

**FINANCE & INSURANCE COMMITTEE MEETING**  
**Monday, October 27, 2008**

**MEMBERS PRESENT:** Chairman Ted Cushing, Supervisors, John R Young, John Hoffman, Andy Smith and Franklin Greb.

**OTHERS PRESENT:**

Lynn Grube, ITS Director  
Peter Wolk, County Board Supervisor  
Nick Scholtes, Highway Department  
Kirk Reese, Reese Law Offices  
Mike Bloom District Attorney's Office  
Lynn Bartling, Restorative Justice  
Brian Desmond, Corporation Counsel  
Melodie Gauthier, Committee Secretary

Jennie Huber, Treasurer  
Marge Sorenson, Finance Director  
John Potters, County Coordinator  
Tom Rudolph, County Board Supervisor  
John Bilogan, Forestry Director  
Josh Perlberg, Restorative Justice  
Michael Fugle, Corporation Counsel

**1. CALL TO ORDER**

Chairman Cushing called the meeting to order at 9:05 a.m. in Committee Room #2 of the Oneida County Courthouse. He noted that the meeting notice had been properly posted and mailed in accordance with the Wisconsin Open Meeting Law.

**2. APPROVE AGENDA**

**MOTION: (John Young/Andy Smith) to accept the October 27, 2008 Finance and Insurance Committee Agenda. All "aye" on voice vote, motion carries.**

**3. APPROVE MINUTES OF PREVIOUS MEETING (S)**

**MOTION: (John Young/John Hoffman) to Accept Minutes of October 9, and 21, 2008 Finance and Insurance Committee Meetings. All "aye" on voice vote, motion carries.**

**4. OUT OF COUNTY TRAVEL**

Mr. Rudolph requested authorization for out of county travel (October 29, 30 and December 10-12, 2008) which is over the 12 out of county meetings allowed under the Oneida County Code.

**MOTION: (John Hoffman/Andy Smith) to approve the out of County travel for Mr. Rudolph on the above dates. "Aye" Andy Smith, John Hoffman, Ted Cushing and Frank Greb. "Nay" John Young, motion carries.**

**5. HIGHWAY FUND BALANCES**

Nick Scholtes presented September 2009 highway fund balances to the Committee for approval.

**MOTION: (Andy Smith/Ted Cushing) to approve the Highway's September 2009 Fund Balances. All "aye" on voice vote, motion carries.**

**6. PRESENTATION OF RESTORATIVE JUSTICE PROGRAM**

District Attorney Mike Bloom explained the referrals process for the Restorative Justice Program. He states that referrals can come through Social Services, Law Enforcement or the High School.

Lynn Bartling and Josh Perlberg updated the Committee on Restorative Justice Program. Ms Bartling states since the beginning of 2008 to-date they received

72 referrals, 20 of which are referrals from Oneida County. Oneida County referrals are overseen by the District Attorney's Office as the Restorative Justice budget is under the District Attorney's budget. Mr. Bloom states that Ms Bartling sends updates on a monthly basis of all the referrals that have been made to the program.

The \$18,700, Oneida County's budgeted amount, is dispersed quarterly to the Restorative Justice Program. This is a matched amount with Vilas County. Other contributions are \$10,000 from the Mary Jo Bruner Justice Foundation, and smaller grants from the Positive Action Coalition.

The Committee took no action on the program.

### **7. VOLUNTEER WORKER'S COMPENSAION COVERAGE**

Kirk Reese explained he is representing the Oneida County Bike and Walking Trails Council for the Perch Lake Shelter Project. Mr. Reese stated the main part of this project is being completed by a contractor and that other work will be done by volunteers.

Mr. Reese and Mr. Bilgon are requesting that the committee amend the contract and waive the worker's compensation coverage for the volunteers.

Mr Reese has conferred with Brian Desmond and Mr. Desmond felt this could be waived even though Weise Risk Management feels that it is necessary to have it stated in the contract though it is not legally required.

Brian Desmond explained to the Committee if the Oneida County Bike and Walking Trails Council were to give the volunteers any form of remuneration, worker's Compensation would come into play. As this is not the situation, these volunteers would not be considered employees of the County and therefore the worker's compensation insurance could be waived.

**MOTION: (Andy Smith/Ted Cushing) to waive the Worker's Compensation Insurance requirement for this contract only. All "aye" on voice vote, motion carries.**

### **8. VOUCHERS, REPORTS AND PURCHASE ORDERS**

#### **County Clerk**

Ms Gauthier presented the County Clerk's bills and vouchers to the committee for approval.

**MOTION: (John Hoffman/ John Young) to accept the County Clerk's bills and vouchers as presented. All "aye" on voice vote, motion carries.**

#### **Treasurer**

Ms Huber presented the Treasurer's bills and vouchers to the committee for approval.

