

FINANCE & INSURANCE COMMITTEE MEETING
Monday, February 9, 2009

MEMBERS PRESENT: Chairman Ted Cushing, Supervisors, John R Young, John Hoffman, and Andy Smith. Franklin Greb – Excused.

OTHERS PRESENT:

Bob Brusco, County Clerk	Richard Moore – Lakeland Times
Peter Wolk, County Board Supervisor	Kris Ostermann, Treasurer
Marge Sorenson, Finance Director	John Potters, County Coordinator
Diane Jacobson, Dept. on Aging	Lynn Grube, ITS Director
Ann Cleereman, Human Service	Joe Brauer, Airport
David O'melia, County Board Supervisor	Chris Karling

-1. CALL TO ORDER

Chairman Cushing called the meeting to order at 9:00 a.m. in Committee Room #2 of the Oneida County Courthouse. He noted that the meeting notice had been properly posted and mailed in accordance with the Wisconsin Open Meeting Law.

2. APPROVE AGENDA

MOTION: (Hoffman/Young) to approve the February 9, 2009 agenda. All “aye” on voice vote, motion carries.

3. APPROVE MINUTES OF PREVIOUS MEETING (S)

MOTION: (Young/Hoffman) to accept Minutes of January 26, 2009 Finance & Insurance Committee Meeting. All “aye” on voice vote, motion carries.

4. HUMAN SERVICE CENTER – MONTHLY INCOME AND REVENUE STATEMENT

Ann Cleereman updated the Committee with November 2008 Monthly Income and Revenue Statement. Ms Cleereman stated the Final Income and Revenue Statement would be ready to update the Committee in April 2009.

The Committee accepted the report and took no further action .

5. REVIEW/ENDORSE AIRPORT RESOLUTION

Joe Brauer presented a Resolution for the Airport in regards to Petitioning the Secretary of Transportation for Airport Improvement Aid. Mr. Brauer is requesting the committee approve and endorse this resolution.

Motion: (Young/Hoffman) to approve the Airport Resolution and forward to County Board. All “aye” on voice vote, motion carries.

6. DEPARTMENT ON AGING EQUIPMENT RENTAL AGREEMENT

Diane Jacobson presented a new “Equipment Rental Agreement” for approval. Ms. Jacobson stated that Corporation Counsel and Wiese Risk Management approved this contract and Wiese Risk Management stated no insurance was deemed necessary.

MOTION: (Young/Hoffman) to accept the Department on Aging “Equipment Rental Agreement” as presented. All “aye” on voice vote, motion carries.

7. LRES RECOMMENDATION ON THE HEALTH & WELFARE TRUST FUND – ASSOCIATED BANK

John Young explained that a telephone conference call with Associated Bank suggested the Health and Welfare Trust Fund Account be closed and the money transferred to a new Account that will be used for Health and Welfare expense only.

MOTION: (Hoffman/Young) recommend the Health & Welfare Trust Fund be changed over into a new account used for Health and Welfare expense only. All “aye” on voice vote, motion carries.

8. VOUCHERS, REPORTS AND PURCHASE ORDERS**County Clerk**

Melodie Gauthier presented bills and vouchers for approval.

MOTION: (Hoffman/Cushing) to approve the Clerk’s bills and vouchers. All “aye” on voice vote, motion carries.

Treasurer

Kris Ostermann presented bills and vouchers for approval.

MOTION: (Smith/Cushing) to approve the Treasurer’s bills and vouchers. All “aye” on voice vote, motion carries.

Environmental Assessment of Pending Foreclosures

Kris Ostermann explained to the committee that MSA Professional Services, Inc. agreed to continue the 2008 contract for the Environmental Assessment of pending foreclosure for \$450.00 per parcel.

MOTION: (Hoffman/Smith) to approve MSA Professional Services, Inc. contract extension for 2009 and a charge of \$450.00 per parcel for the Environmental Assessment of pending Foreclosures. All “aye” on voice vote, motion carries.

