

**ORGANIZATIONAL MEETING
ONEIDA COUNTY BOARD OF SUPERVISORS
APRIL 15, 2014 - 9:30 A.M
COUNTY BOARD MEETING ROOM 2ND FLOOR - ONEIDA COUNTY COURTHOUSE**

CALL TO ORDER:

Mary Bartelt, County Clerk, called the meeting to order at 9:30 a.m. in the County Board Meeting Room at the Oneida County Courthouse. There was a brief moment of silence for our troops here and overseas, followed by the Pledge of Allegiance.

Mary Bartelt introduced the new members of the County Board and proceeded with roll call.

MEMBERS PRESENT: Supervisors: Ted Cushing, Bill Freudenberg, Billy Fried, David Hintz, Scott Holewinski, Jim Intrepidi, Mitchell Ives, Robb Jensen, Tom Kelly, Bob Metropulos, Bob Mott, Greg Oettinger, Sonny Paszak, Carol Pederson, Tom Rudolph, Jack Sorensen, Michael Timmons, Alan VanRaalte, Alex Young and Lisa Zunker

OF MEMBERS PRESENT: 20

SUPERVISORS EXCUSED: 1 - Lance Krolczyk

STUDENT REPRESENTATIVES PRESENT: 1- Bailey Nichols, 1 Absent - Erin Tenderholt.

OTHERS PRESENT: Mary Bartelt, County Clerk; Melodie Gauthier, Chief Deputy Clerk; Brian Desmond, Corporation Counsel; Lisa Charbarneau, LRES; Freedman Bennett, Highway & Solid Waste and Margie Sorensen, Finance.

SWEARING-IN CEREMONY BY JUDGE MICHAEL H. BLOOM

Honorable Judge Michael H. Bloom preformed the swearing-in ceremony for the elected County Board members. Absent was District 18, County Board member Lance Krolczyk.

ELECTION OF THE COUNTY BOARD CHAIR.

MOTION/SECOND: Paszak/Sorensen to nominate David Hintz to the office of County Board Chair.

MOTION/SECOND: Sorensen/Pederson to close nomination and a unanimous vote is called for David Hintz.

Nomination was unanimous. All "aye" on voice vote. Motion carries. Absent - Lance Krolczyk

David Hintz took his seat on the County Board as Chairman. Chairman Hintz thanked the County Board members for the honor of being elected to serve as County Board Chair. Chairman Hintz went on to state that he really believes in respect for others opinions and that if you agree or disagree, please respect that opinion.

ANNOUNCEMENTS BY CHAIR, CORRESPONDENCE AND COMMUNICATIONS.

Sign attendance form at podium

The Chairman may select a Committee on Committees to assist in the selection of standing Committees of the Board. Following County Board Meeting Committee on Committees will meet in Committee Room #2.

ELECTION OF COUNTY BOARD 1ST VICE-CHAIR.

MOTION/SECOND: Holewinski/Cushing to nominate Jack Sorensen as First Vice-Chair.

MOTION/SECOND: Metropulos/Mott to nominate Tom Rudolph as First Vice-Chair.

MOTION/SECOND: Cushing/Pederson to close nominations. All "aye" on voice vote, motion carries. 1 Absent, Krolczyk.

Per Brian Desmond, Corporation Counsel, pursuant to County Ordinances this is a secret ballot which means you do not have to initial your ballot. For the First-Vice Chair and Second Vice-Chair a majority vote is required to be elected to office.

PER BALLOT COUNT: Sorensen tallied 17 votes, Rudolph tallied 2 votes. One write-in vote for Billy Fried.

ELECTION OF COUNTY BOARD 2ND VICE-CHAIR.

MOTION/SECOND: Cushing/Metropulos to nominate Carol Pederson

MOTION/ NO SECOND: Holewinski to nominate Billy Fried.

Billy Fried to withdraw his nomination.

MOTION/SECOND: Cushing/Paszak to close nominations. All "aye" on voice vote, motion carries. 1 Absent - Krolczyk.

Nomination was unanimous. All "aye" on voice vote, motion carries. Absent - Lance Krolczyk.

Chairman Hintz stated after the meeting the First-Vice Chair, Jack Sorensen and Second-Vice Chair, Carol Pederson, will meet in Committee Room # 2 for the Committees on Committees.

ELECTION OF HIGHWAY COMMITTEE MEMBERS.

MOTION/SECOND: Pederson/Rudolph to nominate Sonny Paszak.

MOTION/SECOND: Paszak/Timmons to nominate Scott Holewinski.

MOTION/SECOND: Fried/Paszak to nominate Michael Timmons.

MOTION/SECOND: Paszak/Intrepidi to nominate Ted Cushing.

MOTION/SECOND: Sorensen/Cushing to nominate Robb Jensen

MOTION/SECOND: Fried/ Timmons to nominate Lance Krolczyk

MOTION/SECOND: Paszak/Cushing to close nominations.

PER BALLOT COUNT: Paszak tallied 19 votes, Holewinski tallied 18 votes, Timmons tallied 18 votes, Cushing tallied 18 votes, Jensen tallied 12 votes, and Krolczyk tallied 6 votes.

2014 HIGHWAY COMMITTEE: Paszak, Holewinski, Timmons, Cushing and Jensen.

ACCEPT THE MINUTES OF THE MARCH 18TH 2014 MEETING.

MOTION/SECOND: Sorensen/Mott to accept the minutes of March 18, 2014 minutes. All "aye" on voice vote, motion carries.

REPORTS/PRESENTATIONS

2013 Highway Annual Report - Freeman Bennett

MOTION/SECOND: Cushing/Paszak to accept the 2013 Highway Report as presented. All "aye" on voice vote, motion carries.

***PUBLIC COMMENT:** Bob Martini Town of Crescent - regarding County Board meetings in evenings, shoreline protection, business incubators and long term policy.

Joel Knutson, Town Supervisor, Town of Crescent - regarding Candidates and their brochures, closing dams, campaigns and Election Board of Canvasses

CONSENT AGENDA:

Resolution #30-2014- offered by the Highway Committee regarding installation of a culvert for the Town of Newbold. Money to come from the County Bridge Aid account.

Resolution #31-2014 - offered by the Administration Committee authorizing a 2013 budget transfer.

Resolution #32-2014 offered by the Administration Committee authorizing 2013 budget transfers.

Appointments to committees, commissions and other organizations - none

MOTION/SECOND: Sorensen/Metropulos to approve the Consent Agenda. Supervisor Fried to pull Resolution # 32-2014 from the Consent Agenda and move it to Consideration of Resolutions & Ordinances. All "aye" on voice vote, motion carries. Consent Agenda passed with Resolution # 32-2014 pulled from the Consent Agenda.

Per Chairman David Hintz, Resolution # 32-2014 will be held until Finance Director, Margie Sorenson can attend the meeting to explain this Resolution.

