

**MINUTES OF THE ONEIDA COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE MEETING
JANUARY 13, 2016**

MEMBERS PRESENT: Chairperson Brian Gehrig, Freeman Bennett, Rob Deede, Tom Emond, Jason Goeldner, Dan Hess, Jim Jung, Ken Kortenhof and Dawn Robinson, Program Assistant.

MEMBERS NOT PRESENT: Doug Duchac, Walt Gander, Michelle Hartness, Dick Johns, Rob Swearingen and Terry Williams.

ALSO PRESENT: Bryon Benson (TransCanada) and Dan Tannah (WI Public Service).

CALL TO ORDER

Chairperson Gehrig called the meeting of the Local Emergency Planning Committee to order in the Community Room at the Oneida County Law Enforcement Center at 1:00 p.m. Chairperson Gehrig noted the meeting notice had been properly posted and mailed in accordance with the Wisconsin Open Meeting Law.

APPROVE AGENDA/MINUTES OF PREVIOUS MEETING

MOTION: To approve the Agenda and move around on the agenda at the Chairman's discretion (Kortenhof/Hess, PASSED).

MOTION: To approve the January 14, 2015 LEPC Committee Meeting Minutes (Kortenhof/Goeldner, PASSED).

MOTION: To approve the June 17, 2015 LEPC Committee Meeting Minutes (Kortenhof/Bennett, PASSED).

TRANSCANADA PRESENTATION

Benson explained TransCanada has a pipeline line running through the County and is conducting a safety outreach presentation for those county LEPC's that have a pipeline in their County. Presentation was conducted with a packet of the presentation provided, Exhibit #1.

There was discussion regarding grid protection.

The Committee thanked Benson for the presentation.

RESIGNATION/APPOINTMENT OF LEPC COMMITTEE MEMBER(S)

Broadcast media position needs to be filled as Gander retired. Rondello (WXPR) is pursuing a replacement that will also be a representative on the LEPC Committee.

HAZMAT TEAM REPORT

The Emergency Management Director mentioned there are thirty-one members, cited number of trained Technicians, Operations and Support Team members.

The Team had five response calls (Langlade County Tier II Response; assisted Highway Department with a Tier I Response, 1 unknown container Tier I Response; Vilas County Landfill Tiered I Response and the City of Rhinelander/Kemp Street Tiered I Response). The Team scheduled trainings, work night and a business meeting.

HAZMAT MEMBER STATUS

Bates trained to Operations Level. The Emergency Management Director recommended adding Bates to the Team, no concerns.

MOTION: To add Nathan Bates on the HazMat Team as a fulltime member (Goeldner/Hess, PASSED).

Both Peterson and Bradaseric left employment and are no longer on the Team.

Elect Assistant HazMat Chief

The HazMat Chief and the Assistant HazMat Chief positions are elected every two-years. Last year Goeldner was appointed as the HazMat Chief and this year the Assistant HazMat Chief position is up for appointment. The Emergency Management Director indicated Waydick is interested and recommended appointment.

MOTION: To appoint Tom Waydick as the Assistant HazMat Chief (Kortenhof/Hess, PASSED).

ITEMS FOR AND REPORT FROM EMERGENCY MANAGEMENT

HazMat Incident Billing Policy and Procedure

No changes.

MOTION: To approve the HazMat Incident Billing Policy and Procedure as presented (Goeldner/Hess, PASSED).

LEPC Compliance Inspector

No changes.

MOTION: To designate the State of Wisconsin as the LEPC Inspector (Emond/Hess, PASSED).

LEPC Bylaws

The updated date was changed.

MOTION: To approve the Rules of Operation/LEPC Bylaws as presented (Goeldner/Hess, PASSED).

State and County HazMat Team Contracts

The Emergency Management Director indicated the Team is midway through the first year of the second State contract, stated all is going well and identified contracted counties. Informational item, no action needed.

Hazard Mitigation Grant

A DRAFT Plan is completed and will be forwarded onto WI Emergency Management for review/approval. If there are no changes, then the Plan is forwarded onto Federal Emergency Management Agency (FEMA) for review/approval. Once FEMA approves the Plan, the plan is forwarded onto the County Board of Supervisors and to the City of Rhinelander for approval. Informational item, no action needed.

2016 Computer-HazMat Equipment Grant

The Emergency Management Director explained this is an annual grant for HazMat Equipment and reoccurring expenses. The grant should be available in February and suggested a motion to allow him to apply for the grant. Contracted counties apply for the grant and pay Oneida County a contractual amount. Contracted counties were identified.

MOTION: To allow the Emergency Management Director to apply for the 2016 Computer-HazMat Equipment Grant (Emond/Bennett, PASSED).

Wisconsin Association of Hazardous Materials Responders (WAHMR) Conference

Conference is scheduled February 11 and 12, 2016 in Stevens Point. Goeldner will be attending the conference and attending the Coordinators Meeting. Informational item, no action needed.

ITEMS FOR AND REPORT FROM CORPORATION COUNSEL

None.

REVIEW/APPROVAL OF BILLING FOR SPILLS

The Highway Department was billed, payment was received. Vilas County Landfill was billed, payment was received.

MOTION: To approve billing for spills (Emond/Hess, PASSED).

The Emergency Management Director explained the unknown container situation did not generate a bill and the City of Rhinelander/Kemp Street incident did not generate a bill. Assistant Chief Waydick is working on the Kemp Street incident.

Regarding the Langlade County accident, the spiller was billed \$1,750.00, payment has not been received, two notices were mailed and numerous phone calls were made.

There was discussion regarding a motion to have Corporation Counsel Draft a letter to the spiller requesting response/payment. The Chairman indicated no motion was needed because of procedures and the Emergency Management Director can make request to Corporation Counsel. It was clarified Lincoln County requested assistance, not Langlade County. It was suggested payment may be going through the insurance coverage process.

PUBLIC COMMENTS

None.

OTHER ITEMS FOR DISCUSSION ONLY

None.

ITEMS FOR NEXT AGENDA

None.

SET DATE FOR NEXT MEETING

The next meeting was scheduled for June 8, 2016 at 1:00 p.m.

ADJOURN

1:44 p.m. MOTION: To adjourn the meeting (Hess/Kortenhof, PASSED).

Brian Gehrig
Chairperson

Dawn Robinson
Program Assistant