

Health & Aging Committee Meeting Minutes

September 18, 2014

COMMITTEE MEMBERS PRESENT: Bob Mott, Alan VanRaalte, Tom Kelly, Joan Hauer (Aging), Ed Hammer (Aging), Nancy Brisse (Aging), Marge Saari (Aging)

COMMITTEE MEMBERS ABSENT/EXCUSED :) Jackie Cody, Bill Freudenberg, Dr. Amy Slette

COMMITTEE MEMBERS ABSENT/UNEXCUSED: None

STAFF PRESENT: Dianne Jacobson, Dawn Johnson, Linda Conlon, Carl Meyer, Linda Pipgras, Anne Cirilli

OTHERS PRESENT: Barbara Young

Aging:

Meeting called to order by Chairperson Bob Mott at 9:00 AM at the Health & Aging Building, 100 W Keenan St.

The Chairperson noted that this meeting of the Health & Aging Committee had been properly posted in accordance with the Wisconsin Open Meeting Law.

Motion made by VanRaalte, seconded by Brisse to approve today's agenda as presented. Motion carried.

Public Comment/ Communication: Barbara Young, Rhinelander resident and employed at the Minocqua Public Library

Rhinelander Adult Daycare update: Hauer gave the Rhinelander Adult Daycare Update. *Milestone Senior Living* is opening an Adult Day Care program (that will allow a primary diagnosis of dementia) at their facility in Eagle River in addition to the facility and adult program they currently have here in Rhinelander. There is also a non-profit Adult Day Care program (called Daybreak) in Eagle River that meets only one day per week. Hauer is the President of the Board of the non-profit adult day care two days a week in Minocqua called *Past Time Club*. Hauer said at this time Milestone has no intention of opening an adult day care in their Arbor Vitae location. Jacobson was asked to have a representative from Milestone attend the October Health & Aging meeting.

Discussion only, no action taken.

Transit Commission Update: Jacobson presented the Transit Commission Update. Oneida County Board and Forest County board have approved to move forward with the Transit Commission. Vilas County will be voting on this matter at their meeting later this month. David Lowe, Transit Commission Consultant, has also met with Rhinelander's Shared Ride Taxi, Mole Lake and Vilas County Senior clubs that have vans. Discussion only, no action taken.

Carry-Forward Revenue Accounts Policies: Jacobson presented the Oneida County Department on Aging Carry-Forward Revenue Accounts Policies.

Motion made by Kelly, seconded by Hauer to approve the revised Oneida County Department on Aging Carry-Forward Revenue Accounts Policies as presented.

Motion made by VanRaalte, seconded by Kelly to amend the policy to read, "When no specific program is designated by the donor the Commission on Aging has the authority to determine the best use of the funds keeping in mind the purpose of the gift as designated by the donor." Motion to amend the document carried, the motion to approve the amended policy carried.

Department on Aging, Copier: Jacobson presented the need for a new copier for the Department on Aging. The copier is nine years old and has over 600,000 copies on it with a total of almost \$7,000 in repairs since being purchased. Jacobson has submitted a request to Building & Grounds for a new copier since it is considered a "furniture & equipment" request. Discussion only, no action taken.

Nutrition Program: Jacobson presented the nutrition program update. Discussion only, no action taken.

Legislative Update: Jacobson presented the Advocacy Resources. Discussion only no action taken.

Monthly Reports: Staff and program reports: Jacobson presented the monthly reports. Discussion only, no action taken.

Vouchers, purchase orders: Jacobson presented the vouchers and purchase orders.

Motion made by, Brisse seconded by Saari to approve the monthly vouchers and purchase orders as presented. Motion Carried.

Line Item Transfers: Jacobson presented the line item transfers.

Motion made by VanRaalte, seconded by Brisse to approve the line item transfers as presented. Motion Carried.

Agenda Items for next meeting: Rhinelander Adult Daycare representative invited from Milestone, Transit committee update

Recess: Chairperson Mott moved to recess this meeting to move upstairs to the Health Department for the second half of the meeting.

