

**AGING & DISABILITY RESOURCE CENTER OF THE NORTHWOODS
EXECUTIVE/PERSONNEL COMMITTEE
Friday, April 17, 2015 – 2:30 P.M.
100 West Keenan Street, Rhinelander, Wisconsin**

Members Present: Bix, Cushing, Millan, Ritchie, Tuckwell

Members Absent: None

Call Meeting to Order: Chair Millan called the meeting to order at 2:30 P.M. Also present were Pam Parkkila, Regional Manager, Aging & Disability Resource Center of the Northwoods (ADRC-NW); Diane Jacobson, Director, Oneida County Department of Aging; Sue Piazza, Assistant Director, Oneida County Department of Aging; and Mary Rideout, Director, Oneida County Social Services Department.

Approval of the Agenda: Cushing moved to approve the agenda with eight items; Ritchie seconded. All Ayes. Motion Carried.

Approval of the Minutes of the April 10, 2015 Executive/Personnel Committee Meeting: Cushing moved to approve the minutes of the April 10, 2015 Executive/Personnel Committee meeting; Tuckwell seconded. All Ayes. Motion Carried.

Interim Director Planning – The Executive/Personnel Committee will go into Closed Session at approximately 2:35 P.M. Pursuant to Section 19.85 (1) (c), Wisconsin State Statutes for the purpose of conducting the Interim Director Planning. A roll call vote will be taken. Bix – Yes; Cushing – Yes; Millan – Yes; Ritchie – Yes; Tuckwell – Yes. Yes – 5; No – 0. The Committee went into closed session at 2:34 P.M.

The meeting will reconvene in Open Session pursuant to Section 19.83 Wisconsin State Statutes to take any necessary action on the matter discussed in Closed Session. Cushing moved to return to Open Session; Bix seconded. All Ayes. **The meeting returned to Open Session at 2:45 P.M.**

Cushing moved to recommend to the full Board of Directors that it approve Dianne Jacobson as Interim Director of the ADRC-NW at a rate of pay equal to 20% of the current salary for the Regional Manager and to approve Sue Piazza as the Assistant Interim Director of the ADRC-NW at a rate of pay equal to 10% of the current salary for the Regional Manager. Both will be Limited Term Employees of the ADRC-NW and thus not eligible for fringe benefits unless required by law. Ritchie seconded the motion. All Ayes. Motion Carried.

Future Agenda Items: As needed.

Confirm Next Meeting Date, Time & Place: As needed.

Adjournment: With no further business, Bix moved to adjourn; Cushing seconded. All Ayes. The meeting was adjourned at 2:52 P.M.

Handouts: Minutes of the April 10, 2015 Aging & Disability Resource Center of the Northwoods Executive/Personnel Committee meeting; Regional Manager Responsibilities; Estimated Cost of LTE Interim ADRC Regional Manager