

**Administration Committee
March 29, 2016
Minutes**

Committee members present: Chairman David Hintz, Ted Cushing, Robb Jensen, Bob Mott and Sonny Paszak.

Others present: Margie Sorenson (Finance) and Kerri Ison (recording secretary).

Call to order and Chairperson's announcements:

- Chairman David Hintz called the meeting to order at 1:02 p.m. in the First Floor Conference Room, Oneida County Courthouse. The meeting was properly posted and mailed in accordance with the Wisconsin Open Meeting law and the facility is handicap accessible.
- Happy birthday to Supervisor Mott.

Approve agenda: Motion by Cushing/Paszak to approve the agenda. All ayes; motion carried.

Closed session: Motion by Paszak/Mott to enter into closed session pursuant to Wisconsin Statutes, Section 19.85(1)(e), deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. A roll call vote will be taken to return to open session. (Topics: (a) Investment Advisor proposals, (b) approve closed session minutes of 1/11/16 and 3/7/16). Roll call vote: Jensen-aye; Paszak-aye; Hintz-aye; Cushing-aye and Mott-aye. Motion carried. Sorenson and Ison remained.

Motion by Jensen/Mott to return to open session. Roll call vote: Jensen-aye; Paszak-aye, and Mott-aye. Motion carried.

Announcement of any action taken in closed session: Jensen announced that in closed session a motion was seconded and passed to approve the closed session minutes from 1/11/16 and 3/7/16. All ayes; motion carried.

Write-off delinquent personal property old balances: Sorenson provided a list of uncollected personal property taxes dating back to 2006. Significant efforts have been made to collect funds without much success. As recommended by the auditors, Sorenson is requesting that only 2015 balances be left on the books. The balance to write-off is \$17,388.26 and will be posted back to 2015. Motion by Paszak/Mott to approve the write-off of \$17,388.25 for delinquent personal property taxes. All ayes; motion carried.

Line-item transfers: Sorenson presented line item transfers for sundry general government (covering the amount needed to write-off old delinquent person property

taxes). Motion by Jensen/Mott to approve the line item transfers as presented. All ayes; motion carried.

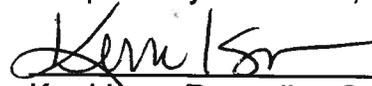
Public comment: None.

Items to be included on next agenda:

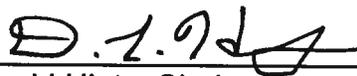
- 4/11/16 – County financing of Human Service Center loan, evaluation of investment proposals.

Adjournment: Motion by Paszak/Mott to adjourn at 4:06 p.m. All ayes; motion carried.

Respectfully submitted,



Kerri Ison, Recording Secretary



David Hintz, Chair