

FINANCE & INSURANCE COMMITTEE MEETING
Monday, July 13, 2009

MEMBERS PRESENT: Chairman Ted Cushing, Supervisors: John R Young, John Hoffman and Franklin Greb. Andy Smith - excused.

OTHERS PRESENT:

Kris Ostermann, Treasurer
Marge Sorenson, Finance Director
Robert Brusio, County Clerk
John Potters, County Coordinator
Lynn Grube, ITS Director
Nick Scholtes, Highway
Melodie Gauthier, Secretary

Peter Wolk, County Board Supervisor
Kris Ostermann, Treasurer
Jeff Collins, Sonic Net
Janet Baer, Library
Elmer Goetsch, Library
Brian Desmond, Corporation Counsel

1. CALL TO ORDER

Chairman Cushing called the meeting to order at 9:00 a.m. in Committee Room #2 of the Oneida County Courthouse. He noted that the meeting notice had been properly posted and mailed in accordance with the Wisconsin Open Meeting Law.

2. APPROVE AGENDA

MOTION: (Greb/Young) to approve the, May 27, 2009 agenda. All "aye" on voice vote, motion carries.

3. APPROVE MINUTES OF PREVIOUS MEETING (S)

MOTION: (Hoffman/Greb) to accept minutes of June 22, 2009 Finance and Insurance Meeting. All "aye" on voice vote, motion carries.

4. REVIEW OF COUNTY WIDE SURVEY

John Potters presented a copy of the Oneida County Citizen Survey that will be incorporated into the Oneida County web-site. The results of the survey will be used to better serve our citizens and community. Potters would like the Committee to review this draft copy and have ideas and changes back to him by the next committee meeting July 27, 2009.

5. SONIC NET / COUNTY TOWERS

Jeff Collins is requesting approval to locate wireless broadband equipment on 3 County towers, Little Rice, Nokomis and the Law Enforcement tower.

The Committee instructed Corporation Counsel to draw-up a contract between Sonic Net and Oneida County to be reviewed in an upcoming meeting.

MOTION: (Cushing/Greb) to instruct Corporation Counsel to create a contract between Sonic Net and Oneida County regarding County owned towers that Sonic Net may utilize. All "aye" on voice vote, motion carries.

MOTION: (Cushing/Greb) to take items out of order and return to #6 at 9:30 a.m. All "aye" on voice vote, motion carries.

6. PROGRAM REDUCTION/REVENUE GENERATION – LIBRARIES – 9:30 A.M.

Janet Baer and Elmer Goetsch explained there are three items in their budget, 2 of them which are subject to WisStats. The third item, Board expense, has not changes for the last 3 years.

Discussion took place on reimbursements to out-of-county libraries.

7. COLLECTION AGENCY CONTRACT

Brian Desmond explained the H.E. Stark Agency, Inc. contract and stated both he and Wiese Risk Management looked it over and stated it was a good solid contract with little needed changes. This collection agency would be utilized countywide. Desmond is requesting what direction the committee would like to take on this matter.

MOTION: (Greb/Hoffman) move to direct Corporation Counsel to move ahead with the H.E. Stark Agency, Inc. All “aye” on voice vote, motion carries.

8. WAIVE INSURANCE REQUIREMENT WISDOT /SIGN REMOVAL CONTRACT

Nick Scholtes is requesting a waiver of insurance regarding the WisDot/Sign removal Contract to remove illegal signs on private lands. Scholtes states this was forwarded to Corporation Counsel and Wiese Risk Management and both recommended waiving the insurance requirements.

MOTION: (Greb/Hoffman) to approve the Waiver of Insurance requirement for the WisDot/Sign Removal Contract. All “aye” on voice vote, motion carries.

9. MAY HIGHWAY FUND BALANCES

Nick Scholtes presented the May Highway Fund Balances for approval.

MOTION: (Hoffman/ Greb to approve the May 2009 Highway Fund Balances as presented. All “aye” on voice vote, motion carries.

10. VOUCHERS, REPORTS AND PURCHASE ORDERS

County Clerk

Robert Brusio presented bills and vouchers for approval.