CONSIDERATION OF RESOLUTIONS & ORDINANCES

RESOLUTION # 33-2014

Resolution offered by the Supervisors of the Labor Relations Employee Services (LRES) Committee. Resolved by the Board of Supervisors of Oneida County, Wisconsin:

WHEREAS, Resolution #11-2014 did freeze all wage adjustments/increases for all General Municipal employees until the Carlson Dettmann Compensation Plan could be reviewed by the County Board; and

WHEREAS, Resolution #20-2014 did approve the Carlson Dettman Compensation Plan to be implemented for all General Municipal employees effective March 1, 2014; and

WHEREAS, the LRES Committee did indicate that there may need to be some adjustments made to the Compensation Plan once it was implemented to create a fair and equitable system; and

WHEREAS, consistent with past action when implementing a compensation study, when moving employees to the step that provides an increase, if such increase is not a minimum of fifteen cents above the employee's current wage, fifteen cents will be added to the wage step only for employees at or below the Control Point; and,

WHEREAS, the LRES Committee is continuing to review compression issues within the Sheriff's Department and develop a workable solution, all management positions within the Sheriff's Department will be returned to 1950 hours per year with benefits to remain based on a 1950 hour per year schedule; and

WHEREAS, employees who earned a step increase between January 22 and March 1, 2014, but did not receive said increase due to all wages being frozen for General Municipal employees, shall receive such step increase under the prior wage schedules and then placed on the Carlson-Dettmann Schedule effective March 1, 2014.

NOW, THEREFORE, BE IT RESOLVED, by the Oneida County Board of Supervisors that consistent with past action when implementing a compensation study, when moving employees to the step that provides an increase, if such increase is not a minimum of fifteen cents above the employee's current wage, fifteen cents will be added to the wage step only for employees at or below the Control Point; and,

BE IT FURTHER RESOLVED, the LRES Committee is continuing to review compression issues within the Sheriff's Department and develop a workable solution, all management positions within the Sheriff's Department will be returned to 1950 hours per year with benefits to remain based on a 1950 hour per year schedule; and

BE IT FURTHER RESOLVED, employees who earned a step increase between January 22 and March 1, 2014, but did not receive said increase due to all wages being frozen for General Municipal employees, shall receive such step increase under the prior wage schedules and then placed on the Carlson-Dettmann Schedule effective March 1, 2014.

BE IT FINALLY RESOLVED, by the Oneida County Board of Supervisors that by adoption of this resolution it shall be deemed that an amendment has been made to the County budget for fiscal year 2014 as set forth in the fiscal impact statement which is attached hereto and made a part hereof.

Approved by the Labor Relations Employee Services Committee this 2nd day of April, 2014.
Offered and passage moved by Supervisors: Cushing, Holewinski, Fried, Paszak and Pederson.

ROLL CALL VOTE: 20 Ayes, 0 Nays, 1 Absent - Krolczyk
STUDENT REPRESENTATIVES: 2 Aye
RESOLUTION # 33-2014 - Adopted

Marge Sorenson, Finance Director arrives to explain Resolution # 32-2014.

RESOLUTION # 32-2014

Resolution offered by Supervisors of the Administration Committee.
Resolved by the Board of Supervisors of Oneida County, Wisconsin:

WHEREAS, Section 65.90(5)(a) dictates that appropriations in the Oneida County budget may not be changed unless authorized by a vote of two-thirds of the entire membership of the County Board of Supervisors, and

WHEREAS, the Administration Committee has reviewed and does recommend the 2013 transfers listed below,

NOW, THEREFORE, BE IT RESOLVED, the Oneida County Board of Supervisors authorizes and directs the budget transfers as listed below:

APPLY ADDITIONAL REVENUES RECEIVED TO RELATED EXPENSES

Forestry	20,320
Emergency Management	7,391
Tourism	8,290
Land Conservation	6,851

TO APPLY CARRYFORWARD MONEY TO CURRENT YEAR BUDGET

Information Technology Services	36,120
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REDUCE BUDGET TO REFLECT REDUCTION IN RELATED REVENUES

None

Approved by the Administration Committee this 7th day of April, 2014.

Consent Agenda Item: YES NO

Offered and passage moved by Supervisors: Hintz, Thompson and Paszak.

Supervisor Fried discussed some questions regarding the carryforward of funds with Margie Sorenson, Finance Director.

ROLL CALL: 20 Ayes, 0 Nays, 1 Absent - Krolczyk

STUDENT REPRESENTATIVE: 2 Ayes

RESOLUTION #32-2014 - Adopted

**RESOLUTION # 34-2014 - GENERAL CODE OF ONEIDA COUNTY, WISCONSIN
ORDINANCE AMENDMENT #**

Ordinance Amendment offered by Supervisors of the Administration Committee.

WHEREAS, Oneida County seeks to be more efficient in the delivery of services to the public; and

WHEREAS, resolution # 55-2011 implemented adopted changes by the County Board regarding committees in Oneida County; and

WHEREAS, the Highway Commissioner is also the department head of the Solid Waste Department; and

WHEREAS, it is more efficient for the Highway Commissioner to report to one Committee of Jurisdiction; and

WHEREAS, moving Solid Waste from the County Facilities Committee and join it with the Public Works Committee.

NOW, THEREFORE, THE ONEIDA COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS:

Section 1. Any existing ordinances, codes, resolutions, or portions thereof in conflict with this ordinance shall be and hereby are repealed as far as any conflict exists.

Section 2. This ordinance shall take effect after the April 2014 County Board meeting and publication as required by law.

Section 3. If any claims, provisions or portions of this ordinance are adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall not be affected thereby.

Section 4. Sections 2.30 through 2.62 of the General Code of Oneida County, Wisconsin are repealed and recreated as follows [additions noted by underline, deletions noted by strikethrough]:

2.30 COMMITTEES

(1) APPOINTED.

- (a) Enumerated. (Am. #62-93; #44-94; #29-2000; #31-2000; #4-2007) The following standing committees shall be appointed by the Chair at the organizational meeting of the Board in the year she/he is elected and shall consist of the number of members listed herein. The Chair may appoint a Committee on Committees to assist him/her. All appointed committee members shall serve 2-year terms and be County Board supervisors, except where State law provides for other non-Board members, all State mandated non-County Board members will be selected using the process set out in paragraph (3) below:

TABLE INSET:

Conservation & UW-EX Education	5 members plus one FSA
Health and Aging	4 members plus 3 lay persons for Health Issues 5-7 older individuals for Aging Issues
County Facilities	5 members
Public Safety	5 members
Administration	5 members
Forestry, Land, and Outdoor Recreation	5 members and Town Designee
Labor Relations/Employee Services	5 members
Land Records	5 members
Law Enforcement Grievance	2 members plus 3 lay persons
Planning and Zoning	5 members
Social Services	5 members

- (b) Conservation and UW-EX Education Committee. (Am. Res. #90-2004; #19-2008; #86-2009) The Conservation and UW-EX Committee shall consist of five members of the County Board and a designee of the USDA Farm Service Agency (FSA), and shall have such powers and duties as prescribed in Ch. 92, Wis. Stats., as amended from time to time.
 - (c) Land Records Committee. (Am. #31-2000; #19-2008) This Committee shall consist of 5 members of the County Board.
 - (d) Labor Relations/Employee Services. (Am. #31-2000; #19-2008) This Committee shall consist of 5 members of the County Board.
- (2) ELECTIVE. The County ~~Highway~~ Public Works and Solid Waste Committee shall consist of 5 members and shall be elected by the County Board at the organizational meeting of the Board in the year the Board is elected, with such committee members serving 2-year terms. The procedure for nomination and election of ~~Highway~~ Public Works and Solid