**MOTION: (Andy Smith/Ted Cushing) to accept the Treasurer's bills and vouchers as presented. All "aye" on voice vote, motion carries.**

a). August and September 2008 balance funds

Ms Huber presented the Treasurer's August and September 2008 Balance Funds to the committee for approval.

**MOTION: (Andy Smith/John Hoffman) to accept the Treasurer's 2008 August and September Balance Fund as presented. All "aye" on voice vote, motion carries.**

b). Treasurer's 2008-2009 Action Plan

Ms Huber presented the Treasurer's 2008 – 2009 Long Range Action Plan to the Committee for approval.

**MOTION: (Andy Smith/John Hoffman to approve the Treasurer's 2008-2009 Action Plan. All "aye" on voice vote, motion carries.**

c). Oneida County Investment Policy

Ms Huber presented a Resolution for the Oneida County Investment Policy to the Committee for approval.

Ms Sorenson title was corrected from Finance Director/Auditor to County Auditor/Finance Director on line 12, 13, & 19.

**MOTION: (Andy Smith/John Hoffman) to amend the Oneida County Investment Policy Resolution on line 12, 13 and 19 from Finance Director/Auditor to County Auditor/Finance Director. All "aye" on voice vote, motion carries.**

**MOTION: (Andy Smith/John Hoffman) to approve the Oneida County Investment Policy Resolution and forward to the County Board. All "aye" on voice vote, motion carries.**

d). Delegating Investment Authority to Finance Director/Auditor

Ms Huber requested the Committee delegate the Investment Authority to the Finance Director/Auditor. Ms Sorenson corrected her title as County Auditor/Finance Director. Ms Huber had the Oneida County Investment Policy Resolution corrected by Corporation Counsel and returned to the Committee for approval.

**MOTION: (Andy Smith/John Hoffman) to approve the delegation of Authority provided the changes are made from Auditor/Finance Director to County Auditor/ Finance Director. All "aye" on voice vote, motion carries.**

e). Resolution to Cancel Stale-date Checks

Ms Huber presented to the Committee for their approval a Resolution to Cancel Stale-date Checks.

**MOTION: (Andy Smith John Hoffman) to approve the Resolution to Cancel Stale-date Checks and forward to the County Board. All "aye" on voice vote, motion carries.**

f). Resolution Designating Public Depositories

Ms Huber presented to the Committee for their approval a Resolution Designating Public Depositories.

**MOTION: (Andy Smith/John Hoffman) to approve the Resolution Designating Public Depositories and forward to the County Board. All “aye” on voice vote, motion carries.**

**Information Technology Services**

Ms Grube presented ITS bills and vouchers to the committee for approval

**MOTION: (Andy Smith/Ted Cushing) to accept ITS bills and vouchers as presented. All “aye” on voice vote, motion carries**

International Trade, Business and Economic Development Council (ITBEC) web site.

Ms Grube explained that Oneida County is a member of the International Trade, Business and Economic Development Council. (ITBEC). The ITBEC web-site contains information from the counties that are members of their site.

The director of ITBEC is asking for content for their web-site from Oneida County. Ms Grube is requesting the committee approval to submit information for their site.

**MOTION: (Ted Cushing/Andy Smith) to approve Ms Grube to submit information to the International Trade and Economic Development Council. All “aye” on voice vote, motion carries.**

**Finance**

Ms Sorenson presented Finance’s bills and vouchers to the Committee for approval.

**MOTION: (Ted Cushing/John Young) to accept Finance’s bills and vouchers as presented. All “aye” on voice vote, motion carries**

**9. LINE ITEM TRANSFERS**

**MOTION: (Andy Smith/Ted Cushing) to approve line item transfers for the Sheriff’s Department, Department on Aging, and Emergency Management.**

**10. RESOLUTION FOR LINE ITEM TRANSFERS**

**MOTION: (Andy Smith/John Young) to accept the Resolution for Line Item Transfer and forward to the County Board. All “aye” on voice vote, motion carries.**

**MOTION: (Andy Smith/Ted Cushing) move to designate John Young as acting chairman of the Finance Committee for the rest of the meeting. All “aye” on voice vote, motion carries.**

Chairman Ted Cushing – excused

**11. ITS – TECHNOLOGY PLAN**

**12. STRATEGIC PLANNING STATUS REPORT**

**13. PUBLIC COMMENT**

**14. ITEMS FOR FUTURE AGENDAS**

M & I Update

**15. ADJOURNMENT**

**MOTION: (John Young/Andy Smith) to adjourn the meeting at 11:10 a.m. All "aye" on voice vote, motion carries.**

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Chairman, Ted Cushing

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Secretary, Melodie Gauthier