

## MEETING OF THE ONEIDA COUNTY PUBLIC WORKS/SOLID WASTE COMMITTEE

**DATE: JANUARY 8, 2015**

**MEMBERS PRESENT: PASZAK, JENSEN, TIMMONS, HOLEWINSKI, CUSHING**

**ALSO IN ATTENDANCE: BENNETT/COMMISSIONER, JOLIN/ HIGHWAY DEPARTMENT, SKIBINSKI/MSA PROFESSIONAL SERVICES**

The following matters were taken up to wit:

1. Paszak called the meeting to order at 8:00 a.m. It was noted the meeting was properly posted and the media notified.
2. **Motion:** Holewinski/Timmons to approve the agenda. All ayes.
3. **Motion:** Cushing/Jensen to approve the minutes of the Public Works/Solids Waste meeting on December 11<sup>th</sup>, 2014. All ayes.
4. **Motion:** Holewinski/Timmons to approve Highway vendor vouchers #647-694 for a total of \$147,703.51 plus personal expense vouchers. All ayes.
5. Discussion was held on the proposed ATV bridge crossing on the Highway 45, state denied this request
6. **Motion:** Cushing/Holewinski to approve the opening of portions of Highway G & Highway Q pending letters from the townships. Paszak suggested a joint meeting be held with the Forestry Department regarding opening Forestry roads to further enhance the ATV trails and provide more utilization of the ATV camp facilities. All ayes.
7. **Motion:** Jensen/ Holewinski to go into closed session pursuant to Section 19.85 (1)(e) Wis. Stats for the purpose of deliberating or negotiating the purchases of public properties, the investing of public funds, or conducting other specified business. Roll call vote taken. All ayes. Committee discussed temporary land easements and land acquisitions.
8. **Motion:** Cushing /Holewinski to go back into open session. Roll call vote taken. All ayes.  
**Motion:** Jensen/Holewinski to approve County Highway J land easement numbers 3,4,5,6,7. All ayes.
9. Discussion was held regarding Highway Department Vacation Policy. Bennett stated that in the past the department did not have a written policy and that employees were instructed to fill out vacation request forms for the upcoming year on December 15<sup>th</sup> and that it went on a first come first serve basis and then by seniority. Recently, concerns have surfaced due to several employees scheduling vacation time one day at a time, or just weekends, which leaves very limited opportunity for other employees to schedule full weeks. Bennett asked the Committee to accept a policy he drafted to put in force in 2016. Holewinski recommended putting the policy in force in 2015. Committee members agreed on the need for a policy noting that a line should be added stating exceptions may be made by the Commissioner or designee. They would like for the Human Resource Director and Corporation Counsel to review. Bennett will bring it back to the next meeting.
10. **Motion:** Jensen/Timmons to approve Solid Waste vendor vouchers for a total of \$28,487.46. All ayes.
11. **Motion:** Holewinski/Cushing to approve 2015 Solid Waste Blanket Purchase Orders. All ayes.

12. Future meeting dates:
  - January 12<sup>th</sup> – 15<sup>th</sup>, 2015 WCHA Winter Conference in Wisconsin Dells, WI
  - January 22<sup>nd</sup>, 2015, 8:00 a.m.
13. Future agenda items:
  - County Highway construction specifications
14. Public Comment
  - Committee suggested adding topic to future agendas for Commissioner/Supervisors discussion of Current Activities
15. **Motion:** Holewinski/Cushing to adjourn 9:20 am. All ayes.

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Committee Chairperson

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Committee Secretary