- Waste Committee members shall be the same as that for the nomination and election of the County Board Chair, except that the use of secret ballots shall not be permitted.
- (3) APPOINTMENT OF CITIZEN MEMBERS TO COMMITTEES AND COMMISSIONS. (Am. #4-2007)
- (a) Department Head Responsibilities:
1. Review terms of citizen members and determine expiration date of term.
 2. Provide the County Clerk's Office with the following no less than 30 days before expiration date of term or immediately upon receiving the resignation of a citizen member:
 - a. Name of person presently in position
 - b. Expiration date of term
 - c. Qualifications of the position
 - d. Appointing authority (County Board Chair, County Board, Governor, etc.)
 3. For any Committee or Commission without a department head, the County Coordinator shall act as the department head for purposes of this section.
- (b) County Clerk's Responsibilities:
1. Upon request for reappointment of citizen member:
 - a. Confer with department head and appointing authority regarding reappointment.
 - b. Assist as requested-meeting agenda and/or letter of confirmation to citizen appointee, County Board Chair, COJ Chair, department head(s) and others as necessary.
 2. Upon resignation of citizen member:
 - a. Receive resignation of citizen member from department head.
 - b. Confer with department head and appointing authority regarding qualifications necessary for applicant to fill opening.
 - c. Advertise opening as appropriate.
 - d. Receive applications and determine eligibility.
 - e. Schedule interviews or begin other selection process.
 - f. Clerk will assist as requested-prepare meeting agendas and correspondence as necessary.
 3. No timely applications for vacancy:
 - a. If no qualified individual applies for the open position, the County Board Chair, COJ Chair and department head will actively solicit a qualified person to fill the opening.
 - b. Application(s) will be forwarded to the County Clerk's Office.
 - c. The Clerk will list the applicants and schedule interviews on behalf of the County Board Chair if necessary or assist with an alternate selection process.
 - d. Clerk will assist as requested-prepare meeting agendas and correspondence as necessary.

2.31 RULES GOVERNING COUNTY BOARD COMMITTEES, BOARDS AND COMMISSIONS.

- (1) GENERALLY. The various Committees, Boards and Commissions shall have such powers and duties as are vested in them by County Code or State law.
- (2) RESIGNATIONS. If a supervisor resigns in writing for good cause from one or more of his/her elected or appointed committees and such resignation is accepted by the County Board Chair, she/he need not be reassigned to another committee until the following organizational meeting of the County Board.
- (3) TEMPORARY VACANCIES. (Am. #22-91) Whenever a member of any committee or commission created by the County Board is unable to perform his/her duties due to illness or other disability, the County Board Chair may declare such position temporarily vacant and may appoint another person to fill the vacancy so created as is permitted by

Wisconsin Statute until the incumbent member who holds the regular appointment is able to return and perform his/her duties.

(4) ATTENDANCE AT COMMITTEE MEETINGS.

(a) In keeping with their responsibility to the residents of the County and to fellow County Board members, all County Board members shall be required to attend all meetings of any committee to which they have been appointed. If a committee member knows she/he will not be able to attend a scheduled meeting, permission for the absence shall be obtained from the committee chair; or in his/her absence, the County Board Chair; or in his/her absence, the County Board Vice-Chair. If 3 unexcused absences are recorded in any committee to which a member has been appointed within any 12-month period, the same shall be brought to the attention of the County Board by the County Clerk at the request of any Board member.

(b) If it is determined pursuant to §2.31(4) (a) that a quorum of members will not be present for a scheduled committee meeting but the purpose of the meeting will not warrant an adjournment and that the meeting should proceed, a request can be made by the committee chair to the County Board Chair or, in his/her absence the County Board Vice-Chair or, in their absence a member of the County Board, preferably one having prior experience on the committee, to attend. The individual attending shall be counted for purposes of determining whether a quorum is present and shall have all rights and privileges of a committee member for purposes of that meeting.

(5) MINUTES OF MEETINGS, REPORTS TO THE COUNTY BOARD. (Am. #97-2004) Each committee shall keep minutes of each meeting and shall file such minutes with the County Clerk within 10 days after approval or correction of the minutes by the committee at the meeting following. and an electronic copy of the approved minutes shall be sent to the county webmaster to be posted on the county website. The minutes shall include the time of opening and closing, the names of attending members, date and place of the meeting, matters discussed and other pertinent information, except the minutes of the Social Services Committee need be only a summary of the meeting showing when and where the meeting was held, the members present, other persons present and general information as to business conducted, but excluding any matters deemed confidential in nature. Committees shall report to the County Board at any Board meeting on the committee's activities when requested to do so by the County Board Chair.

(6) COMPLIANCE WITH OPEN MEETING LAW.

(a) The County Board and its committees, boards and commissions shall comply with Ch. 19, Sub. ch. IV, Open Meetings of Governmental Bodies, Wis. Stats., which is incorporated herein by reference.

(b) Committees shall, whenever practicable, use the "Notice of Meeting" form prepared by the County Clerk's office in the scheduling of meetings.

(c) Legal questions of compliance with the law shall, whenever practicable, be referred to the Corporation Counsel in advance of the posting.

(7) COMMITTEES OF JURISDICTION, REPORTS

(a) DESIGNATION OF COMMITTEE OF JURISDICTION. (Am. #13-94; #37-94; #53-97; #29-2000; #31-2000; #03-2001; Res. #86-2009) The elected officials and department heads of the County shall report to the following committees of jurisdiction and are encouraged to meet with such committees on a regular basis, and shall meet when specifically requested:

TABLE INSET:

<i>Elective County Official</i>	<i>Committee of Jurisdiction</i>
Circuit Court Judges	Public Safety
Clerk of Circuit Court	Public Safety
County Clerk	Administration
County Treasurer	Administration

District Attorney	Public Safety
Register of Deeds	Land Records
Sheriff	Public Safety

TABLE INSET:

<i>Appointed Official</i>	<i>Committee of Jurisdiction</i>
Administrative Coordinator	County Board
Aging Unit Director	Aging and Health
Auditor/Finance Director	Administration
Building and Grounds Manager	County Facilities
Corporation Counsel	Public Safety
Community Resource Development	Conservation & UW-EX Education
County Conservationist	Conservation & UW-EX Education
County Coordinator	Labor Relations/Employee Services
Emergency Management Director	Public Safety
Family Court Commissioner	Public Safety
Family Living Agent	Conservation & UW-EX Education
Forestry Administrator	Forestry, Land, and Outdoor Recreation
4-H and Youth Agent	Conservation & UW-EX Education
Highway Commissioner	Highway Public Works and Solid Waste
Highway Safety Coordinator	Highway
Information Technology Services Director	Administration
Land Information Manager	Land Records
Medical Examiner	Public Safety
Planning and Zoning Administrator	Planning and Zoning
Public Health Director/Health Officer	Health and Aging
Register in Probate	Public Safety
Solid Waste Administrator	County Facilities
Social Services Director	Social Services
Veterans Service Officer	Veteran's Service Commission

- (b) REPORTS. (Am. #69-2005)
- (1) Budget Reports. Elected officials and department heads shall be familiar with the provisions of §3.11 of this Code with respect to their anticipated and actual revenues and expenditures throughout the fiscal year.
 - (2) Personnel. Elected officials and appointed department heads shall operate their departments with authorized personnel and within approved budget allocations for the fiscal year. Personnel needs which could not have been reasonably foreseen and anticipated, and the potential fiscal impact, shall be reported to the committee of jurisdiction and the Personnel Committee.
 - (3) Purchasing. Purchases of supplies, materials, equipment and nonprofessional services shall be made pursuant to the provisions of §3.09 of this General Code.

