

HEALTH & AGING COMMITTEE MEETING MINUTES
August 11, 2016

COMMITTEE MEMBERS PRESENT: Bob Mott, Carol Pederson, Tom Kelly, Bill Freudenberg, Jackie Cody, Barbara Young, Ann Ovsak, Dr. Amy Slette

COMMITTEE MEMBERS ABSENT/EXCUSED: Ed Hammer, Marge Saari, Nancy Brissee

COMMITTEE MEMBERS ABSENT/UNEXCUSED: None

STAFF PRESENT: Linda Conlon, Tricia Brewer, Dianne Jacobson, Dawn Johnson, Marta Koeling,

OTHERS PRESENT: Jim Altenburg Oneida & Vilas Transit Manager

Call to order Meeting called to order by Chairperson Bob Mott at 9:00 a.m. at the Health & Aging Building, 100 W Keenan Street.

The Chairperson noted this meeting of the Health & Aging Committee had been properly posted in accordance with the Wisconsin Open Meeting Law.

Approval of agenda for today's regular meeting: Motion made by Jackie Cody, seconded by Carol Pederson to approve today's agenda. All ayes, motion carries.

Public comment/communications: None

Environmental Health: Todd distributed an August 2016 Environmental Health update. He explained the roles of the interns this summer. He stated they did a very good job, were very active, asked for more work when needed and learned their job duties quickly.

There was discussion related to private well testing and under which circumstances a private well should be tested. OCHD's water tests are available to test for bacteria, nitrates, and arsenic. Linda stated it is recommended to test private wells annually for bacteria. Specific reasons for private well water testing include:

- The purchase of a new home;
- If the household has any food borne illness may be linked to water;
- Before babies are born in the household; and
- When there is a potential of flooding (i.e., spring, large rainfall amounts).

It was suggested a press release be sent out regarding private water well testing. Todd agreed and will follow up on press release.

Water test fees: Our internal lab tests mainly bacteria samples. When the lab was originally set up, prices were set by comparing other labs' prices, the cost of our supplies and staff time. UW-Stevens Point has a lab which includes a "Homeowner Package," which may be more economical for owner if they the whole package. Marathon County has its own lab in Wausau and there is also the State Lab of Hygiene. OCHD does not advertise heavily for our internal lab. When the public comes in, their options and prices are explained to them.

Communicable Diseases:

| <u>Disease Name</u> | <u>Reported</u> | <u>Confirmed</u> |
|----------------------------------------------------------------|-----------------|------------------|
| Campylobacteriosis (food poisoning) | | |
| Chlamydia | | |
| Cryptosporidiosis (intestinal parasites) | | |
| E-Coli, Shiga Toxin-Producing (STEC) | | |
| Ehrlichiosis/Anaplasmosis Invasive Disease (Tickborne Disease) | | |
| Giardiasis (waterborne parasitic disease) | | |
| Haemophilus Influenzae, Invasive Disease | | |
| Hepatitis B, Unspecified | | |
| Hepatitis C, Chronic | | |
| Lyme Disease | | |
| Lyme Laboratory Report | | |
| Metal Poisoning (Non-Lead) | 1 | 0 |
| Mumps | | |
| Pertussis (Whooping Cough) | | |
| Salmonellosis | | |
| Varicella (Chickenpox) | | |

Health Hazards:

| <u>Hazard Description</u> | <u>New</u> | <u>Existing</u> |
|----------------------------|-----------------|-----------------|
| Air Quality | | |
| Animals | | 1 |
| Asbestos | | |
| Dilapidated Structure | | |
| Hazardous Material | | |
| Housing | | |
| Lead Hazards | | 2 |
| Meth | | 1 |
| Mold | 2 | 1 |
| Noxious Smoke/Fumes | | 1 |
| Occupational Hazard | | |
| Other Environmental Hazard | | |
| Radiation Hazard | | |
| Radon | | |
| Sewage Disposal System | | |
| Sewage | | |
| Solid Waste/Garbage | 1 | 2 |
| Water Quality | | |
| Subtotal | 3 | 8 |
| New Cases Closed | 0 | |
| Total Open Cases | 3 | +8 |
| Grand Total | 11 cases | |

A question was asked regarding testing that could be done on dead birds. Blackbirds, crows and blue jays are tested at the State Lab of Hygiene for West Nile Virus. If found, they should be brought in as soon as possible for testing.