MOTION: (Hoffman/Greb) to approve the County Clerk’s bills and vouchers as presented. All “aye” on voice vote, motion carries.

a) RFP Liability Insurance

Robert Brusio presented a RFP for Liability Insurance coverage. He states both Corporation Counsel and Wiese Risk Management reviewed the RFP and do not recommend any changes or additions.

MOTION: (Greb/Hoffman) to approve RFP and mail it out for liability insurance quotes. Greb, Cushing and Hoffman “aye”. Young “nay”, motion carries.

b) "True" Early Voting

Robert Brusio explained "True" early voting. He stated that there will be some early test pilot areas for the April 2010 elections, then will most likely be implemented statewide in the fall of 2010. "True" early voting options are: #1, develop a regional voting office, #2 have true early voting in a municipality at an office and #3, to streamline the absentee voting process we have now. Brusio explained the advantages and disadvantages of "true" early voting. Brusio states the 2010 Election Budget will increase immensely if "True" early voting is implemented.

Treasurer

Kris Ostermann presented bills and vouchers for approval.

MOTION: (Greb/Young) to approve the Treasurer's bills and vouchers as presented. All "aye" on voice vote, motion carries.

June Statement of Cash Account

Kris Ostermann presented the June Statement of Cash Account for approval.

MOTION: (Greb/Hoffman) to approve the June Statement of Cash Account as presented. All "aye" on voice vote, motion carries.

Information Technology Services

Lynn Grube presented bills and vouchers for approval

MOTION: (Hoffman/Young) to approve ITS bills and vouchers as presented. All "aye" on voice vote, motion carries.

Lynn Grube presented the ITS June Account Summary for approval.

MOTION: (Cushing/Greb) to approve ITS June Account Summary as presented. All "aye" on voice vote, motion carries.

Finance

Marge Sorenson presented bills and vouchers for approval.

MOTION: (Greb/Young) to approve Finance's bills and vouchers as presented. All "aye" on voice vote, motion carries.

Marge Sorenson presented blanket purchase orders for approval.

MOTION: (Hoffman/ Greb) to approve Finance's Blanket Purchase Orders as presented. All "aye" on voice vote, motion carries.

a) May 2009 General Investment Summary

Marge Sorenson presented May 2009 General Investment Summary for approval.

MOTION: (Cushing/Young) to accept May 2009 General Investment Summary as presented. All "aye" on voice vote, motion carries.

b) Summary of Program Reduction/Revenue Generation Hearings

Marge Sorenson presented a summary of the Program Reduction/Revenue Generation Hearings to the committee for their review. The Committee will rate the ideas presented by each department on a basis of 1- 5 (1= yes) (5= No) and have them back to the Finance Department by July 22, 2009. Discussion on the summary will then take place at the next Finance and Insurance meeting, July 27, 2009.

c) Actuarial Contract

Marge Sorenson states if the County changes the actuarial study to only include the retiree health and not PTO payouts the savings would be \$4,500 for 2009.

MOTION: (Hoffman/Greb) to change the actuarial study to only include the retiree health and not PTO. All “aye” on voice vote, motion carries.

d) 2010 Budget Letter

Marge Sorenson presented a letter for the committee to sign in regard to the 2010 State budget which will be mailed out to the County Board, Department Heads and County Agencies.

MOTION: (Greb/Cushing) to mail copies of the 2010 State Budget Letter to all Department Heads, County Board Members and County Agencies. All “aye” on voice vote, motion carries.

11. LINE ITEM TRANSFERS

MOTION: (Hoffman/Greb) to approve Line Item Transfers for Emergency Management, Public Health, Social Services and Labor Relations. All “aye” on voice vote, motion carries.

12. RESOLUTION FOR LINE ITEM TRANSFERS - none

13. ITS – TECHNOLOGY PLAN - none

14. STRATEGIC PLANNING STATUS REPORT - none

15. PUBLIC COMMENT -none

16. ITEMS FOR FUTURE AGENDAS

County Survey

Summary of Program Reduction/Revenue Generation Hearings

17. ADJOURNMENT

MOTION: (Hoffman/Cushing) to adjourn at 10:50 a.m. All “aye” on voice vote, motion carries.

Ted Cushing, Chairman

Melodie Gauthier, Secretary