2.32 ADMINISTRATION COMMITTEE

The Administration Committee shall:

- (1) Administer matters pertaining to the finances of the County such as the budget. The Committee is authorized to transfer funds between budgeted items of individual County

- office or department accounts if such budgeted items have been separately appropriated and to supplement appropriations for a particular office, department or activity by transfers from the Contingency Fund, subject to and under the provisions of §65.90(5), Wis. Stats.
- (2) Be advised on illegal tax matters to be brought before the County Board by the County Treasurer.
 - (3) Supervise the County depository and the investment of available funds pursuant to an investment policy approved by the County Board. By resolution to the County Board, the Finance Committee shall recommend an investment policy to be followed by the Committee and the County Auditor/Finance Director as its investment officer. Any changes to the investment policy shall be approved by the County Board. (Am. #2-98; Am. Res. #01-2009)
 - (4) Make or have made audits when deemed necessary.
 - (5) Review County programs and services and develop and implement policies and procedures to ensure that proper types and levels of insurance coverage are maintained and make appropriate recommendations to the County Board. At its first meeting in January of each year, or as soon thereafter as is reasonably possible, the Committee shall establish minimum insurance coverages as required by §3.04(6) of this Code after consulting with the County's insurance and risk counselors. The Committee shall cause written notice of any change in its insurance coverage requirements to be immediately sent to its committees, boards and commissions and all department heads. (Am. #15-2000)
 - (6) Establish and regularly monitor a loss-prevention program to encourage improvements in public using County facilities, services or equipment.
 - (7) Retain insurance and risk counselors whenever the Committee determines such professional expertise is necessary as in the best interest of the County.
 - (8) Execute necessary contracts upon approval of the County Board.
 - (9) Review and make recommendations to the County Board as to all general claims, except any insured liability claims against the County shall be referred by the County Clerk through the Corporation Counsel to the insurance counselor retained by the County and/or the appropriate insurance carrier.
 - (10) Review and approve claims for damages by dogs to domestic animals.
 - (11) Recommend any County ordinances to the County Board and consult with the Corporation Counsel as to creation, repeal, recreation, amendment or administration of County ordinances.
 - (12) Review all resolutions brought before the County Board as to legality or wording and make recommendations on all resolutions brought before the County Board where there is a question of legality or wording of such resolutions.
 - (13) Recommend any changes in this General Code and consult with the Corporation Counsel and County Clerk as to changes in the Code.
 - (14) Serve as a liaison with the Wisconsin Counties Association on legislative matters.
 - (15) Serve as a liaison with area legislators.
 - (16) Report to the County Board on legislative matters pertaining to County government.
 - (17) COPIES OF CODE. The Committee may authorize the County Clerk to order additional copies and any supplements thereto of the General Code for sale to the general public at a sum set by the Committee.

2.33 AIRPORT COMMISSION

- (1) ORGANIZATION AND APPOINTMENT. The Airport Commission shall consist of 3 commissioners. Each commissioner shall serve for a term of 6 years commencing on May 1 of the year of appointment. The appointments shall be made by the County Board Chair acting, in a manner consistent with this chapter, for and in behalf of Oneida County and by the Mayor of the City of Rhinelander for and in behalf of the City. The power of appointment shall alternate between the County Board Chair and the Mayor, including the filling of vacancies.
- (2) POWERS AND DUTIES.

- (a) Generally. See Ch. 114 and Ch. 59, Wis. Stats., as amended from time to time, and Ch. 19 of this General Code.
- (b) Investment of Funds. The Airport Commission may, in its discretion, invest airport monies obtained from bond investors in the State Investment Pool.
- (3) COMPENSATION. The members of the Airport Commission shall be reimbursed for any actual and necessary expenses incurred by them, but shall receive no compensation for their service.

2.34 CIVIL SERVICE COMMISSION

See Ch. 5 of this General Code.

2.35 COMMITTEE DESIGNATION FOR ADMINISTRATIVE REVIEW PROCEDURE

- (1) PURPOSE. The purpose of this section is to afford a constitutionally sufficient, fair, and orderly administrative procedure and review in connection with determinations made by County authorities which involve constitutionally protected rights of specific persons which are entitled to due process protection under the 14th Amendment to the U.S. Constitution.
- (2) REVIEW OF ADMINISTRATIVE DETERMINATIONS. As pertains to the County, the provisions of §68.01, Wis. Stats., are adopted and included herein by reference.
- (3) DETERMINATIONS REVIEWABLE. The following determinations are reviewable under this section:
 - (a) The provisions of §§68.02(1), (2), (3) and (4), Wis. Stats., are adopted and included herein by reference.
 - (b) Any determination made by a city, village, town, special purpose district or board or commission thereof, located within the County which is reviewable by the County authorities under the Wisconsin Statutes.
- (4) DETERMINATIONS NOT SUBJECT TO REVIEW.
 - (a) The Oneida County Department of Social Services has, by County Board resolution, adopted its own administrative review procedures and, thus, shall not be subject to the provisions of this section.
 - (b) As pertains to the County, the provisions of §68.03, Wis. Stats., are adopted and made a part hereof by reference.
- (5) COUNTY AUTHORITY DEFINED. "County authority" includes every board, commission, committee, agency, officer, employee, or agent thereof making a determination under §68.01, Wis. Stats., and every person, board, commission, committee, or agency of the County appointed to make an independent review.
- (6) PERSONS AGGRIEVED. A person aggrieved includes any individual, partnership, corporation, association, public or private organization, officer, department, board, commission, or agency of the County, whose rights, duties, or privileges are adversely affected by a determination of a County authority.
- (7) PROCEDURE. The provisions of §§68.07, 68.08, 68.09(1), (3), (4) and (5), 68.10, 68.11, 68.12, 68.13, 68.14, and 68.15, Wis. Stats., are adopted and made a part hereof by reference.
- (8) DESIGNATION OF REVIEW AUTHORITY.
 - (a) Initial Review. If the initial determination has been made by an officer, employee, or agent of the County, the initial review shall be made by the committee, board, or commission having primary jurisdiction over that individual. If the initial determination was made by a committee, board, commission, or agency of the County, then the initial review shall be made by the same committee, board, commission, or agency.
 - (b) Appellate Review. The impartial decision maker under the provisions of §68.11(2), Wis. Stats., as adopted and made a part hereof by reference shall be the Chairperson of the Finance Committee and 2 members of the Finance Committee as designated by the Chairperson, provided that they have not participated in the making or reviewing of the initial determination. However, if the Chair of the Finance Committee upon

