

<b>LAND RECORDS COMMITTEE MEETING</b> August 9, 2016 Oneida County Courthouse Second Floor – Committee Room 2 Rhinelander, Wisconsin 54501		
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Committee Members	Lisa Zunker	Sonny Paszak
Mike Timmons	Greg Pence	Greg Oettinger

**Call to Order and Chair’s announcements.**

Chairman Paszak called the meeting to order at 9:31 a.m. in accordance with the Open Meeting Law noting that the meeting notice had been properly posted and the location is handicap accessible. All members present.

**Approve agenda for today’s meeting.**

Motion/Timmons/Oettinger to approve today’s agenda. All ayes.

**Approve minutes of Land Records July 12<sup>th</sup>, 2016 meeting.**

Motion/Zunker/Oettinger to approve minutes for the July 12<sup>th</sup>, 2016 meeting. All ayes.

**Staff members’ attendance at land-related meetings/seminars.**

None to report.

**Monthly bills, line item transfers, purchase orders, budget surveys, budget hearings, reports, plans, non-budgetary item requests.**

Motion/Pence/Zunker to approve monthly bills submitted by the Register of Deeds Office. All ayes.

Motion/Timmons/Pence to approve monthly bills & line item transfers submitted by the Land Information Office. All ayes.

**Land Information & Register of Deeds 2017 budget requests and capital improvement projects.**

Motion Paszak/Zunker to approve the 2017 capital improvement projects for the Land Information. All ayes.

**Oneida County Land Records website.**

Director Romportl and GIS Analyst Hilgendorf reviewed the features and design of the new GIS website. In addition they presented the features of the Parcel Map Viewer and zoning map app, and other features that are smart phone and tablet friendly. Romportl stated that the previous GIS website version will be active through the end of the year. Romportl summarized uses for the updated GIS system by all land related departments, the Sherriff’s department and the public.

Motion/Paszak/Oettinger to send out a press release to the news media, realtors, title companies, and surveyors to promote the new Land Records website. All Ayes.

**10 AM Opening of the August 5<sup>th</sup>, 2016 deadline for bids on tax foreclosed properties and discuss/act/ award bids.**

All properties were advertised in the legal section of the Northwood River News and letters were also sent to the town clerks per statute requirements. In addition, properties were listed in the classified sections of area newspapers, listed on County website and emailed or mailed to people on the county mailing list. All bids were received on time at the County Clerk’s office and were opened by the Committee as shown below.

Parcel #	Bidder	Bid
<b>PE 320</b>	Mark A. Swartz & Jill M. Swartz	\$3,000.00
<b>MI 4884-1</b>	David A. & Diane F. Jobelius Town of Minocqua	\$200.00 Expressed written interest in property.

Motion/Timmons/Pence to accept the bids that were submitted on time along with the letter from the Town of Minocqua. All Ayes.

Motion/Zunker/Timmons to accept and award to the highest bidder, Swartz, for PE 320. All Ayes.

Motion/Zunker/Timmons to award MI 4884-1 to the Town of Minocqua for the cost of recording fee. 2 Ayes, 3 Nays.

Motion/Oettinger/Pence to accept and award to the highest bidder, Jobelius, for MI 4884-1. 4 Ayes, 1 Nay.

There were no bids received for the following parcels that had also been offered in this sale: CA1510, CR 382, PE 111-14, & RH 3468-1.

**Resolution to sell tax foreclosed property to be forwarded to County Board.**

Motion/Timmons/Zunker to approve the consent resolution for the highest bid to Mark A. & Jill M. Swartz for \$3,000.00 for tax parcel PE 320 shown above and to forward the resolution on to the county board. All ayes.

Motion/Timmons/ Zunker to approve the resolution for the highest bid to David A. & Diane F. Jobelius for \$200.00 for tax parcel MI 4884-1 to be forwarded to the County Board as a non-consent agenda item. All ayes.

The Land Records Committee requested Director Romportl contact the Town of Minocqua to make them aware of the current status of MI 4884-1.

**Status update regarding County ownership of tax parcel MI 1785-8 adjacent to Squirrel Lake Rd and Franklin Lake in the Town of Minocqua, Gov't Lot 2, Section 16, T39N R5E.**

Romportl stated that the land owner of the adjacent parcel, MI 1785-1, is deceased and the property is in a Trust. He was able to contact one of the family members regarding the concerns on parcel MI 1785-8. Director Romportl stated he had given the Trust thirty more days to respond to the letter he sent, since there was a delay in finding a contact for the Trust.

**Review of pending tax foreclosure properties.**

Romportl reviewed properties that will be going to tax foreclosure on August 29<sup>th</sup> if the taxes are not paid. He requested input on some properties from the committee so that the input may be shared with the Administration Committee in determining whether the County will take these properties through the tax foreclosure process. The Land Records Committee expressed the most concerns with RH 724, RH 2151, and RH 297.

**Public Comments/Communications.**

There were no comments from public.

**Date of next meeting and possible items for the agenda.**

September 13<sup>th</sup>, 2016 at 9:30 A.M.

**Adjournment.**

Motion/Timmons/Pence to adjourn the meeting at 11:15 A.M. All ayes.

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Sonny Paszak                      Chair Land Records

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Michael J. Romportl                      Staff Chair