

**MINUTES OF THE ONEIDA COUNTY
PUBLIC SAFETY COMMITTEE MEETING
December 17, 2015**

COMMITTEE MEMBERS PRESENT: Chairperson Mike Timmons, Bob Metropulos, Billy Fried, Mitch Ives

COMMITTEE MEMBERS ABSENT: Scott Holewinski

OTHERS PRESENT: Brenda Behrle, Clerk of Courts, Deb Shawl, Branch II, Kathleen Belliveau, Branch I, Denise Briggs, District Attorney's Office, Brian Desmond, Corp Counsel, Larry Mathein, Medical Examiner, Dan Hess, Sheriff's Office, and Andi Seidel, Committee Secretary.

CALL TO ORDER

Chairman Timmons called the meeting to order at 9:30 a.m. at the Oneida County Courthouse, Committee Room #2, stated the meeting notice had been posted and mailed in accordance with the Wisconsin Open Meeting Law and noted accommodations would be made for handicap accessibility.

APPROVE AGENDA

MOTION: To approve the Agenda (Fried/Metropulos, PASSED).

APPROVE PREVIOUS MEETING MINUTES

MOTION: To approve the November 19, 2015, Public Safety Committee Meeting Minutes (Metropulos/Fried, PASSED).

SCHEDULE COMMITTEE MEETING DATE(S)

The next meeting was scheduled for January 21, 2016.

BILLS, VOUCHERS AND LINE ITEM TRANSFERS FOR PUBLIC SAFETY DEPARTMENTS WITH NO AGENDA ITEMS

MOTION: To approve bills, vouchers, and line item transfers for Public Safety Departments, (Metropulos/Ives, PASSED).

Fried stated the inmate health care costs need to be looked at. Fried asked Chief Deputy Hess what was budgeted for next year. Hess reported \$195,000, but it will be around \$215,000. Hess reported that 2015 was somewhat skewed due to some 2014 bills being paid in 2015. Hess reported the inmate health care is now contracted through Aspirus and that is going great, with much better health care. Hess reported that Finance Clerk Karen Snyder and Mark Neuman saved the agency approximately \$10,000 by finding invoices that were over-billed. Hess reported that the jail was looking at possibly having the inmates pay for their prescriptions. Fried stated that it was wrong that the taxpayers were paying for the inmates' health care.

SHERIFF'S OFFICE

Create Continuing Appropriations Account – Dive Team Donations

Hess reported that the Dive Team account came in around \$13,000 with a budget of \$5,400. The rest of that money was from fundraising the dive team members held and donations from the public. Hess spoke with Margie in Finance and told her it was not fair for the donations from the public to be put back in the general fund. Margie okayed the creation of a Continuing Appropriations Account for Dive Team Donations.

There was discussion on what type of fundraising the Dive Team does and where donations come from. Fried asked who decides how/where to spend the money. Hess reported that Captain Terri Hook is in charge of the Dive Team and decides what to buy. Hess states that he oversees and approves the purchase(s). Timmons noted that this account needs to be audited/monitored so the money is only being used for Dive Team expenses. Fried stated donations should always stay with the group the donations were made to.

MOTION: To approve the creation of a Continuing Appropriations Account for Dive Team Donations as presented (Fried/Timmons, PASSED).

Fried questioned why a Dive Team member was being paid time and a half for dive team calls. Timmons reported that was how it worked. Hess reported that the patrol officer on the dive team gets the same thing. His wages are paid when on a dive team call. Fried asked if everyone else was volunteer or LTE and Hess reported yes.

There was discussion on how the committee would see what the donation money was being spent on, how it would show in the budget, transfers, and how the capital was replenished. Discussion on how the Dive Team is almost 100% self-funded.

BILLS, VOUCHERS AND LINE ITEM TRANSFERS FOR SHERIFF'S OFFICE

MOTION: To approve bills, vouchers, and line item transfers for Sheriff's Office.

Bills, vouchers, and line item transfers for the Sheriff's Office were presented in Agenda Item #5.

CLERK OF CIRCUIT COURTS

Update on Storage Area/Weight Load Issue

Brenda Behrle gave an update on the storage area/weight load issue in the Clerk of Courts Office. One shelving unit has been moved to the basement and there are four additional empty shelves. Heavier shelving units have been swapped out with lighter ones. Behrle reported that most or all of the criminal files from 2005, 2006, 2007, 2008, 2009, and a few from 2010 have been scanned, compared, and destroyed. The LTE will be back 387 hours next year. Behrle is anticipating that most of the criminal files and small claims files stored in the back room will be done next year.

Ives asked if they were about half done. Behrle reported it was probably 1/3 done. Timmons stated that still was a considerable amount. Behrle reported that modernization will take care of the issue as time goes on, as there will be no paper files for 2016 and moving forward. All files will be digital, no paper, e-Filed cases will start trickling in. Behrle is encouraging the judges to use their Dashboards, as all information on a case will be right at their fingertips if they do.

There was discussion on what would happen if the world wide web ever went down, was hit by terrorist attack, etc., how that would affect day-to-day operations.

Fried questioned why the LTE was not coming back until January. Behrle reported that due to space, hours used up, computer usage, etc., this is working well. It's a slower pace, but working well. The clerks are doing some scanning when they have down time. Fried asked if the committee should go to LRES and ask for more time. Behrle stated this was good for now, but would let the committee know if it became an issue.

Discussion was held regarding requests for copies of the scanned documents, how they get those copies, the length of time some cases need to be kept, etc.

Discussion was held regarding any feedback on this project from Buildings and Grounds and the space Clerk of Courts Office will need when the 3rd floor remodel begins.

MOTION: No motion needed. This was just an informational item.

BILLS, VOUCHERS AND LINE ITEM TRANSFERS FOR CLERK OF COURTS OFFICE

MOTION: To approve bills, vouchers and line item transfers for Clerk of Courts Office.

Bills, vouchers, and line item transfers for the Clerk of Courts Office were presented in Agenda Item #5.

PUBLIC COMMENTS

None.

ITEMS FOR FUTURE AGENDA(S)

Fried requested that the health care coverage of inmates at the Oneida County Jail be put on the agenda.

ADJOURN

Time 10:14 a.m. MOTION: To adjourn the meeting (Metropulos/Ives, PASSED).

Mike Timmons, Chairman

Andi Seidel, Committee Secretary

Bob Metropulos, Vice-Chairman