- receipt of the appeal, and after conferring with the Finance Committee, determined that an impartial person or 3-person panel with expertise should be appointed, he may do so.
- (9) **COMPENSATION OF REVIEW AUTHORITY.** Individuals acting in a review capacity shall be entitled to the same per diem and reimbursement for expenses incurred as is provided under the provisions of §3.10 of this Code.
- (10) **TIME LIMITATIONS.**
- (a) **Time Within Which to Initiate Grievance.** A person aggrieved shall initiate the grievance review under the provisions of this section by no later than 60 days from the date she/he knew or should have known of the occurrence out of which the alleged grievance has occurred.
- (b) **Time Limit for Initial Review.** The initial review under subsection (8)(a) shall be scheduled and conducted within 30 days of the filing of the review request by the person aggrieved and the initial determination shall be made in writing with copy provided to the aggrieved person no more than 30 days thereafter.
- (c) **Time Limit for Appellate Review.** If the aggrieved person wishes to seek an appeal, he must do so in writing within 30 days of the written determination given at the initial review. Upon receipt of such request for appellate review, the appellate review under subsection (8) (b) shall be scheduled and conducted within 30 days thereafter. A final determination shall be made in writing with a copy provided to the aggrieved person no more than 30 days thereafter.

2.36 CONDEMNATION COMMISSION

See §32.08, Wis. Stats.

2.37 CONSERVATION & UW-EX EDUCATION

This Committee shall:

- (1) Act as the Conservation & UW-EX Education Committee with such powers and duties as prescribed in Ch. 59.56(3), Wis. Stats., as amended from time to time.
- (2) Act as the County-appointed committee to process Lake District petitions and conduct the public hearing required by Wis. Stats. § 33.26(1).

2.38 COUNTY FACILITIES

This Committee shall

- (1) Buy, sell and dispose of all personal property no longer used in the several County departments.
- (2) Dispose of obsolete books from the Law Library in any reasonable manner and may follow the recommendations of the Circuit Judge or any committee she/he may designate.
- (3) Maintain County real property and improvements located thereon and maintain the County's personal property except for that real and personal property that is under specific jurisdiction of another Committee.
- (4) Be authorized to negotiate and execute contracts for janitorial service and supervise the County Custodian and general relief workers.
- (5) The Security and Facilities Committee appointed pursuant to SCR 70.39(3) (c) by the presiding Oneida County Judge shall serve as a subcommittee of the Building and Grounds Committee with the duties and responsibilities set forth in SCR 70.38 and 70.39 and shall make appropriate recommendations to the Building and Grounds Committee in order to enhance security in the Courthouse and related facilities and to take other action as is authorized by law. (Cr. #19-2002)
- (6) Perform all functions necessary to administer Ch. 8 of this General Code.

2.39 FORESTRY, LAND, AND OUTDOOR RECREATION COMMITTEE

This Committee shall:

- (1) Perform all functions necessary to administer Ch. 14 of this General Code.

- (2) Act as the Mining Oversight/Local Impact Committee and perform the following duties:
- (a) Act as a liaison between the County Board and the Conservation & UW-EX Committee, Administration Committee, and Planning and Zoning Committee in all matters pertaining to mineral exploration, prospecting, mining and reclamation of mineral resources located in the County. Such liaison responsibility shall not be in place of the continuing responsibilities of the above identified committees in their primary areas of jurisdiction which shall continue.
 - (b) Act as the County's local impact committee pursuant to §293.33, Wis. Stats.
 - 1. The Committee shall act as the County's Local Impact Committee for the purposes identified in §293.33, Wis. Stats., except that in carrying out such purposes, the Committee shall not proceed without the approval of the committees identified in sub. (1) above in their primary areas of jurisdiction which shall continue.
 - 2. The Committee or its designees from the Committee may serve on a joint committee under §293.33, Wis. Stats., and consistent with its responsibility for carrying out the purposes referred to above, the Committee or its designees from the Committee may submit requests for funds as authorized by §293.33, Wis. Stats. (Am. #62-93)
 - 3. From time to time the Committee may seek authorization from the County Board to include ex officio nonvoting members as representatives of affected units of government, business and industry, manpower, health, protective or service agencies school districts or environmental and other interest groups or other interested parties who, upon approval by the County Board, shall be entitled to per diem and expenses as permitted by §3.10 of this General Code.
 - (c) Act as the lead committee in the preparation of applications for funding assistance from whatever source, subject to final review and approval of the County Board.
 - (d) In conjunction with the recommendation of the primary committee of jurisdiction, recommend to the County Board contracts for professional services which, upon the review and approval of the County Board, may be provided to the County Board and the primary committee of jurisdiction.
 - (e) Ex officio nonvoting members of this Committee shall include the Planning and Zoning Administrator, Forestry Administrator, University Extension Community Resource Development Agent, a designee of the Economic Development Corporation.
 - (f) A designee of any town in which mineral exploration, prospecting mining or reclamation is taking place shall be a voting member of the committee. This designee shall be entitled to per diem and mileage at the current County rate for each meeting attended and not reimbursed from any other source.

2.40 HEALTH AND AGING COMMITTEE

For purposes of Health Department agenda items the Committee shall have the following composition and duties:

- (1) APPOINTMENT
 - (a) The County Board Chair shall appoint 4 County Board members and 3 lay persons, subject to confirmation by the County Board, who shall act as the County Board of Health under Ch. 251, Wis. Stats. A good faith effort shall be made to appoint a registered nurse, a physician and another citizen of the County who have a demonstrated interest or competence

in the field of public health or community health. These members are part of the Health and Aging Committee for purposes of Board of Health agenda items only.

(b) Staggered Terms of Appointments. To comply with §251.03(4), Wis. Stats., initially, one of the lay persons shall be appointed for a term of 3 years, one for a term of 2 years and one for a term of one year. Thereafter, their successors shall be appointed or reappointed for 3-year terms.

(2) POWERS AND DUTIES.

(a) The Board of Health shall act as the County Board of Health for purposes of compliance with Ch. 251, Wis. Stats.

(b) Lay persons of the Board of Health shall have voting privileges and shall be entitled to reimbursement for expenses under §3.10 of this General Code as if they were members of the County Board.

(c) The Board of Health shall be considered the County Board of Health for purposes of compliance with Ch. 251, Wis. Stats. The Board of Health shall have the minimum powers and duties of a County Board of Health as set forth in §251.04, Wis. Stats. Subject to approval by the County Board, the Board of Health may adopt such additional regulations as it determines are necessary to protect and improve public health in the County, provided such regulations are no less stringent than and do not conflict with State statutes and rules of the State Department of Health and Family Services.

(3) ADDITIONAL PROVISIONS. See Ch. 11 of this General Code for additional provisions pertaining to the Health and Aging Committee and Health Department.