Motion made by Kelly, seconded by VanRaalte to recess up to the Health Department for the second half of the meeting. Motion carried.

Health & Aging:

Motion made by Kelly, seconded by Saari to reconvene. Motion carried.

Minutes of August 21, 2014 meeting: Motion made by VanRaalte, seconded by Kelly to approve minutes of August 21, 2014 meeting as presented. Motion carried.

Date/time/location of next meeting: Regular meeting scheduled for October 30, 2014 at 9:00 a.m. in the Health & Aging Building, 100 W Keenan Street. Board of Health will begin at 9:00 a.m. on the second floor with joint meeting of Health & Aging to follow. Commission on Aging will meet at approximately 10:00 a.m. on the first floor. All future meetings may have Board of Health going first, pending availability of Dr. Slette.

Health and Aging Issues:

- Roof Runoff Update - Jacobson/ Conlon gave roof runoff update. They have not gotten to the bid process yet and are still working on the design. Today, the dumpsters are being moved to the back of the building.
- Parking Lot Update – Jacobson/ Conlon gave parking lot update. They met with Buildings & Grounds regarding the mud and soft areas in the parking lot. It was felt that by putting crushed rock down and moving the dumpsters to the low lying area, it should improve the parking lot.

Discussion only, no action taken.

Health:

Public comment/ communications: None

Program Update - Reproductive Health Clinic: Anne Cirilli, Health Educator, gave an update on the Reproductive Health Clinic. Dr. Bentley is their new medical advisor. Tracey Snyder just started as Advanced Prescriber Nurse Practitioner. She will work on Tuesdays only.

Discussion only, no action taken.

2015 LTE Request: Conlon presented one 2015 LTE request.

Motion made by VanRaalte, seconded by Saari to approve 2015 LTE request presented. Motion carried.

Monthly Reports:

- Environmental Health – Summary given by Director.
 - Sanitarian Water Lab – The Health Department is implementing a water lab to test water samples. Currently, water samples are sent to Northern Lakes for bacteria and nitrate testing. With the new lab, bacteria testing will be done in house thus saving money. Nitrate testing will still need to be sent out. Currently, supplies are being ordered and policy & procedures are being developed.
- Communicable Disease – Summary given by Director.
 - 1 babesiosis, 8 chlamydia, 1 cryptosporidiosis, 1 ehrlichiosis/ anaplasmosis, 2 lyme disease, 2 pertussis.

- Health Hazards – Summary given by Assistant Director.
 - New health hazards: 1 mold, 1 hoarding, 4 unsubstantiated (landlord/tenant issues)
- Legislative Update – Summary given by Director.
 - Joint Public Affairs Committee meeting today.
 - Conlon is also on a sub-committee that is looking at how they are going to determine what their steps/ guiding points are for the next year with public health issues. Some of the priorities they are looking at are: (1) paying community health specialists or getting reimbursed for their services and (2) educating local health departments to be their own advocates for public health issues.
- Community Outreach/ Media – Summary given by Director.
 - Flu poster was presented and flu campaign was discussed. Flu information has been shared through facebook, press releases and radio.
 - Public health preparedness press releases have gone out on how to be prepared at home in case of an emergency.

Biking Trails Grant: Conlon presented a biking trails grant with request to proceed bringing grant application request to County Board.

Motion made by VanRaalte, seconded by Saari to forward grant application request to County Board. Motion carried.

2015 Budget: Conlon presented the 2015 budget summary.

Motion made by VanRaalte, seconded by Saari to approve 2015 budget as presented. Motion carried.

Vouchers, purchase orders and line item transfers: No line item transfers were presented.

Motion made by VanRaalte, seconded by Saari to approve vouchers and purchase orders as presented. Motion carried.

Agenda items for next meeting: Biking and Trails grant

Public comment/ communications: None

Adjournment: Motion made by Saari, seconded by VanRaalte to adjourn at 11:30 a.m. Motion carried.

Committee Chairman

Committee Secretary