

FINANCE & INSURANCE COMMITTEE MEETING
Monday, November 24, 2008

MEMBERS PRESENT: Chairman Ted Cushing, Supervisors, John R Young, John Hoffman, Franklin Greb and Andrew Smith

OTHERS PRESENT:

Lynn Grube, ITS Director
Nick Scholtes, Highway Department
Melodie Gauthier, Committee Secretary

Kris Ostermann, Treasurer Department
Diane Jacobson, Department on Aging
John Potters, County Coordinator

1. CALL TO ORDER

Chairman Cushing called the meeting to order at 9:00 a.m. in Committee Room #2 of the Oneida County Courthouse. He noted that the meeting notice had been properly posted and mailed in accordance with the Wisconsin Open Meeting Law.

2. APPROVE AGENDA

MOTION: (Frank Greb/John Hoffman) to approve the November 24, 2008 agenda. All "aye" on voice vote, motion carries.

3. APPROVE MINUTES OF PREVIOUS MEETING (S)

MOTION: (John Young/John Hoffman) to Accept Minutes of November 10, 2008 Finance & Insurance Committee Meeting. All "aye" on voice vote, motion carries.

4. WAIVER OF INSURANCE – DEPARTMENT ON AGING

Diane Jacobson is requesting the committee waive the liability insurance for the senior dining sites. Ms Jacobson states Corporation Counsel has drawn up a basic document between Oneida County Commission on Aging and the sites and states that Wiese Risk Management stated the liability insurance could be waived. Further discussion took place on the waving of this liability insurance and the Committee agreed to hold this over to the next meeting, December 8, 2008, and request that Tom Wiensch attend.

MOTION: (John Hoffman/Frank Greb) to hold-over the waiver of insurance from the Department on aging to the next meeting and to put it on the December 8, 2008 agenda. All "aye" on voice vote, motion carries.

5. APPROVAL OF HEARTWOOD FORESTLAND SNOWMOBILE TRAIL AGREEMENT.

Requested to be held for the December 8, 2008 Agenda.

6. OCOBER 2008 HIGHWAY FUND BLANCES

Nick Scholtes present the October 2008 Highway Balance Fund for approval.

MOTION: (John Hoffman/Frank Greb) to approve the Highway Department's October 2008 Highway Balance Fund. All "aye" on voice vote, motion carries.

7. REVIEW/ENDORSE - ORDINANCE AMENDMENT

Committee reviewed and endorsed the ordinance amendment for the transfer of duties (Investment Authority) from the Treasurer to the Auditor/Finance Director.

MOTION: (Frank Greb/John Hoffman) to approve the Ordinance Amendment and forward to the County Board. All "aye" on voice vote, motion carries.

8. VOUCHERS, REPORTS AND PURCHASE ORDERS

County Clerk

Ms Gauthier presented the County Clerk's bills and vouchers for approval.

MOTION: (Andy Smith/Jack Young) to approve the County Clerk's bills and vouchers with the exception of the County Mutual Voucher. All "aye" on voice vote, motion carries.

MOTION: (Jack Young/ Ted Cushing) to approve the County Mutual voucher. "Aye" Greb, Young, Hoffman, Cushing. "Abstain" Smith. Motion carries.

Treasurer

Kris Ostermann presented the Treasurer's bills and vouchers for approval.

MOTION: (Andy Smith/Ted Cushing) to approve the Treasurer's bills and vouchers as presented. All "aye" on voice vote, motion carries.

Chief Deputy – Treasurer's Office

Ms Ostermann states that the LRES committee has approved to fill the Chief Deputy Treasurer position and is requesting that the Finance Committee approve the hiring for this vacancy.

MOTION: (John Hoffman/Frank Greb) to approve the hiring of a Chief Deputy Treasurer effective January 5, 2008. All "aye" on voice vote, motion carries.

Information Technology Services

Lynn Grube presented bills and vouchers for approval.

MOTION: (John Hoffman/ Ted Cushing) to approve ITS bills and vouchers as presented. All "aye" on voice vote, motion carries.

Lyn Grube presented a line Item Transfer for approval.

MOTION: (Andy Smith/Frank Greb) to approve ITS line item transfer as presented. All "aye" on voice vote, motion carries.

2009 Budgetary Items Purchased in 2008

Lynn Grube is requesting the Committee approve the spending of 2009 budget monies in 2008 for the Sheriff's Department software to automate computers in the patrol cars.

MOTION: (Frank Greb/John Young) to approve the Spending of the 2009 monies for the automation of computers in the patrol cars for the Sheriff's Department. All "aye" on voice vote, motion carries.

Finance

9. LINE ITEM TRANSFERS - none

10. RESOLUTION FOR LINE ITEM TRANSFERS - none

11. ITS – TECHNOLOGY PLAN - none

12. STRATEGIC PLANNING STATUS REPORT -none

13. PUBLIC COMMENT - none

14. ITEMS FOR FUTURE AGENDAS

Waiver of Insurance – Department on Aging
Approval of Heartwood Forestland Snowmobile Trail Agreement.

15. ADJOURNMENT

MOTION: (John Hoffman /Frank Greb) to adjourn the meeting at 9:45 a.m. All “aye” on voice vote, motion carries.

Chairman, Ted Cushing

Secretary, Melodie Gauthier