

ONEIDA COUNTY PLANNING and DEVELOPMENT COMMITTEE

April 1, 2015

COUNTY BOARD ROOM – 2ND FLOOR

ONEIDA COUNTY COURTHOUSE

RHINELANDER, WI 54501

Members present: Scott Holewinski, Jack Sorensen, Mike Timmons, Billy Fried and Dave Hintz

Members absent: None

Department staff present: Karl Jennrich, Zoning Director and Julie Petraitis, Program Assistant

Other county staff present: None

Guests present: See sign in sheet.

Call to order.

Chairman Scott Holewinski called the meeting to order at 1:00 P.M., in accordance with the Wisconsin Open Meeting Law.

Approve the agenda.

Motion by Jack Sorensen, second by Billy Fried to approve the agenda. With all members present voting “aye” the motion carried.

Public Comment: Bob Martini spoke.

Approve meeting minutes of March 18, 2015. **Motion by Dave Hintz, second by Jack Sorensen to approve the meeting minutes of March 18, 2015 as submitted. With all members present voting “aye” the motion carried.**

Approve NR 115 meeting minutes of February 25, 2015. **Motion by Mike Timmons, second by Billy Fried to approve the February 25, 2015 NR 115 meeting minutes as submitted. With all members present voting “aye” the motion carried.**

Discuss Ordinance Amendment #1-2015, relating to recreational vehicles being used as dwellings.

Mr. Jennrich stated that language was added to reflect that a permit is needed if a recreational vehicle is to be used as a dwelling.

Motion by Billy Fried, second by Jack Sorensen to approve the revisions as submitted and forward to the Oneida County Board of Supervisors. With all members present voting “aye” the motion carried.

Discuss Ordinance Amendment #3-2015, Mobile Tower Siting. Staff will be proposing language for the committee to review.

Mr. Jennrich stated that he made some formatting changes and struck the word 'zoning' in front of the word 'permit' throughout the document.

Motion by Jack Sorensen, second by Dave Hintz to approve the changes as submitted. With all members present voting "aye" the motion carried.

Ordinance Amendment #3-2015, Section 9.54-Mobile Tower Siting. The committee will be reviewing and forwarding the Resolution to the Oneida County Board of Supervisors.

Motion by Mike Timmons, second by Jack Sorensen to approve the Resolution and forward to the Oneida County Board of Supervisors. With all members present voting "aye" the motion carried.

Discuss town concerns as part of the Conditional Use Permit process.

Mr. Jennrich stated that the process for a Conditional Use Permit is as follows:

A CUP is submitted to the Planning and Zoning Office. Staff reviews the CUP. Staff forwards CUP application to the Town in which the CUP is located, for their input. Once the Town submits their input to the County it is scheduled for Public Hearing. At this time the Department does not forward a copy of the final approval / conditions to the town. If there are any changes made between the town meeting and the County meeting the town does not get that information. The Department will now send a copy of the final approval to the town involved. **Informational only, no action was taken.**

Discuss town concerns with Uniform Dwelling Code permit process as part of issuance of the County Zoning permit.

Mr. Timmons stated that the building inspector brought to his attention that within the County Zoning Permit Application there is a place that the owner/contractor need to initial which states: "Be advised that other permits may be required by other agencies such as town permits, State Building Permits for Uniform Dwelling Code requirements, driveway permits, and address application through Oneida Co." He is asking that this be moved to a more visible place on the permit application.

Motion by Mike Timmons, second by Billy Fried to direct staff to move that portion to the top of the permit where it is more visible to the homeowner and contractor. With all members present voting "aye" the motion carried.

Line item transfers, purchase orders, and bills. None

Refunds. None

Future meeting dates: Regular: April 15, May 6 and May 20, 2015. NR 115: April 29 and May 27, 2015.

Public comments. None

Future agenda items. As discussed.

Adjourn.

3:15 p.m. There being no further matters to lawfully come before the Committee, a motion was made by Dave Hintz, second by Mike Timmons to adjourn the meeting. With all members present voting "aye", the motion carried.

Chairman Scott Holewinski

Karl Jennrich
Planning & Zoning Director