For Department on Aging agenda items the Committee shall have the following composition and duties:

(4) COMPOSITION AND APPOINTMENT. (Am. #114-2008) In addition to the 4 County Board Supervisors, the Health and Aging Committee shall have 5-7 older individuals, appointed by the County Board Chair, subject to confirmation by the County Board. Older individuals shall constitute at least 50 percent of the membership of this commission and individuals who are elected to any office may not constitute 50 percent or more of the membership of this commission.

(5) TERM. The term of office of the older individuals of the Health and Aging Committee shall be for 3 years. No member shall serve more than 2 consecutive terms.

(6) ORGANIZATION. The Health and Aging Committee may adopt its own bylaws and procedures for handling Department on Aging policy and procedures provided they are not inconsistent with the bylaws of the Area Agency on Aging.

(7) AREA AGENCY ON AGING. The Health and Aging Committee shall elect a member to the Board of Directors to the Area Agency on Aging in the planning and service area. Such member shall advise the Area Agency on Aging of the Health and Aging Committee's selection of priorities as listed in the State Operating Plan under Title III.

(8) POWERS AND DUTIES. (Am. #103-99) The Health and Aging Committee on shall, in addition to the powers and duties identified in subsections (a) through (k) set forth below, have and exercise the powers and duties identified in §46.82(4)(d), Wis. Stats., and shall direct the Oneida County Aging Unit, hereby identified as the "Oneida County Department on Aging" with respect to the powers and duties of the aging unit under §46.82(3), Wis. Stats., as amended from time to time, and as is more particularly set forth in subsection (7), below.

(a) Act as the clearinghouse for all County (public and private) programs on aging and the Area Agency on Aging.

(b) Provide current information on the ages, income, population and demographic characteristics of the elderly in the County to the Area Agency on Aging.

- (c) Delineate areas which need services, and utilize existing community programs through community cooperation and coordination which will provide an efficient method for delivery of services.
 - (d) Indicate the need for particular legislation with back-up data.
 - (e) Make available to County Supervisors the information and research relating to the effects of proposed legislation.
 - (f) Act as the mechanism through which the voices of the older person can be heard on any issue relating to the well-being and enhancing the function of the program.
 - (g) Establish subcommittees to encourage community involvement, but in keeping with the purposes and objectives of the Commission.
 - (h) In cooperation with the Area Agency on Aging, encourage the development of new and expanded programs for older adults consistent with delineated areas of need.
 - (i) Cooperate with the Area Agency on Aging, related public and private agencies and the senior citizens in planning efforts.
 - (j) Make an annual report of its activities to the County Board and make such other reports as the County Board from time to time may require.
 - (k) Prepare annually a budget for necessary and reasonable expenditures to be incurred by the Commission in accomplishing its goals and mandates subject to review and approval of the County Board.
- (9) PER DIEM AND EXPENSES. Members of the Health and Aging Commission that act on the Department of Aging agenda items shall receive per diem, mileage and other necessary expenses incurred in performing their duties under §3.10 of this General Code.
- (10) AGING UNIT; POWERS AND DUTIES. (Cr. #103-99)
- (a) Powers and Duties. In accordance with State statutes, rules promulgated by the State of Wisconsin, Department of Health and Family Services, and relevant provisions of 42 USC 3001 to 3057n and as directed by the County Board, the Oneida County Department of Aging Unit shall have the duties set forth at §46.82(3)(a), Wis. Stats.
 - (b) Other Powers and Duties. The Department on Aging may perform any other general functions necessary to administer services for older individuals as authorized by §46.82(3) (b), Wis. Stats., as amended from time to time.

2.41 ~~HIGHWAY~~ PUBLIC WORKS AND SOLID WASTE COMMITTEE

The Highway Committee shall have such powers and duties as are prescribed by Ch. 83, Wis. Stats., as amended from time to time.

2.42 HOUSING AUTHORITY (Am. #1-2009 (Res. #18-2010); Res. #106-2009)

APPOINTMENT. The Housing Authority shall consist of five members, appointed by the County Board Chair, subject to confirmation by the County Board. No member shall be connected in any official capacity with any political party, nor shall more than two be officers of the County. The term of office of the members of the Authority shall be for five years, except of those first appointed, one shall serve for one year, one for two years, one for three years, one for four years and one for five years respectively. Each member shall hold office until his/her successor has been appointed and has qualified. Vacancies shall be filled for the unexpired term in the same manner as other appointments. Three members shall constitute a quorum.

2.43 LABOR RELATIONS/EMPLOYEE SERVICES COMMITTEE

This Committee shall:

- (1) Recommend an annual wage and salary plan in the form of a resolution to be passed by a majority of the County Board, setting forth a salary schedule for all union, nonunion elected and appointed positions. The schedule shall set forth each position classification or position, last year's salary, and any adjustments thereto, proposed increases expressed in both dollar and percentage terms, and any proposed changes to the fringe benefits presently in effect.

- (2) Have general supervision of all employment policies of the County including such things as paid time off and leaves of absences.
- (3) Upon the request of the Social Services Committee, act upon requests of the Director of Social Services to promote and permit efficient management of personnel practices and procedures concerning reclassifications, promotions and demotions, in order to comply with §§46.22(1)(d), 49.33(4)--(7), Wis. Stats., Ch. PW-PA 10, Wis. Adm. Code, as may be amended from time to time, and to comply with applicable Merit Rule, Civil Service System and Affirmative Action provisions that may apply.
- (4) Review requests for position reclassifications and make recommendations for addition or deletion of positions for departments of the County.
- (5) Cooperate with department heads in the enforcement of County personnel policies.
- (6) Conduct all labor negotiations and recommend results to the County Board. In negotiating with representatives of the collective bargaining unit for the Highway Department, the Committee shall provide reasonable notice to the Highway Committee of all scheduled negotiation meetings and the Highway Committee should provide a knowledgeable member or representative to attend such meetings. (Am. #01-2002)
- (7) Examine and investigate employee grievances and enforce necessary discipline in cooperation with department heads.
- (7.5) Submit an annual report to the County Board.
- (8) Supervise and have charge of all employee insurance matters pertaining to hospital and surgical care plans and life insurance. If any changes in coverage or premiums become known to the Committee, it shall provide notice in writing to members of the County Board. (Am. #01-2002)
- (9) Consider and make recommendations to the County Board regarding departmental organization, establishment, reorganization and staffing levels. In the event a vacancy occurs in a position, for whatever reason, the department head shall submit a written report to the Personnel Director for evaluation and review. The Personnel Director shall submit a written recommendation on the vacant position to the Personnel Committee for final determination. (Am. #01-2002)
Cross references: See also Ch. 4 of this General Code.