Legislative Update: Some meetings have taken place with legislators and our coalitions. Some are specifically related to our tobacco coalition. OCHD also has a

community symposium set up at Nicolet College on September 30, 2016. Legislators have been invited (with two confirmed attending) and guest speakers will be present. Corie Zelazoski has worked very hard to set up the Symposium.

LTE Requests – There being no new requests except the extra hours for the Registered Dietician, Jackie motioned to approve requested LTE for 2017. Seconded by Carol; all ayes.

Capital Equipment Requests – A discussion followed regarding a carport being built to house the three County vehicles. Linda spoke with LuAnne and LuAnne is looking into it. The risk of vandalism to the vehicles is high. Staff observes bikers and skateboarders in the lot on a daily basis. Linda will continue to investigate.

Maria Otterholt, Health Educator & Meagan Neis, Health Educator – Maria and Meagan introduced themselves and began a presentation regarding the LEAN coalition. LEAN has four committees who have achieved the following:

- Point-of-Decision Prompts: The team has come up with grocery store signage with cooperation from Trig's locations, introducing a produce of the month with recipes. This initiative will end in December.
- They have also begun moving the LEAN point-of-decision initiatives into restaurants. Tula's has the healthy eating display located on a flip-chart on the tables, and a survey for evaluation purposes is included with the bill.
- Worksite Wellness: Maria has arranged summits and has helped open up grant cycles where organizations/business/schools could apply for mini grants Focus points include physical activities, nutrition and mental wellbeing. Some examples of these mini grants include:
 - A breastfeeding policy at Crescent Elementary School to accommodate breastfeeding mothers. They are now provided with a separate room with comfortable seating and shades for the window. This breastfeeding program is now expanding to Rhinelander school district.
 - Vilas County is re-marking a trail system with new signs that include the LEAN logo.
- LEAN has also started an online worksite wellness network on Facebook to help these businesses stay connected on the best practices for worksite wellness.
- Garden Based Nutrition: \$10,000 was granted to schools in 2016 to start

gardening programs. The funds provided seeds, shovels, fencing, and rototillers to make the gardens sustainable. Children and families seem to appreciate the program.

- Safe Routes to School. This program was originally designed for Rhinelander as a Celebrate Walk/Bike to school programs. Kyla set up a 100-mile challenge to try to get all schools to participate
- Farmer's Market – Kyla started a program with YMCA for year-round farmer's market. The Winter Market has run in the past at the YMCA and a mini-grant will allow us to run the winter farmer's market again. The mini-grant helps to subsidize the farmer's fee to set up table at YMCA.
- The LEAN coalition is finalizing a two-year report which is 75 pages long and will be distributed to the community and posted on the LEAN website once complete.
- Next Steps: working with their evaluation team and academic partner to write a "white paper" report detailing their findings of these initiatives in a rural community. Part of \$400,000 grant (Vilas & Oneida County). If grant goes away, we won't have 30 hours /week committed to chronic disease. WI Partnership Program – indicative of how initiatives work differently in rural areas. Will be done by the time the grant is up.

Tom asked if meat promotions in addition to the produce were on the horizon. In addition to chicken and fish, Dr. Slette suggested lean, red meat consumption should be encouraged too

The above projects are part of \$450,000 grant received by Vilas and Oneida Counties. If grant disappears, OCHD won't have 30 hours per week committed to chronic disease. All coalitions are important but Chronic Disease affects 100% of population. The grant money came from the Wisconsin Partnership Program. The original grant came from Population Health Institute. Wisconsin Partnership Program is where money came from.

Jackie suggested that marketing should be done in the cereal aisles in grocery stores. It was brought to everyone's attention that Golden Harvest offers organic, healthy foods and it seems that Trig's is following suit with their organic section of the store. Aldi's also carries all organic fruits and vegetables.

