

**HEALTH & AGING COMMITTEE MEETING MINUTES**  
**April 14, 2016**

**COMMITTEE MEMBERS PRESENT:** Bob Mott, Alan VanRaalte, Bill Freudenberg, Jackie Cody, Marge Saari, Ed Hammer (Aging), Tom Kelly, Nancy Brissee (Aging), Dr. Amy Slette

**COMMITTEE MEMBERS ABSENT/EXCUSED:** Joan Hauer (Aging).

**COMMITTEE MEMBERS ABSENT/UNEXCUSED:** None.

**STAFF PRESENT:** Marta Koelling, Tricia Brewer, Dianne Jacobson, Dawn Johnson, Corie Zelazoski

**OTHERS PRESENT:** Jim Altenburg Transit Manager, Debb Wiess, Julie Deaton & Lynn Felty of Headwaters Inc., Melissa Salaam

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**Health:**

Meeting called to order by Chairperson Bob Mott at 9:00 a.m. at the Health & Aging Building, 100 W Keenan Street.

The Chairperson noted that this meeting of the Health & Aging Committee had been properly posted in accordance with the Wisconsin Open Meeting Law.

Approval of agenda for today's regular meeting: Motion made by Alan Van Raalte, seconded by Tom Kelly to approve today's agenda as presented. All ayes; motion carried.

Public Comment/Communications: None.

Tobacco/E-Cigarette Update: A Tobacco/E-Cigarette presentation was given by Corie Zelazoski, Community Health Specialist and Northwoods Tobacco-Free Coalition (NWTFC) Coordinator. The presentation outlined of the concerns with e-cigs, including that they are not approved by FDA to help smokers quit, they are currently not regulated, they challenge clean indoor air, the emissions are not just water vapor, easy youth access, and e-cig users often continue to smoke traditional cigarettes. Corie is in the process of meeting with the Sheriff's Department to gain support for including e-cigarettes in the county smoke-free ordinance.. Bob Mott requested that Corie come back to let the Board know the Sheriff's Department's decision and provide an update on next steps. Discussion only, no action taken..

Impala: Research on a new county vehicle has been conducted. Two vehicles are currently being considered, 2016 Ford Fusion for approximately \$24,000 and 2016 Chevrolet Impala for approximately \$26,000. OCHD will have potentially three full time interns this summer who will frequently need access to vehicles, the tentative plan is to purchase a 4<sup>th</sup> vehicle this spring and sell the 2007 Impala at the end of the summer. Motion made by Jackie Cody to approve the purchase of another vehicle not to exceed \$29,000; seconded by Marge Saari. All ayes; motion carried.

Monthly Reports/Updates:

- Environmental Health – Summer Interns: The OCHD is in the process of working through contract revisions with Corporation Counsel for two Environmental Health Interns for this summer. The interns will be from the Environmental Health Major programs of UW-Eau Claire and UW-Oshkosh. We have had one EH intern previously, but only for 2 days per week during the summer. The two interns will be considered “full-time” from a program standpoint, working up to 40 hours per week. UW-Oshkosh will be paid by the OCHD at the end of the internship through the OCHD EH program funds, which is estimated to be \$4600. The UW-Eau Claire intern is paid through the National Environmental Health Association (NEHA), including housing. This was made available by OCHD applying for the intern through NEHA. The interns will be assisting mainly with lodging inspections, water sampling and analysis, and temporary event food/campground inspections.
  
- Communicable Disease – Summary given by Marta Koelling:
  - (Reported Cases): 2 Campylobacteriosis, 5 Chlamydia Trachomatis Infection, 1 Cryptosporidiosis, 1 Ehrlichiosis/Anaplasmosis, A., 1 Giardiasis, 5 Influenza-Associated Hospitalization, 2 Lyme Disease, 5 Lyme Laboratory Reports, 2 Mycobacterial Disease (Non-TB), 7 Pertussis (Whooping Cough), 1 Histoplasmosis, 1 Pesticide-related illness, 1 Syphilis Reactor and 1 Varicella (Chickenpox).
  
  - (Confirmed cases) 2 Campylobacteriosis, 5 Chlamydia Trachomatis Infection, 1 Cryptosporidiosis, 1 Ehrlichiosis/Anaplasmosis A., 1 Giardiasis, 3 Influenza-Associated Hospitalization, 1 Lyme Disease, 2 Mycobacterial Disease (Non-TB), and 1 Varicella (Chickenpox).
  
- Health Hazards-Summary given by Marta Koelling

(New Cases) 1 Animal, 1 Mold, 2 Solid Waste/Garbage for total of 4 new cases. 1 new case closed.

