

LAND RECORDS COMMITTEE MEETING June 10, 2014 Oneida County Courthouse Second Floor – Committee Room #2 Rhinelander, Wisconsin 54501		
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Committee Members	Lisa Zunker	Sonny Paszak
Mike Timmons	Jim Intrepidi	Greg Oettinger

Call to Order and Chair’s announcements.

Chairman Intrepidi called the meeting to order at 9:30 a.m. in accordance with the Open Meeting Law noting that the meeting notice had been properly posted and the building and meeting room is handicap accessible. All committee members present except for Oettinger. Also in attendance was County Board Supervisor Alan Van Raalte.

Approve agenda for today’s meeting.

Motion/Paszak/Timmons to approve today’s agenda. All ayes.

Approve minutes of Land Records May 13, 2014 minutes.

Motion/Timmons/Zunker to approve the minutes of the May 13th meeting. All ayes.

Staff members’ attendance at land-related meetings/seminars.

Romportl attended the WLIA conference last week in Wisconsin Dells and it was combined with the Register of Deeds Association. He said it appears that there is going to be some opportunity for Oneida County to benefit from the monies that we send down to the state in terms of return grants. He will continue to stay on top of it as far as ideas that are proposed and formulated. Franson also commented that his conference was very beneficial to him and the presentations very informative.

Copy charges for plats in Register of Deeds.

The current copy charge for all plats in the Register of Deeds office is a flat fee of \$6 no matter how many pages it contains. Some plats do contain 14 pages and he doesn’t feel the existing fee covers all expenses such as employees’ time, paper and ink. Franson presented his findings of other counties’ rates to the committee and asked the committee to consider changing the copy fee schedule for plats in his office. Motion/Paszak/Timmons to change the fee to \$10 for the first page and \$3 for each additional page and for Franson to forward it on to the Administration Committee. All ayes.

Monthly bills, line item transfers, purchase orders, budget surveys, budget hearings, reports, plans, non-budgetary item requests.

Motion/Paszak/Zunker to approve monthly bills and personal expense voucher for Register of Deeds Office. All ayes.

Motion/Paszak/Zunker to approve monthly bills and personal expense voucher for Land Information Office. All ayes.

Update Heal Creek county-owned land in Town of Crescent, Sections 10, 14 & 15 T36N R8E.

The County contracted with Appraisal North, Kyle Zastrow to do an appraisal of the property and he expects the report completed in July. Romportl received permission from an adjoining landowner so the Highway Department can access the east part of the property to dig some holes in order to evaluate the soil. That information will be passed on to Zastrow so that it can be reflected in his appraisal report in July.

Correspondence for DOT Project ID 1174-10-21 regarding parcels 602 & 603, remnant parcels in Minocqua.

Motion/Paszak/Zunker to have Romportl inform the State that the County is not interested in either parcel #602 or #603 as shown on DOT project 1174-10-21 map; those parcels are the county's tax parcel numbers MI 2170-1 and MI 2170-6 that remain after the completion of the highway project. All ayes.

It is anticipated that the committee may go into closed session pursuant to Sec. 19.85(1)(g) of the Wisconsin Statutes for conferring with legal counsel concerning strategy to be adopted by the governmental body with respect to litigation in which it is or is likely to become involved (The Point parcel, NE 120, located in Newbold Sec 15, T37N, R8E.) Roll call vote.

Motion/Paszak/Timmons to go into closed session. Roll call vote taken. All ayes.

Discussion held in closed session with Corporation Counsel Desmond.

A roll call vote will be taken to return to open session and may ratify any matter(s) discussed in closed session.

Motion/Timmons/Paszak to return to open session. Roll call vote taken. All ayes.

Romportl announced that in closed session the committee discussed whether or not to offer NE120 for sale. A motion was made by Timmons/Paszak to offer NE 120 for \$1,000.00 with preference to an adjoining landowner and that Corporation Counsel will assist with developing a disclaimer to ensure the County does not incur any liability in selling the property due to some issues with the description it. All ayes.

It is anticipated that the committee may go into closed session pursuant to Sec. 19.85(1)(e) of the Wisconsin statutes for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. (The Oneida County Health & Aging Facility property). Roll call vote.

Motion/Paszak/Timmons to go into closed session. Roll call vote taken. All ayes.

Discussion held in closed session with Corporation Counsel Desmond.

A roll call vote will be taken to return to open session and may ratify any matter(s) discussed in closed session.

Motion/Paszak/Timmons to return to open session. Roll call vote taken. All ayes.

Romportl announced that in closed session the committee discussed straightening the property lines for Oneida County parcels RH 329-2 & RH 9106-1309.

Resolution pertaining to Oneida County Health & Aging Facility property.

Motion/Paszak/Zunker to approve the proposed resolution authorizing the Land Records Committee to work with the Building & Grounds Committee and move forward with a survey of the property creating lots and the possible negotiations with adjoining landowners for the sale or acquisition of property, and that the survey, review fees and other associated fees be covered by the funds that were transferred in resolution #67-2013. All ayes.

Review tax delinquent properties and other county land for potential sale, setting minimum bid(s), sale date and recommendations on properties.

Romportl submitted the following parcels to be included on the list of properties offered for the next sale and also recommended the bid deadline be changed to August 8th with bid opening on August 12th. Romportl indicated the successful bidder for the Hazelcrest Condominium will not be completing their purchase so it will have to be offered again. Motion/Paszak/Timmons to reset the minimum bid for RH 2586 at \$700, the fair market value as opposed to \$100 that had been set at the last meeting. All ayes.

Motion/Paszak/Timmons to offer HA 1140 thru HA 1147 Hazelcrest Condominium for \$9,900. All ayes.

Request from City of Rhinelander to acquire parcel number RH 1516, near water tower by Morrill Street.

Motion/Paszak/Timmons to authorize Romportl to negotiate with the City to take over ownership of RH 1516, currently owned by the county, provided the city covers all expenses incurred in transferring title such as the deed recording etc. All ayes.

Request for Geographic Information System professional consulting services.

Romportl indicated the server for our GIS is scheduled for an upgrade, the last one having been done about 10 years ago. The County lost our GIS consultant several years ago and since then an employee has been able to keep things running, but it is now necessary to obtain assistance from an outside consultant who would work with Land Information and Information Technology Services staff to upgrade the server and the mapping site. The monies would come from the Land Records Fees budget.

Motion/Paszak/Zunker to authorize Land Information to request Professional Services and negotiate fees with a consultant that is qualified to work with the County for the GIS upgrade. All ayes.

2015 aerial photography project.

Romportl provided the committee with the back ground of the planned 2015 aerial photography project and indicated a regional request for proposal was performed by the Regional Planning Commission and Ayres/Aerometric out of Madison and Sheboygan has been selected to provide the services statewide. (Aerometric is now known as Quantum Spatial, Inc).

Motion/Timmons/Paszak to approve Oneida County's participation in the 2015 Wisconsin Regional Orthophotography project as presented by Ayres/Aerometric with the final contract and cost to be brought back to the Committee later this year. All ayes.

Update on LiDAR elevation project.

The project is in the final stages of the review for the west half and we will be getting the east half by the end of the week. Romportl indicated hiring the third party consultant was very beneficial to us in getting a quality product.

Public Comment/Communications.

None were presented.

Date of next meeting and items for agenda.

Next meeting will be on July 8, 2014 at 9:30 a.m.

Adjourn.

Motion/Paszak/Timmons to adjourn the meeting at 11:00 A.M. All ayes.

Jim Intrepidi

Chair Land Records

Michael J. Romportl,

Staff Chair