Out of State Travel – Out of state travel has been requested by Liz Whalen to attend a reproductive health conference in Minnesota. The conference is fully-funded by a scholarship. A motion was made by Jackie to approve the travel; Carol seconded the motion, Bill moved to pass the motion, all ayes.

Vouchers, purchase orders and line item transfers – A motion to approve vouchers, purchase orders, and line item transfers was made by Jackie, seconded by Tom. All ayes, motion approved.

Agenda items for next meeting: Update on mold investigation process. Discussion of meeting time change for Board of Health meetings. Review on carport prices.

Public Communications: None.

Media and Outreach from 7/13/16 – 8/8/16: 2 blogs, 31 Facebook posts, 5 Presentations, 1 Board of Health presentation, 2 interviews for a total of 41.

Facebook Reporting:

| | |
|-------------------------------------------------------|-----------------------------------------------------------------------------------|
| Posts | 31 |
| Total Reach | 2,123 |
| Average Reach per Post | 69 |
| Total Engagements (likes, shares, comments) | 117 |
| Average engagement per post | 4 |
| Boosts during timeframe | No |
| Post with largest reach | Promotion of Strengthening Families program on 8/4/16 - - reach of 308 |
| Post with largest engagement (likes, shares comments) | Food Recall: Bar-S Chicken and Pork Hot Dog Products on 7/20/16, engagement of 28 |
| New Page Likes | 4 |

HEALTH & AGING:

Minutes of July 14, 2016 Meeting: Motion made by Tom Kelly, seconded by Carol Pederson to approve minutes of July 14, 2016 meeting. All ayes motion carried.

Date/Time/location of next meeting: Regular meeting scheduled for **September 8th, 2016** at 9:00 a.m. in the Health & Aging Building, 100 W Keenan Street. The Commission on Aging will begin at 9:00 a.m. on the second floor with joint meeting of

Health & Aging to follow. The Board of Health will meet at approximately 10:00 a.m. on the second floor as well. .

Health and Aging issues: None

Aging:

Transit Commission Update: Jim Altenburg (Oneida & Vilas Transit Manager) was present and gave the Transit Commission update. Ridership continues to increase and the hours of operation will be expanding to start at 7:00 a.m. to meet the demand effective September 1st. The two buses the Dept on Aging purchased in July for sublease to the Transit Commission are currently under budget for repairs and graphics.

Altenburg and Jacobson shared that the goal is to have the Commission on Aging sublease all 3 Oneida County vehicles to the Transit Commission. The only two issues to be resolved are if the vehicles can continue to be stored at the county-owned River St garage and whether the Highway Dept would allow the Transit Commission to use their fuel pumps. Dianne Jacobson said subleasing the vehicles to the Transit Commission would be much easier than creating an agreement allowing Transit employees to drive the county vehicles.

If the vehicles were subleased to the Transit Commission (TC), Oneida County LTE bus drivers would transfer employment to the TC. However, Oneida County has two permanent employees (1.5 FTE) with 12 and 14 years earning benefits (including state retirement) the TC cannot currently match. The TC is working on getting into the state retirement system, but could take several months. In the meantime, the TC could contract with Oneida County for these 2 employees to drive for the TC once the vehicle sublease is complete.

Jackie Cody, seconded by Carol Pederson to authorize Bob Mott to sign agreements to sublease the 3 Oneida County vehicles to the Transit Commission and another contract to allow the two Oneida County permanent employees to drive for the Transit Commission with reimbursement from the Transit Commission to the Department on Aging. All ayes motion carried.

Of the three buses Oneida County owns, two of these are over 10 years old and are in for repairs often. Jim Altenburg requested the Department on Aging ask to be included in an upcoming 53.10 grant request (written by Headwaters, Inc) to purchase 2 new buses to replace the 2 older buses. Under the 53.10 grant Oneida County would only have to pay 20% of the total cost of the vehicle (using Trust Funds held for this purpose). The TC is not eligible to apply for this grant.

Motion made by Jackie Cody, seconded by Barbara Young to direct Dianne Jacobson to work with Headwaters to request in the 53.10 grant application for 2 new buses to replace the two buses over 10 years old. All ayes, motion carried.