(Existing Cases) 1 Animal, 2 Lead Hazards, 1 Meth, 1 Sewage, 2 Solid Waste/Garbage for a total of 7 existing cases and 10 total open cases.

Jackie asked if anything was done about the amount of garbage on the porches in Rhinelander and if we have any idea of the rat population. Bob said he met with the City Attorney and knows of three cases of hoarding and that we have a legal right to enter homes suspected of hoarding. Complaints on locations within city limits are referred to the City Inspection Office and the City Health Officer.

WIC- Marta showed the books that were purchased to be given away to participating WIC children and children who receive vaccinations at OCHD. Six different books were purchased (with only the cost of shipping) including three board books and three activity type books. Books are distributed based on age appropriateness. Dr. Slette mentioned a program: "Reach Out and Read," which she will share more information on as an outreach/display option for waiting rooms.

Zika Virus: Marta presented on the Zika Virus, including the addition of testing on the state level, and a newly developed flow chart shared by state to help determine testing needs. Questions were asked and answered. Discussion only, no action taken.

Elizabethkingia: There are currently 56 confirmed cases of EK in Wisconsin (as of March 23). The case fatality rate in this outbreak may be as high as 30%, and there have been 17 deaths to date. It has not been determined if the causes of death have been EK, the underlying health conditions, or both. The source of the Wisconsin EK outbreak is currently unknown. Discussion only, no action taken.

Annual Report – Working on the finishing touches and will update next meeting

Board of Health Terms: According to one hand-out given, Marge's and Jackie's terms are expiring in June of 2016. Amy expired June 2015 (although she thought she said she would do another 3 years). A discussion then continued among all Board members regarding how many citizens and County Board members should be included. The issue is tabled until the next meeting when we will need an accurate update on the chart.

Community Health Assessment Update: The final report is nearly completed and will be posted for public comment on the OCHD website. Meetings are set up with the coalitions that support the three main focus areas-AODA, Mental Health, and Chronic Disease, to discuss work plans and next steps. This process influences into the Community Health Improvement Plan which we beginning to work on.

Vouchers, Purchase Orders and Line Item Transfers: Motion made by Bob, seconded by Marge to approve line item transfers and purchase orders as presented. All ayes, motion carried.

Agenda items for next meeting: BOH Terms, Community Health Assessment/Community Health Improvement Plan (Healthy People/Healthy Oneida County) update, Legislation, Annual Report, update on the car purchase.

Public comment/Communications: Bob Mott attended a summit in Washington D.C. at which he learned that 1/3 of youth are obese and this will be the first time a generation won't be living as long as their parents because they won't be able to fight chronic disease. He outlined a need to promote healthy living and discussed an app which can be used for family meal planning.

Introduction of Melissa Salaam an RN to BSN intern from UW-GB who is currently working with OCHD. Discussion of outcome of filling vacant PHN position-Kristina Krueger accepted the position and has been on staff for two and a half weeks.

Motion made by Bob Mott, seconded by Jackie Cody to adjourn the meeting at 10:00 a.m. Motion carried.

Minutes of March 10, 2016 meeting: Alan VanRaalte made motion to approve March meeting minutes with minor corrections, Jackie Cody seconded, all ayes; motion carried.

Date/time/location of next meeting and 2016 meeting schedule: Regular meeting scheduled for **May 12, 2016** at 9:00 a.m. in the Health & Aging Building, 100 W Keenan Street. The Commission on Aging will begin at 9:00 a.m. on the second floor with joint meeting of Health & Aging to follow. The Board of Health will meet at approximately 10:00 a.m. on the second floor as well.

Health and Aging Issues: Health & Aging have ongoing IT issues.

### Aging:

Transit Commission Update: Jim Altenberg, Transit Manager, reported he had a very productive meeting today with the Department on Aging bus drivers. Effective May 2, 2015 the Department on Aging buses will be under the Transit Commission operation, including scheduling and dispatching with new software Fleet Maticx. Oneida County remains the current owner of the vehicles and employer for the drivers and bills the Transit Commission monthly for these expenses. The buses will be available to all of the general public as well as continuing to serve the elderly and disabled. The public can call in the same day to get pick-ups. The new bus fees were set at the Transit Commission meeting. The new program will save the riders money with the availability of several options including a unlimited trip monthly pass for only \$35.00. Discussion only, no action taken.

Commission on Aging Vacancy: Mott gave the recommendation of the Nomination Subcommittee to recommend Barbara Young as the new citizen member on the Commission on Aging to fill the vacancy of Joan Hauer (she reached her term limit).