2.44 LAND INFORMATION COUNCIL

This Committee shall:

- (1) **MEETINGS:** The Land Information Council shall meet no more than once per calendar year.
- (2) **COMPOSITION:** The Land Information Council shall be selected by the County Board Chairman and confirmed by the County Board. All appointees shall serve a two year term. The Land Information Council shall consist of the following members or their designees:
 - (a) Register of Deeds
 - (b) Treasurer
 - (c) Real Property Lister
 - (d) Chair of the Land Records Committee
 - (e) A representative of the land information office.
 - (f) A realtor or a member of the Realtors Association employed within the county.
 - (g) A public safety or emergency communications representative employed within the county.
 - (h) The county surveyor or a registered professional land surveyor employed within the county.
- (3) **DUTIES:** The land information council shall review the priorities, needs, policies, and expenditures of the land information office and advise the county on matters affecting the land information office. The Land Records Committee shall continue to be the committee of jurisdiction of the Land Information Office/Department.
- (4) **PAYMENT:** Only County Board Supervisors appointed the Land Information Council shall be entitled to per diem and mileage reimbursement.

- (5) WILLINGNESS TO SERVE If no person is willing to serve on the Land Information Council as a representative from the categories of sections (f), (g) or (h) above, the board may create or maintain the council without those members.

2.45 LAND RECORDS COMMITTEE (Cr. #37-94)

The Land Records Committee shall:

- (1) Act in conjunction with the department head of the Land Information Office on matters pertaining to the Land Information Office on matters pertaining to the Land Information Program, Corner Restoration Program and the Wisconsin Land Information Program.
- (2) Act in conjunction with the department head of the Real Property Listing Office on matters pertaining to listing of real estate parcels.
- (3) Maintain liaison with the Register of Deeds on matters pertaining to land records.
- (4) Approve for payment the bills and expenses of the Land Information, Real Property Listing and Register of Deeds Offices.
- (5) Work with the Land Records staff in development of a sound lake records modernization program.

2.46 LAW ENFORCEMENT GRIEVANCE COMMITTEE (Am. #23-92)

- (1) COMPOSITION AND APPOINTMENT. This Committee shall consist of 2 County Supervisors and 3 citizen members appointed by the County Board Chair. Supervisors shall neither be on the Personnel nor Law Enforcement Committee nor shall any citizen member be affiliated with any law enforcement agency or municipal government. Committee members shall be appointed on the basis of recognized and demonstrated interest in civic affairs. The Supervisor members shall serve during their term of office; citizen members at large shall serve 3-year staggered terms.
- (2) COMPENSATION. Members of the Committee shall receive per diem, mileage and other necessary expenses incurred in performance of their duties under §3.10 of this General Code.
- (3) POWERS. See Ch. 5 of this General Code.

2.47 LIBRARY BOARD

- (1) COMPOSITION. Pursuant to §43.57, Wis. Stats., a County Library Board consisting of 7 persons shall be established,
- (2) POWERS AND DUTIES. See §43.58, Wis. Stats.
- (3) PER DIEM AND EXPENSES. Pursuant to §43.57(5)(b)2., Wis. Stats., persons serving on the Library Board shall receive per diem, mileage and other necessary expenses incurred in performing their duties, pursuant to §3.10 of this General Code.

2.48 ONEIDA COUNTY FAIR. (Rep. & recr. #53-2004; Am. Res. #64-2009, #86-2009)

- (1) An Exhibition and Education Subcommittee (Subcommittee) shall be established for the Conservation & UW-EX Education Committee, which shall consist of the Chairperson of the Oneida Conservation & UW-EX Education Committee or the Chairperson's designee from the Committee, plus 9 additional citizen members preferably to be drawn from 4-H, Scouting, Camp Fire, public and/or private schools, and senior citizens.
- (2) The committee of jurisdiction for the Subcommittee shall be the Conservation & UW-EX Education Committee. The Conservation & UW-EX Education Committee shall approve members of the subcommittee on an annual basis.
- (3) The County Board shall designate the Subcommittee to plan, organize and carry out Junior, Open and Senior Citizens Division exhibitions and educational components of the Oneida County Fair.
- (4) The Subcommittee shall submit their annual budget to the Conservation & UW-EX Education Committee for review and approval per the Oneida County budgeting schedule. Thereafter, the budget shall be submitted for review and approval by the Administration Committee and the County Board for the following year for the Oneida County Fair.

- (5) Citizen members serving on the Subcommittee will not receive per diem or other compensation from the County.
- (6) Insurance covering the Oneida County Fair, the Subcommittee and registered Fair volunteers will be included in the overall County insurance.
- (7) The Subcommittee shall make an annual report to the County Board, and provide monthly activity and financial reports to the Conservation & UW-EX Education Committee and Administration Committee.

2.49 PLANNING AND ZONING COMMITTEE

The Planning and Zoning Committee shall:

- (1) Act in conjunction with the Zoning Administrator on all matters pertaining to zoning and planning in the County.
- (2) Approve the bills and expenses of the Zoning and Planning Office.
- (3) Assist the Zoning Administrator, at his/her request, in delineating the limits of the areas having special flood or mudslide hazards on available local maps of sufficient scale to identify the location of building sites.
- (4) Provide such information as the Zoning Administrator may request concerning present uses and occupancy of the floodplain or mudslide area.
- (5) Maintain for public inspection and furnish upon request, with respect to each area having special flood hazards, information on elevations (in relation to mean sea level) of the lowest floors of all new or substantially improved structures.
- (6) Cooperate with federal, State, local agencies and private firms which undertake to study, survey, map and identify floodplain and mudslide areas and neighboring counties and communities with respect to management of adjoining floodplain or mudslide areas to prevent aggravation of existing hazards.
- (7) Submit on the yearly date of the County's initial eligibility an annual report to the Zoning Administrator on the progress made during the past year within the County in the development and implementation of floodplain and mudslide area management measures.
- (8) Take such other action as may be necessary to carry out the objectives of the floodplain zoning program

2.50 PUBLIC SAFETY COMMITTEE

(1) COMPOSITION AND APPOINTMENT. (Am. #33-2008) This Committee shall consist of five members appointed by the County Board Chair.

(2) POWERS AND DUTIES.

(a) Approve the bills and expenses of the Sheriff's Department and offices of District Attorney, Medical Examiner, Clerk of Court, Corporation Counsel, Circuit Court, Family Court Commissioner, Emergency Management and Register in Probate.

(b) Assist in the preparation of the annual budget for the Sheriff's Department and offices of District Attorney, Medical Examiner, Clerk of Court, Corporation Counsel and Circuit Court.

(c) Make purchases for the Sheriff's Department of other equipment and supplies not under the jurisdiction of the Buildings and Grounds Committee, where County Board approval is not necessary.

(d) Perform all duties necessary to carry out the functions of the Committee under Chapters 6 and 12.04 of this General Code.

(e) Oversight of Oneida County Ambulance Services.

1. The Committee shall negotiate contracts for the provision of County-wide ambulance service pursuant to the provisions of §11.10 of this Code. If the contracts are breached or private service cannot be continued, the Committee may provide for ambulance service for the County until the next County Board meeting.

2. The Committee shall buy and sell ambulance vehicles which shall be insured by the County and which the Committee may make available to the ambulance service provider.
3. The Committee shall purchase, install and maintain mobile radio units in the ambulance vehicles.