Personnel:

Bus Driver-reclassification: Dianne Jacobson presented the dilemma caused when the Transit Commission (TC) pay scale for their drivers is higher than the Oneida County LTE pay scale for bus drivers. The TC created their pay scale after reviewing several other Wisconsin Transit Commissions. All transit related

expenses are fully reimbursed by the TC and this would create no additional cost to Oneida County.

Motion made by Jackie Cody, seconded by Bob Mott to forward the request to Labor Relations and Employee Services committee to raise the Oneida County LTE bus driver wages to match the Transit Commission wages. All ayes, motion carried.

ADRC Specialist LTE-Reclassification: Dianne Jacobson gave an update on the ADRC Specialists LTE Reclassification. Jacobson presented a request to the ADRC Executive Committee to request the Oneida County's LTE .64 ADRC Specialists be made a permanent part-time position. The ADRC Executive Board met the next month in closed session and has denied the request. Instead the ADRC Board decided to directly employ a .64 permanent part-time position themselves. The position will be posted and the current .64 LTE Oneida County Employee will have to apply and interview for the position with other candidates. There is no guarantee he will be hired. Discussion only, no action taken.

2017 LTE Requests: Dianne Jacobson presented the 2017 LTE Requests for reoccurring positions. Motion made by Tom Kelly, seconded by Carol Pederson to approve the 2017 LTE requests as presented. All ayes, motion carried.

Efficiency Team Update: Dianne Jacobson was appointed to the Efficiency Team and the committee is currently meeting every Tuesday to get through the information from every county department and outside agencies receiving county tax levy. The Efficiency Team will finish up in September and the final document will go on to County Board and available as a resource during Finance Committee Hearings on the 2017 budget. Discussion only, no action taken.

Lakeland Senior Center Update: Dianne Jacobson gave the Lakeland Senior Center update along with Barbara Young. The new activities person is still working on moving forward with planning new activities for the Lakeland Senior Center. Discussion only, no action taken.

Holy Family Catholic Church Meal Site: Dianne Jacobson reported that as directed at the July 14, 2016 meeting, a \$1,200.00 check was sent to the Holy Family Catholic Church to cover some expenses they have incurred for the past year hosting the Oneida County meal site. Also as directed, Jacobson has contacted Father Aaron of Holy Family Church regarding the question the Commission members had on the estimated monthly expense (cleaning supplies and garbage removal). Discussion only, no action taken.

2017 Budget: Dianne Jacobson reported the 2017 budget will be mailed to the Committee members two weeks in advance of our next meeting to allow ample time to review as required by the Finance Committee. Discussion only, no action taken.

2017-2018 Caterer Contract: Dianne Jacobson reported at next month's meeting Lynn's Catering will submit a formal written request for 2017 meal prices. This will be the second year of a two-year contract and the caterer is allowed to request an increase of not more than 3% for the second year. Discussion only, no action taken.

Vouchers, purchase orders and line item transfers: Jacobson presented the vouchers, purchase orders and line item transfers for approval.

Motions made by Nancy Brisse, seconded by Margie Saari to approve the vouchers, purchase orders as presented. All ayes, motion carried

Line Items: None

Monthly Reports: Staff and program reports: Jacobson presented the monthly reports. Discussion only, no action taken.

Legislative Update: Dianne Jacobson handed out a handout from the Wisconsin Department of Health Services. The handout pertains to the Family Care and IRIS (Include Respect, I Self-Direct) programs. Family Care and IRIS will expand to Adams, Florence, Forest, Oneida, Taylor, and Vilas counties beginning the third quarter of 2017. Family Care and IRIS will be expanded to Dane County during the first quarter of 2018. The transition will eliminate the wait list of more than 500 adults in counties currently served by Medicaid legacy waivers. Discussion only, no action taken.

Agenda items next meeting: Lakeland Senior Center, Transit Commission, Holy Family Catholic Church, Efficiency Team Report 2017 Budget, 2017-2018 Caterer Contract, meeting date and all other usual agenda items.

Public comment/communication: None

Motion made by Jackie, seconded by Tom to adjourn the meeting at 11:19 a.m. Motion carried.

Committee Chairman

Committee Secretary