

LAND RECORDS COMMITTEE MEETING

July 12, 2016

Oneida County Courthouse
Second Floor – Committee Room 2
Rhinelander, Wisconsin 54501

Committee Members	Lisa Zunker	Sonny Paszak
Mike Timmons	Greg Pence	Greg Oettinger

Call to Order and Chair's announcements.

Chairman Paszak called the meeting to order at 9:33 a.m. in accordance with the Open Meeting Law noting that the meeting notice had been properly posted and the location is handicap accessible. All members present except Lisa Zunker and Greg Oettinger with excused absences.

Approve agenda for today's meeting.

Motion/Timmons/Pence to approve today's amended agenda. All ayes.

Approve minutes of Land Records June 14th, 2016 meeting.

Motion/Timmons/Paszak to approve minutes for the June 14, 2016 meeting. All ayes.

Staff members' attendance at land-related meetings/seminars.

Motion/Pence/ Timmons to approve Land Information Director Romportl's attendance at the Wisconsin Corporation Counsel Association meeting as a presenter on Surveying and GIS September 26-27, 2016. All ayes.

Monthly bills, line item transfers, purchase orders, budget surveys, budget hearings, reports, plans, non-budgetary item requests.

Motion/Timmons/Pence to approve monthly bills & line item transfer submitted by the Register of Deeds Office. All ayes.

Motion/Timmons/Paszak to approve monthly bills submitted by the Land Information Office. All ayes.

Land Information & Register of Deeds Program rankings for Admin Committee Efficiency Report

Romportl explained this report is being produced by the Efficiency Team which has been reactivated by the Administration Committee to evaluate and rank programs for informational purposes during the budgeting process. The focus is on ranking the programs. Whether programs are statutory does weigh in on importance. Romportl and Franson both reviewed their reports with the committee.

Motion/Pence/Timmons to accept the Efficiency Team report for the Land Information Office. All ayes.

Motion/Timmons/Pence to accept the Efficiency Team report for the Register of Deeds Office, All ayes.

Department of Revenue letter pertaining to county tax roll database.

The Department of Revenue sent a letter to Oneida County stating the County is not compliant with sending the tax data digitally. Romportl stated Oneida County is in fact compliant with sending the tax data in a .txt format because the DOR has been having problems receiving the data in an .html format. Romportl's concern is that the letter suggests Oneida County is not following through with submission of the data, when in fact the County is. Romportl would like to send a letter to the DOR responding to issues in their letter.

Motion/Paszak/Timmons to have Romportl send a letter to the Department of Revenue in response to their letter to Oneida County. All ayes.

Discuss offering county owned property for sale in NW-NW Section 34, Township 36 North, Range 7 East, Town of Woodboro.

Two individuals have expressed interest in purchase of the property. The County acquired the property by deed and it was not obtained through the tax delinquency process. The State of Wisconsin had at one time expressed interest in the property, but at this time it is not within their acquisition zone. The Forestry Department has stated this would be an ideal location for a logging or heavy equipment operation. Romportl stated the Forestry Department has no interest in retaining the property, therefore Romportl recommends listing the property for sale. Corporation Counsel recommends and County code delineates that an appraisal of the property should be done before it is listed for sale or goes for auction.

Motion/Timmons/Paszak to authorize an appraisal of the property to be brought back to the Committee for status and recommendations. All ayes.

Request by adjoining landowner to purchase excess right-of-way adjacent to East End RD Town of Lynn, Sec 34, T36N, R4E.

The adjoining land owner would like to purchase the right-of-way. Per the Forestry Department someone told them a building at the south end of the property may have used by Native Americans to sell drums. Desmond recommended contacting the local Tribes to make them aware of the request, which Romportl will do before the final sale. The adjoining landowner would need the property for a septic system and they thought the excess right-of-way was already their property.

Motion/Pence/Timmons to sign a resolution and forward to County Board to convey part of excess right-of-way to adjoiners on East End RD Town of Lynn, Sec 34, T36N, R4E.

Request by YMCA to improve/ use trails on County owned land east of Oneida County Law Enforcement Center, E Winnebago St., Rhinelander.

The YMCA of the Northwoods is requesting permission to use an existing trail on Oneida County property for an upcoming bike-a-thon event. The event would require brush removal and mowing along the trail as well as creating a path in one section. Sherriff Hartman has no objection to the use of the property by the YMCA. Romportl stated the Corporation Counsel would put together a use agreement similar to what was proposed for the Nordic Ski Club. The YMCA would be required to provide insurance and sign the agreement.

Motion/Timmons/Paszak to authorize Land Information Director Romportl and Corporation Counsel Desmond to draft a use agreement between the County and the YMCA for use of the property and to bring agreement back to the committee for final review. All ayes.

Oneida County Tourism Council recreational trail mapping project.

Romportl indicated the Tourism Council which Jack Sorenson, Tom Kelly and Ted Cushing are members is requesting assistance from the Land Information Office for purposes of creating a bike trail, and other recreational map data to assist with the development of a website that the Councils Consultant is working on.

Motion/Timmons/Pence to authorize the Land Information Office to assist the Oneida County Tourism Council on trail mapping. All ayes.

Squash Lake Association in Town of Woodboro and Crescent preliminary Lake District information.

The Land Information Office was approached by the Squash Lake Association regarding forming a Lake District. They are in the preliminary stages of the process and statutorily the formation of the District goes through the Land Conservation Committee. Romportl explained that in the past the Land Information Office has been called upon to assist with creating the maps and providing the tax roll for the area for formation of the District. Romportl is requesting the committee allow Land Information to work with the Association, Corporate Counsel, and Land Conservation on the project to complete it in a timely fashion.

Motion/Paszak/Timmons to allow the Land Information Office to work with the Squash Lake Association, and the Townships of Crescent and Woodboro, as well as the other departments to assist providing map/tax data needed for the formation of the Lake District. All ayes.

Register of Deeds Vacancy Position Analysis approval.

Register of Deeds Franson reported he has an employee who is retiring as of July 22nd, which will create a vacancy for a three-quarter time position. Franson reviewed the position analysis for the Deputy I position with the committee. He requested permission to proceed with the LRES committee to get approval to fill the three-quarter position.

Motion/Pence/Timmons to proceed with the LRES Committee to work to fill the deputy position. All ayes.

Public Comments/Communications.

There were no comments from public.

Date of next meeting and possible items for the agenda.

August 9, 2016 at 9:30 A.M.

Adjournment.

Motion/Timmons/Pence to adjourn the meeting at 10:31 A.M. All ayes.

Sonny Paszak

Chair Land Records

Michael J. Romportl

Staff Chair