

Administration Committee
July 28, 2016
Minutes

Committee members present: Chairman David Hintz, Ted Cushing, Billy Fried and Robb Jensen.
Excused: Bob Mott.

Others present: Brian Desmond (Corporation Counsel), Luann Brunette (Buildings & Grounds), Daleth Mountjoy (Lakeland Times) and Kerri Ison (recording secretary).

Call to order and Chairperson's announcements: Chairman David Hintz called the meeting to order at 10 a.m. in the First Floor Conference Room of the Oneida County Courthouse. The meeting has been properly posted and mailed in accordance with the Wisconsin Open Meeting law and the facility is handicap accessible.

Approve agenda: Motion by Cushing/Fried to approve today's agenda. All ayes; motion carried.

Consider and approve purchase of garage door for Sheriff's Department: Brunette noted the Sheriff's Department garage has two high-speed doors; one to enter and one to exit for maximized efficiency. One door was recently replaced and the other is 15 years old. Brunette planned to put the replacement of the second door in the departmental requests for the 2017 Capital Improvement Plan. However, the door has failed and needs replacement. The vendor who replaced the first door provided a quote which is approximately \$3,000 less than other bids received. The cost of the door is \$23,899 with electrical work being \$1,110 – approximate total \$25,000. Brunette noted the contract is currently under review by Corporation Counsel and requested the funds come from the contingency fund.

Desmond noted Oneida County Code requires any purchase over \$5,000 be approved by the full County Board unless the expense is included or itemized in the approved budget.

Fried voiced concern over the lengthy approval process for these types of failures. Discussion followed.

Discussion was held regarding the Capital Improvement Program process.

Discussion was held regarding the expense being covered by the Sheriff's Department or state prisoner revenue.

Motion by Jensen/Cushing to approve Buildings and Grounds to move forward with the process to replace the Sheriff's Department high-speed garage door at an estimated cost of \$25,000, and move the request forward to the committee of jurisdiction and full County Board. All ayes; motion carried.

Public comment/communication: None.

Items to be included on next agenda: Nothing additional at this time.

Adjournment: Motion by Cushing/Fried to adjourn at 10:12 a.m. All ayes; motion carried.

Respectfully submitted,



Kerri Ison, Recording Secretary



David Hintz, Chair