

**Ag & Extension Committee  
November 12, 2009  
Minutes**

**Committee members present:** Chair Paul Dean, Denny Thompson, Tom Rudolph, and Wilbur Petroskey. Absent: Romelle Vandervest, excused.

**Others present:** Kari Lazars, Dan Kuzlik, Pat Dineen, Tina Werres, and Kerri Ison.

**Call to order:** Chairman Paul Dean called the meeting to order at 1:30 p.m.

**Approve agenda:** Motion by Rudolph/Petroskey to approve the agenda as mailed. All ayes; motion carried.

**Approve minutes:** Motion by Petroskey/Thompson to approve the minutes of October 13, 2009 as presented. All ayes; motion carried.

**Amend minutes:** The minutes of the September 22, 2009 minutes should be amended to read, "*...Agents 133 Contract for the period July 1, 2009 through June 30, 2010.*" Amendment carried unanimously.

**Dates of future meetings:**

December 8, 2009                      9:30 a.m.      Extension Meeting Room

**OCEDC monthly update:** Jim Kumbera unavailable.

**Monthly budget report:** Motion by Petroskey/Rudolph to approve the monthly budget report for the period ending 10/31/09. All ayes; motion carried.

**Monthly invoices:** Motion by Thompson/Petroskey to approve the November departmental invoices. All ayes; motion carried.

**Monthly invoices for Oneida County Fair:** Motion by Petroskey/Rudolph to approve the November invoices for the Oneida County Fair. All ayes; motion carried.

**Oneida County Fair report:** Tina Werres thanked committee members for their support throughout the entire fair process this past year. She expects a carryover of approximately \$13,000 to the 2010 budget. Early marketing has begun with an ad placement in 2010 WI Arts Board publication to solicit additional vendors. Sponsorship thank you notes will be sent within the next week. Werres reiterated the City has been a great partner and made a major time and monetary commitment to the fair. Discussion followed.

Werres and Dineen discussed recruitment for additional fair committee members with hopes to secure volunteer members from other communities in the county. Revisions

have been made to the operational guidelines and committee members will also be asked to sign a code of conduct. Petroskey requested Werres/Dineen make a presentation to the County Board to help with recruitment in early 2010.

Werres has reviewed old fair records and put an organized filing system in place. She, Dineen and Linda Houghton-Bowen recently attended the Fall District Association of Fairs meeting and plan to attend the annual conference in January. They have also volunteered to host next fall's the district meeting.

**Fair contracts:** Dean received letter from Corporation Counsel regarding the carnival. Werres noted she was made aware of a safety issue with the prospective carnival and contacted Desmond who discouraged the hiring of that particular carnival. She noted their attorney may be contacting Desmond regarding the issue. In the meantime they have another carnival on hold but there may be an issue with the dates.

Dean is concerned that this Committee is bypassed in the approval process for contracts. Ison noted contracts typically originate with Corporation Counsel, are then approved by this Committee and then signed by County Board Chair.

**Approve fair committee members:** None at this time.

**Hodag 50 Lease:** Kuzlik reported Corp Counsel continues to work with Hodag 50 regarding lease negotiation. Desmond has requested a closed session at the December Ag & Extension meeting to discuss contract issues. Petroskey reminded committee members Hodag 50 representatives have been very cooperative and receptive up to this point.

**Family Living Agent update:** Kuzlik reported the position has been posted with preliminary interviews scheduled for 12/10/09. Kuzlik requested two committee members participate in the interview process. Interested committee members should contact Chairman Dean.

**AIS Coordinator position update:** Kuzlik noted 57 applications were submitted for the AIS Coordinator position. He requested LRES forward the top 15-20 applications for screening. Kuzlik would like one member from the Ag & Extension and Land & Water Committees participate in the interview process.

**Guidelines for proxy voting:** Dean received a copy of a letter from Corporation Counsel regarding parliamentary procedures and voting by proxy. Werres noted the issue was discussed at a recent Fair Committee meeting at which time, Desmond informed them proxy voting is not allowed.

**Monthly agent reports:** Reports were included in the committee packets. Lazars noted all counties have seen an increase in food share access--it is almost 10% in

Oneida County. She continues to work with the area food pantries and believes their supplies are keeping pace with demand. Discussion followed.

Kuzlik noted Northwoods Saves is still receiving donations from financial institutions and is steadily seeing clients for counseling sessions. He reminded committee members the program is supported through private funding with the exception of in-kind space and occasional secretarial support.

**Out-of-county travel requests:**

Kuzlik:

11/18-23/09                      Presenting @ NCEA Conference                      Phoenix, AZ\*\*\*

Winkler:

11/10-14/09                      WI Rural Leadership Program                      Hudson, WI\*\*

\*county expense  
\*\*district/state expense  
\*\*\*other expense

Motion by Petroskey/Rudolph to approve the out-of-county travel requests as presented. All ayes; motion carried.

**Public comment/communications:** None.

**Items for next agenda:** Closed session re: Hodag 50 lease, fair report, update on AIS and FLA positions.

**Adjournment:** Motion by Rudolph/Dean to adjourn at 2:37 p.m. Motion unanimously carried.

Submitted by,

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Kerri Ison, Recording Secretary

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Paul Dean, Chair