 month vacancy review process waived and this full-time position filled as soon as possible.

**MOTION: (WOLK/HOFFMAN) to waive the Deputy Clerk I/Election Specialist 6 month vacancy review process and forward to the LRES committee. All "aye" on voice vote, motion carries.**

Treasurer - none  
Information Technology Services

Grube presented bills and vouchers for approval.

**MOTION: (HOFFMAN/CUSHING) to approve ITS bills and vouchers as presented. All “aye” on voice vote, motion carries.**

- Safety Deposit Box Signatures  
Grube explained the County has backup data in two Safety Deposit boxes in Tomahawk Community Bank. Grube’s signature is the only one on the two safety deposit box signature cards and she is now requesting that the Oneida County Treasurer and the County Board Chairman also have their signature added. Grube will draft a resolution return to the Finance & Insurance Committee for approval and forwarded the resolution to the County Board.

**MOTION: (WOLK/HINTZ) to approve Grube to draft a resolution regarding the safety deposit box signatures and return with the resolution to the Finance and Insurance committee for approval. All “aye” on voice vote, motion carries.**

Finance

Sorenson presented bills and vouchers for approval.

**MOTION: (HOFFMAN/CUSHING) to approve Finance’s bills and vouchers as presented. All “aye” on voice vote, motion carries.**

- May 2010 General Investments  
Sorenson presented the May 2010 General Investment for approval.

**MOTION: (CUSHING/HINTZ) to approve May 2010 General Investments as presented. All “aye” on voice vote, motion carries.**

- 2011 Budget Guidelines  
Sorenson explained the 2011 budget guidelines and will draft a letter per the Finance and Insurance Committee to all department heads and county board members regarding the 2011 budget guidelines to include a five percent reduction in the overall budget excluding payroll costs and return to the committee for signatures.

Chairman Cushing set the Finance & Insurance Budget dates as October 11, 12, 13 and 14, 2010. No other action was taken.

**8. LINE ITEM TRANSFERS**

**MOTION: (CUSHING/HOFFMAN) to approve the Department on Aging, Land & Water Conservation and Emergency Management line item transfers. All “aye” on voice vote, motion carries.**

**9. RESOLUTION FOR LINE ITEM** - None

**10. ITS – TECHNOLOGY PLAN**

Grube explained ITS’ network projects for 2010 and 2010 short term, mid term, and long term project goals.

**11. STRATEGIC PLANNING STATUS REPORT** - None

**12. PUBLIC COMMENT** - None

**13. ITEMS FOR FUTURE AGENDAS**

Item #4 - Highway Gravel Pit Contract – July 12, 2010 Agenda  
Update – Sonic Net

**14. ADJOURNMENT**

**MOTION: (HOFFMAN/CUSHING) to adjourn at 10:30am. All “aye” on voice vote, motion carries.**

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Chairman, Ted Cushing

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Secretary, Melodie Gauthier