2.51 SOCIAL SERVICES COMMITTEE (Cr. #19-98)

- (1) APPOINTMENT. The Committee shall consist of 5 members of the County Board who shall be appointed by the County Board Chair, subject to confirmation by the Board, for purposes of compliance with §46.22(1m)(b), Wis. Stats.
- (2) POWERS AND DUTIES.
 - (a) The Committee shall act as the County Social Services Board for purposes of compliance with Ch. 46, Wis. Stats.
 - (b) The Committee shall have the powers and duties of the County Social Services Board as set forth in §46.22(1) (b), Wis. Stats.
 - (c) All the powers and duties of the Family Care Committee pursuant to Resolution #61-2009
- (3) ADDITIONAL POWERS AND DUTIES. See Ch. 46, Wis. Stats, as amended from time to time and Chapter 11 of this General Code.

2.52 TOURISM COUNCIL (Cr. #61-2006)

- (1) COMPOSITION: (Am. #14-2008) The Oneida County Tourism Council shall be composed of:
 - (a) Two (2) Oneida County Board Supervisors appointed by the Chairperson of the County Board.
 - (b) The UW-Extension CNRD Agent.
 - (c) The County International Trade, Business and Economic Development Council (ITBEC) delegate.
 - (d) One representative from each of the following local chambers of commerce: Rhinelander, Minocqua-Arbor-Vitae-Woodruff, Three Lakes, Hazelhurst, Lake Tomahawk, Pelican and Pelican Lake.
 - (e) Chambers representing towns within Oneida County may be included on the Tourism Council upon majority approval of the members listed in (a) through (d) above.
- (2) ORGANIZATION: The Oneida County Tourism Council shall, at its first meeting after the County Board organizational meeting, elect a chairperson, a vice chairperson and a secretary. Such officers shall serve for a term of two (2) years. The Council may adopt its own By-Laws and procedures provided they are not inconsistent with the By-Laws of the Oneida County Board of Supervisors or Wisconsin State Statutes.
- (3) POWERS AND DUTIES: The Oneida County Tourism Council, in addition to the powers and duties identified in (a) through (j) set forth below, has and exercises the powers and duties identified in Wis. Stats. sec. 59.56(10) to advertise the advantages, attractions and resources of the County.
 - (a) Develop an annual marketing plan for Oneida County tourism promotion efforts.
 - (b) Prepare an annual budget for approval by the Finance Committee and the County Board.
 - (c) Seek grant funds to supplement tourism and promotion budget.
 - (d) Report bi-monthly to the County Coordinator with written operations and finance reports and report annually to the County Board on the Council's operations and finances.
 - (e) Assess for collection each individual local chamber of commerce contribution to the tourism and promotion budget with said contribution fee being a minimum of \$500 and a maximum of \$1,500, the contribution fee should be based upon the size of each local chamber of commerce.

- (f) Contract with professional agencies to develop and implement a tourism marketing plan.
 - (g) Track annual occupancy rates at select area lodgings and room tax collection by community.
 - (h) Submit all bills to County Coordinator which shall then be taken to finance for approval.
 - (i) Track tourism inquiries made to Oneida County.
 - (j) Track yearly expenditures by tourists in Oneida County.
- (4) **COMPENSATION:** Only Oneida County Board Supervisors shall be entitled to per diem, mileage and any other form of County reimbursement. The Oneida County Tourism Council may pay compensation in the form of administration fees so long as:
- (a) The compensation to be paid is set by the bid process.
 - (b) The administrative fees shall not exceed 30% of the Oneida County Tourism Council's annual budget.
- (5) **ADDITIONAL PROVISIONS:** The Oneida County Tourism Council is bound by the rules governing County Board committees, boards and commissions as set forth in Oneida County Code sec. 2.31.

2.53 TRAFFIC SAFETY COMMISSION

- (1) **APPOINTMENT.** The Traffic Safety Commission shall consist of commissioners prescribed by §83.013, Wis. Stats., and others as may be required or determined necessary. Members of the Commission shall be appointed by the County Board.
- (2) **ORGANIZATION.** The Commission shall hold at least 4 meetings a year. The Commission shall elect annually a chair and shall appoint a secretary to keep a record of attendance, minutes and all official proceedings.
- (3) **COMPENSATION.** Each member of the Commission shall serve without compensation except a per diem from the State.
- (4) **DUTIES.** The Traffic Safety Commission shall:
 - (a) Secure voluntary coordination and reinforcement of highway safety activities conducted by the political subdivisions of the County in the functional areas of driver education; codes and laws; traffic courts; alcohol in relation to highway safety; identification and surveillance of accident locations; traffic records; emergency medical services; highway

6.01 EMERGENCY MANAGEMENT.

- (1) **POLICY AND PURPOSE.**
 - (a) Emergency management organization. To insure that the County will be prepared to cope with emergencies resulting from enemy action and natural or man-made disasters, an Emergency Management Organization is created to carry out the purposes provided in Ch. 166, Wis. Stats.
 - (b) Definitions. As used in this section:
 - Emergency Management. All those activities and measures designed or undertaken:
 - a. To minimize the effects upon the civilian population caused or which would be caused by enemy action.
 - b. To deal with the immediate emergency conditions which could be created by such enemy action.
 - c. To effectuate emergency repairs to, or the emergency restoration of, vital public utilities and facilities destroyed or damaged by such enemy action.
 - Enemy action. Any hostile action taken by a foreign power which threatens the security of the State or a portion thereof.
 - Natural disaster. Includes all other extraordinary misfortunes affecting the County, natural or man-made, not included in the term "enemy action."
 - (2) The Public Safety Committee shall be an advisory and planning body and shall advise the County Emergency Management Director and the County Board on all matters pertaining to emergency management. It shall meet upon call of the chairman.
- [The remainder of section 6.01 is to remain unchanged]

Approved by the Administration Committee this 7th day of April, 2014
Offered and passage moved by Supervisors: Hintz, Thompson and Paszak.

MOTION/SECOND: Cushing/Paszak to Amend Resolution #34-2014 per Brian Desmond, Corporation Counsel. Line 28: Remove "through 2.62 of the General Code of Oneida County Wisconsin are repealed and recreated as follows" and replace with 2.31 & 2.41 are amended as follows":

Remove lines 63-167 and replace with "[Sections 2.30(3) through 2.31(6) remain unchanged]"

Remove lines 182-525 and replace with "[Sections 2.31(7)(b) through 2.41 remain unchanged]"

Line 528 add "This committee shall also perform all duties listed in Oneida County Code section 8.04."

Remove lines 530-844 and replace with "[The remainder of Chapter 2 is unchanged]"

ROLL CALL: 20 Ayes, 0 Nays, 1- Absent - Krolczyk

STUDENT REPRESENTATIVES: 2 Ayes.

MOTION TO AMEND: Passes

ROLL CALL: 20 Ayes, 0 Nays, 1- Absent - Krolczyk

STUDENT REPRESENTATIVES: 2 Ayes.

ADAMENDED RESOLUTION #34-2014/GENERAL CODE OA: Enacted.

OTHER BUSINESS - None

Supervisor Sorensen would like to recognize and thank Ted Cushing for his years of service as County Board Chairman.

ADJOURNMENT

MOTION/SECOND: Sorensen/VanRaalte to adjourn at 11:15 am. All "aye" on voice vote, motion carries.