

**MINUTES OF THE ONEIDA COUNTY
PUBLIC SAFETY COMMITTEE MEETING
May 15, 2014**

COMMITTEE MEMBERS PRESENT: Chairperson Mike Timmons, Bob Metropulos, Billy Fried, Scott Holewinski and Mitch Ives.

OTHERS PRESENT: Jonathan Anderson (Lakeland Times), Bob Troutman (Fall Harley Ride), Karilyne Roberts (Hodag Country Fest), Gerry VanHarpen (Hodag Country Fest), Skip Brunswick (Three Lakes Heritage Fest), Todd Troskey (Public Health), Jody McKinney (Public Health), Sheriff Hartman, Lloyd Gauthier (Sheriff's Office), Mary Bartelt (County Clerk), Brian Desmond (Corporation Counsel), Larry Mathein (Medical Examiner), Steve Michlig (District Attorney), Amy Franzen (Register in Probate), Kathy Belliveau (Branch I), Deb Shawl (Branch II), Brenda Behrle (Clerk of Circuit Courts) and Dawn Robinson, Committee Secretary.

CALL TO ORDER

Chairman Timmons called the meeting to order at 9:30 a.m. at the Oneida County Courthouse, Committee Room #2, stated the meeting notice had been posted and mailed in accordance with the Wisconsin Open Meeting Law and noted accommodations would be made for handicap accessibility.

APPROVE AGENDA

MOTION: To approve the Agenda (Holewinski/Fried, PASSED).

APPROVE PREVIOUS MEETING MINUTES

MOTION: To approve the April 30, 2014 Public Safety Committee Meeting Minutes (Fried/Ives, PASSED).

SCHEDULE COMMITTEE MEETING DATE(S)

The next meeting was scheduled for June 19, 2014 at 9:30 a.m.

The Committee discussed County Board meetings dates, Public Safety Committee meeting dates and times.

BILLS, VOUCHERS AND LINE ITEM TRANSFERS FOR PUBLIC SAFETY DEPARTMENTS WITH NO AGENDA ITEMS

MOTION: To approve bills, vouchers and line item transfers for Public Safety Departments (Fried/Metropulos, PASSED).

LARGE ASSEMBLY

Hodag 50 (Country Music Festival)

The County Clerk provided Large Assembly Application for Hodag 50, Exhibit #1. Hodag Country Festival Officials, Public Health Sanitarian and Sheriff's Office Lieutenant were present.

This is an annual application that has been updated including maps and a corporation page. All information has been provided.

Last year's concern regarding alcohol donations in the overflow area were discussed and Hodag Officials affirmed festival rules have been changed. The County Clerk's Office has not received any complaints.

Last year the Sheriff's Office received a complaint from a neighbor regarding road access.

The Public Health Sanitarian referred to an After Event Report that was shared with Hodag Officials for improvements and/or recommendations. Sanitarians conduct walk-throughs prior to and during the event. There are no issues at this time.

MOTION: To approve the Hodag 50 (Country Music Festival) Large Assembly Application (Metropulos/Ives, PASSED).

Fall Harley Ride

The County Clerk provided Large Assembly Application for Fall Harley Ride, Exhibit #2. Fall Harley Ride Official, Public Health Sanitarian and Sheriff's Office Lieutenant were present.

This is an annual application that has been updated including maps and all information has been provided. The Town of Nokomis approved the event.

Last year's concern with a vendor who needed a Transient Merchant Application through the Public Health Department was discussed. The Applicant referred to vendor background checks and indicated he would like the Sheriff's Office to conduct background checks on all vendors.

The Applicant explained the procedure in which vendors are required to register their stands and what information is required to be submitted (license plate number and photograph identification). The Applicant is considering taking photographs of vendors in the event there may be a problem.

The Public Health Sanitarian referred to a follow-up letter listing recommendations. The Sanitarian indicated the Town of Nokomis has a breakfast event and a race event in close proximity of the Applicant's event with people attending both the Fall Ride events and the Town events. The Sanitarian has a concern with the privies located on Town property not being pumped during Town of Nokomis events. The Sanitarian will work with the Town of Nokomis. There were discussions regarding the number of attendees during events, the duration of events and possibly addressing the Town's events in the Applicant's Large Assembly Application.

The Sheriff's Office Lieutenant referred to and explained a Department of Transportation Traffic Safety Grant the Sheriff's Office receives to offset overtime expenses. The Lieutenant indicated there are public safety concerns associated with this event due to the presence of motorcycle gangs.

MOTION: To approve the Fall Harley Ride Large Assembly Application (Holewinski/Metropulos, PASSED).

Three Lakes Heritage Festival

The County Clerk provided Large Assembly Application for Three Lakes Heritage Festival, Exhibit #3. The Three Lakes Chamber of Commerce Director and the Public Health Sanitarian were present.

This is an annual application that has been updated and all information has been provided.

Last year's concern with a vendor serving food garnishments in alcohol was addressed through the Public Health Sanitarian.

The County Clerk and the Sanitarian have no concerns. The Sheriff's Office Lieutenant indicated the Office assists Three Lakes Police Department with the event.

MOTION: To approve the Three Lakes Heritage Fest Large Assembly Application (Metropulos/Holewinski, PASSED).

Large Assembly Criteria

County Clerk and Corporation Counsel were present.

There were discussions regarding the following; large assembly criteria/number of attendees at any one time, Town of Nokomis events, other events and large events held in the County, public safety and ordinance revisions and requirements.

BILLS, VOUCHERS AND LINE ITEM TRANSFERS FOR PUBLIC SAFETY DEPARTMENTS WITH NO AGENDA ITEMS

MOTION: To approve bills, vouchers and line item transfers for Corporation Counsel (Metropulos/Ives, PASSED).

CLERK OF CIRCUIT COURTS

2013 Revenue & Expense Summary for the Courts

The Clerk of Circuit Courts provided, 'Summary of Court Revenue Collected by the Clerk of Circuit Courts 2013', Exhibit #4.

The Clerk of Circuit Courts indicated all monies move through her office and then is dispersed to different court budgets. A summary of the report and information was provided and explained.

Jury trials and expenses were discussed.

Bills, vouchers and line item transfers for Clerk of Courts

MOTION: To approve bills, vouchers and line item transfers for Clerk of Circuit Courts (Holewinski/Metropulos, PASSED).

Sheriff's Office/Emergency Management

Schedule of Fees

Sheriff Hartman provided, 'Oneida County Sheriff's Office/Emergency Management Schedule of Fees', Exhibit #5. The Sheriff indicated the weapons storage fee is a new fee charge, the rest of the document remained the same.

MOTION: To approve the Oneida County Sheriff's Office/Emergency Management Schedule of Fees as presented (Holewinski/Fried, PASSED).

Bills, vouchers and line item transfers for Sheriff's Office

MOTION: To approve bills, vouchers and line item transfers for Sheriff's Office (Holewinski/Metropulos, PASSED).

PUBLIC COMMENTS

No public comment.

ITEMS FOR FUTURE AGENDAS

Develop agenda at Emergency Management Director's discretion.

ADJOURN

10:52 a.m. MOTION: To adjourn the meeting (Metropulos/Ives, PASSED).

Mike Timmons, Chairman

Dawn Robinson, Committee Secretary