Motion made by Alan VanRaalte, seconded by Brissee to accept the sub-committee recommendation of Barbara Young for the citizen position on the Oneida County Department on Aging Commission and to forward her name to the County Board Chair for formal appointment at the April 19<sup>th</sup> County Board meeting. All ayes, motion carried.

Headwaters Inc s.85.21 2016 funding: Jacobson distributed a document outlining the 85.21 funding and 2016 allocations for Transit Commission. In 2016, Headwaters, Inc. has received 1/12<sup>th</sup> of their usual allocation each month until the Transit Commission is up and running more. Debbie Wiess voiced concern that this reduction would negatively impact their Oneida County clients. Bob Mott made a motion to extend the 85.21 money to Headwaters Inc. on a month by month basis until it can be decided on how to handle the needs of the Headwaters participants, seconded by Kelly. All ayes, motion carried.

Participant Behavior Policy: Jacobson presented the participant behavior policy with edits and approval by Brian Desmond, Oneida County Corporation Council. Motion made by Cody, Margie Saari seconded to accept the Oneida County Department on Aging Participant Behavior Policy as presented. All ayes, motion carried.

Donor Tree Update: Jacobson reported the first leaves have been engraved and are now on the tree. There are brochures next to the donor tree and there has already been some new donations sent in. Discussion only, no action taken.

Lakeland Senior Center: Jacobson discussed the Lakeland Times articles on the Lakeland Retirement Foundation (LRF) survey results and Woodruff Town hall meeting when the LRF President requested renting the Town Hall and desire to have the Meals on Wheels program with them. Jacobson also presented letters written to the Woodruff Town Board by Bob Mott to clarify that Meals on Wheels is only part of the Senior Nutrition Program and that LRF does not manage it. A second letter was from Jacobson to the Woodruff Town Board clarifying comments on whether the Woodruff community building was suitable for the nutrition program. Discussion only, no action taken.

Woodruff Dining Site: Jacobson reported on a visit to Holy Family Catholic Church Woodruff dining site on April 13<sup>th</sup>. Jacobson met with the LeeAnn Niebuhr (liason) and the sentiment was Holy Family is proud to host this program and there is no discussion to end the arrangement. When the Lakeland Senior Center burned down on May 6, 2015 we thought this location would only be temporary. Soon it will be the one year anniversary. Jacobson requested Bob Mott send a letter, on behalf of the Commission on Aging, thanking Holy Family Catholic Church for hosting our Woodruff meal site. Consensus agreed with this request and encouraged Jacobson to have discussion with Holy Family regarding a formal commitment, even if year by year. Our current agreement does not have an end date. Discussion only, no action taken.

Vouchers, purchase orders and line item transfers: Jacobson presented the vouchers, purchase orders and line item transfers for approval. Motions made by Jackie Cody, seconded by Nancy Brissee to approve the vouchers, purchase orders as presented. Motion made by Ed Hammer, seconded by Nancy Brissee to approve the line items as presented. All ayes, motion carried.

Monthly Reports: Staff and program reports: Jacobson presented the monthly reports. Discussion only, no action taken.

Legislative Update: Jacobson gave the legislative update. Handouts were given to committee regarding the State Long-Term Care Redesign Update and Governor Walker signs three dementia bills and the House is one step closer to Older Americans Act Reauthorization.

Agenda items next meeting: Lakeland Senior Center, Transit Commission, s85.21 funding and Headwaters, Advocacy Day, Holy Family Church meal site and cost of meals and all other usual agenda items.

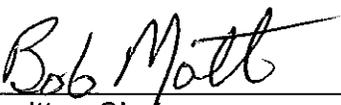
Executive Session: Motion made by Hammer, seconded by Brissee to adjourn into closed session pursuant to section 19.85(1) (c) Wis Stats., to: consider employment, promotion, compensation or performance evaluation data of an Oneida County employee. (Topic: Director's Performance Review). Roll call vote taken with all voting in the affirmative. Motion carried. Discussion held in closed session.

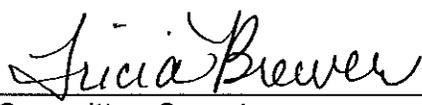
Motion made by Kelly, seconded by Van Raalte to return to open session. Roll call vote taken with all voting in the affirmative. Motion carried.

Motion by Van Raalte, seconded by Kelly to approve Jacobson's goals as presented. Motion to amend by Hammer, seconded by Kelly to approve Jacobson's goals as presented with change in increase in Evidence Based Programs from 50% to 25%. Motion carried.

Public comment/communication: None

Motion made by Kelly, seconded by Hammer to adjourn the meeting at 11:45 a.m. Motion carried.

  
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Committee Chairman

  
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Committee Secretary