Information Technology Services

Lynn Grube presented bills and vouchers for approval

MOTION: (Smith/Cushing) to approve ITS bills and vouchers. All “aye” on voice vote, motion carries.

Lynn Grube presented a line item transfer for approval.

MOTION: (Hoffman/Smith) to approve ITS Line Item Transfer. All “aye” on voice vote, motion carries.

Finance

Marge Sorenson presented bills and vouchers for approval.

MOTION: (Hoffman/Cushing) to approve Finance bills and vouchers. All “aye” on voice vote, motion carries.

Departmental Response to Memo Regarding State Aid

Marge Sorenson discussed the response to an e-mail she sent to Department Heads regarding state aid cuts.

The Committee accepted the report and took no further action

Local Government Investment Pool Insurance

Marge Sorenson provided a 2009 internet statement from the Wisconsin State Treasurer, Dawn Marie Sass, stating that the Financial Security Assurance Inc. (FSA) will no longer be insuring money funds. Commercial paper and negotiable certificates of deposit purchased for the Local Government Investment Pool after February 15, 2009 will no longer be insured against credit loss.

Write off Delinquent Personal Property Receivable

Marge Sorenson and Kris Ostermann are requesting to write-off delinquent personal property chargebacks from 1999-2005 in the amount of \$20,338.21. The towns that cannot collect delinquent personal property taxes are allowed to chargeback to the taxing jurisdictions their share of the personal property tax bill. The County taxes represent approximately 20% of a tax bill.

MOTION: (Young/Hoffman) to authorize the write-off from 1999-2005 the amount of \$20,338.21 of delinquent personal property chargebacks. All "aye" on voice vote, motion carries.

State Cash Flow Issues

Marge Sorenson explained an excerpt from the Wheeler Report 2-4-09. She explained the state cash flow for the next six months shows a \$495.2 million negative balance to open the next biennium on July 1.

Ms Sorenson's suggestions:

Notify departments regarding this information and instruct department heads to forward to persons responsible for state aids and fees.

Departments are to notify Finance Department of any changes in payments from the state, announced or unannounced.

Departments are to follow through on expected payments from the state, i.e. make sure the money is received from the state, not just requested from the county.

MOTION: (Smith/Cushing) to have Ms. Sorenson e-mail or handout to the Department Heads a memo with the stated suggestions. All "aye" on voice vote, motion carries.

9. DISCUSS 2009 BUDGET REVIEWS

Marge Sorenson discussed the 2009 Budget and compared it with a memo from Andrew Smith dated January 9, 2003. It was agreed that it is unclear what impact the State deficit will have on Oneida County and the County needs to follow a course of action to prevent the State deficit becoming the County's problem. The proposed course of action for the Finance Committee in the 2003 memo will be updated and rewritten into a new memo and brought back to the committee for approval.

10. LINE ITEM TRANSFERS

MOTION: Hoffman/ Cushing) to approve the 2008 Line Item Transfers for Social Services, Emergency Management-Hazmat, Sheriff's Department, Forestry, Clerk of Courts and Probate. All "aye" on voice vote, motion carries.

MOTION: (Smith/Young) to approve the 2009 Line Item Transfers for Forestry. All "aye" on voice vote, motion carries.

11. RESOLUTION FOR LINE ITEM TRANSFERS - none

12. ITS – TECHNOLOGY PLAN - none

13. STRATEGIC PLANNING STATUS REPORT - none

14. PUBLIC COMMENT - none

15. ITEMS FOR FUTURE AGENDAS

M & I Bank
Update Investment Pool
2009 Budget Revenue

16. ADJOURNMENT

MOTION: (Hoffman/Smith) to adjourn 10:50 a.m. All "aye" on voice vote, motion carries.

Chairman, Ted Cushing

Secretary, Melodie Gauthier