

Health & Aging Committee Meeting Minutes

Commission on Aging

July 21, 2015

COMMITTEE MEMBERS PRESENT: Bob Mott, Bill Freudenberg, Alan Van Raalte, Tom Kelly, Jackie Cody, Marge Saari, Ed Hammer, Nancy Brissee

COMMITTEE MEMBERS ABSENT/EXCUSED : Joan Hauer

STAFF PRESENT: Dianne Jacobson

OTHERS PRESENT: None

Meeting called to order by Chairperson Bob Mott at 9:00 AM at the Oneida County Courthouse, Committee Room 1, 2nd Floor 1 S. Oneida Ave, Rhinelander, WI.

The Chairperson noted that this meeting of the Health & Aging Committee had been properly posted in accordance with the Wisconsin Open Meeting Law.

Approve Today's agenda: Motion made by VanRaalte, seconded by Freudenberg to approve today's agenda with the discretion of the chairperson to move the order of items on the agenda as needed. Unanimously approved. Motion carried.

ADRC Specialist Vacancy Review: Jacobson informed the committee that Jason Kirker, ADRC Specialist has submitted his resignation effective August 3, 2015 citing personal reasons not related to his work. County policy requires a waiting period of 6 months before vacancies can be filled. The committee of jurisdiction can request a waiver of this waiting period and the Labor Relations/Employee Services Committee then determines if a waiver is approved.

Jacobson distributed the completed 4 page Oneida County Vacant Position Analysis form for the ADRC Specialist vacancy. Discussion followed regarding the merits of filling the position as soon as possible. No county tax levy would be saved by keeping the position vacant.

Motion by Freudenberg, seconded by Brissee to request the Labor Relations/Employee Services Committee waive the 6 month waiting period and allow the ADRC Specialist position to be posted as soon as possible. Unanimously approved. Motion carried.

ADRC Specialist LTE: Jacobson informed the committee that it may take as long as two months to fill the ADRC Specialist vacancy. Also, of the 3 FTE ADRC Specialist positions at the Rhinelander office one other FTE employee is currently taking Family Medical Leave. There will be a serious staff shortage after August 3rd. Kirker is willing to work as a .6 FTE LTE ADRC Specialist which would average 3 days per week. Kirker understands that as an LTE he would receive no benefits besides retirement and there is no assurance of long-term employment, especially once the new ADRC Regional Manager is hired. Kirker understands and is willing to be an LTE at his current wage. Motion by Hammer, seconded by Van Raalte to approve hiring Kirker as an LTE ADRC Specialist pending final approval by the Human Resources Director. Unanimously approved. Motion carried.

Public Comment/ Communication: None

Adjourn: Motion by Van Raalte, seconded by Cody to adjourn the meeting at 9:09 a.m.. All ayes; motion carried.

Committee Chairman

Acting Committee Secretary