

**ONEIDA COUNTY SOCIAL SERVICES COMMITTEE**  
**June 23, 2015**

Members present: Mr. Bob Metropulos, Mr. William Freudenberg, Mr. Alan VanRaalte, and Mr. Mitchell Ives

Excused: Ms. Carol Pederson

Staff: Ms. Mary Rideout, Ms. Donna Schultz, Ms. Beth Hoerchler, and Ms. Amy Mayo

**1. Call to Order. Approval of Agenda:**

The regular meeting of the Oneida County Social Services Committee was brought to order at 9:00 a.m. by Mr. Bob Metropulos, Vice-Chairperson. The Vice-Chairperson noted that the meeting had been properly posted and mailed in accordance with the Wisconsin Open Meeting Laws. Motion by Mr. Alan VanRaalte, seconded by Mr. Mitchell Ives to approve the agenda as posted. Motion carried unanimously.

**2. Minutes of Social Services Committee – May 26, 2015:**

Motion by Mr. Alan VanRaalte, seconded by Mr. William Freudenberg to approve the Social Services Committee minutes of May 26. Motion carried unanimously.

**3. Public Comment:**

None.

**4. Vacancy Review and Waiver Request – Child Support Specialist:**

Ms. Mary Rideout described the Child Support Specialist position and funding source for that position. Ms. Amy Mayo answered a few questions and then left the meeting. Ms. Mary Rideout asked that the Committee waive the six-month waiting period for position to be filled. Motion by Mr. William Freudenberg, seconded by Mr. Alan VanRaalte to waive the six-month waiting period to fill the Child Support Specialist position. Motion carried unanimously.

**5. Guardianship Fees - Update:**

Ms. Beth Hoerchler discussed study she performed and the possibility of charging fees for those who could afford it. Ms. Mary Rideout requested to postpone making a policy regarding this issue until we see how Family Care affects Oneida County. Motion by Mr. Alan VanRaalte, seconded by Mr. William Freudenberg to approve postponing any action on guardianship fees until it is determined how Family Care will affect Oneida County. Motion carried unanimously.

**6. Long Range Plan – SWOT Analysis Process:**

Ms. Mary Rideout explained the SWOT (Strengths, Weaknesses, Opportunities, and Threats) process. This process is being used to formulate a strategic long

range plan for the department. Ms. Mary Rideout discussed the data collected at the first SWOT meeting for agency staff and that staff and management will meet again June 30 to discuss the data and try to come up with solutions to identified weaknesses. Ms. Mary Rideout invited Committee members to attend the SWOT process that will be done with our external partners. Mr. William Freudenberg suggested posting as a meeting so all can attend if desired.

**7. Governor's Budget Update:**

Ms. Mary Rideout reviewed proposed cut in funding for ES/Consortium in the 2016 budget. The cut could be ten percent (10%), which equals between \$22,000.00 and \$36,000.00 depending on how funds are distributed. If this cut remains in the budget, we will need to cut costs or use county tax levy to make up for the difference

Ms. Mary Rideout also discussed staff hired with PPACA funds and possible cuts due to less funding.

**8. 2016 Budget Priorities and Schedule:**

Ms. Mary Rideout discussed budget priorities and trying to maintain/lower the tax levy. She will keep tracking Family Care, which will likely not be part of the 2016 budget.

**9. 2015 Financial/Statistical/Flex Time Report:**

The committee reviewed the Financial/Statistical/Flex Time reports. It is projected that the Agency will have a surplus of approximately \$449,000 for the year. Motion by Mr. William Freudenberg, seconded by Mr. Alan VanRaalte to approve the 2015 Financial/Statistical/Flex Time Report. Motion carried unanimously.

Ms. Mary Rideout asked members their opinions on emailing, versus mailing, Committee paperwork. Members asked that the financial report be emailed, giving them more time for review.

**10. Audit of Payments/Line Item Transfers:**

The bills and Line Item Transfers were reviewed by the Committee. Motion made by Mr. Alan VanRaalte, seconded by Mr. Mitchell Ives, to approve the bills and Line Item Transfers as presented. Motion carried unanimously.

**11. Agenda Items for Future Meetings:**

Continue monitoring the budget.

Veterans Services will be joining the next Social Services Committee meeting.

**11. Adjourn:**

There being no further business to be brought before the Committee, it was moved by Mr. Mitchell Ives, seconded by Mr. Alan VanRaalte, to adjourn the meeting at 10:00 a.m. The next meeting of the Social Services Committee will be Tuesday, June 28, 2015 at 9:00 a.m. in First Floor Conference Room on the first floor. Motion carried unanimously.

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Mr. Alan VanRaalte

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Ms. Carol Pederson, Chairperson

Date: June 23, 2015