

**MINUTES OF THE ONEIDA COUNTY
PUBLIC SAFETY COMMITTEE MEETING
MARCH 12, 2014**

COMMITTEE MEMBERS PRESENT: Chairperson Bob Metropulos, Dave Hintz, Billy Fried, Jack Martinson and Mike Timmons.

COMMITTEE MEMBERS ABSENT: Jack Martinson was excused due to a meeting conflict.

OTHERS PRESENT: Bill Freudenberg, Sheriff Hartman, Chief Deputy Sweeney (Sheriff's Office), Jill Butzlaff (Sheriff's Office), Brian Desmond (Corporation Counsel), Larry Mathein (Medical Examiner), Bonnie Wilcox (District Attorney), Denise Briggs (District Attorney), Amy Franzen (Register in Probate), Deb Shawl (Branch II), Brenda Behrle (Clerk of Courts), Ken Kortenhof, Support Services Administrator/Emergency Management Director and Dawn Robinson, Committee Secretary.

CALL TO ORDER

Chairman Metropulos called the meeting to order at 9:30 a.m. at the Oneida County Courthouse, Committee Room #2, stated the meeting notice had been posted and mailed in accordance with the Wisconsin Open Meeting Law and noted accommodations would be made for handicap accessibility.

APPROVE AGENDA

MOTION: To approve the Agenda (Hintz/Timmons, PASSED).

APPROVE PREVIOUS MEETING MINUTES

MOTION: To approve the February 11, 2014 Public Safety Committee Meeting Minutes (Timmons/Hintz, PASSED).

SCHEDULE COMMITTEE MEETING DATE(S)

The next meeting was scheduled for April 17, 2014 at 9:30 a.m.

BILLS, VOUCHERS AND LINE ITEM TRANSFERS FOR PUBLIC SAFETY DEPARTMENTS WITH NO AGENDA ITEMS

Wilcox introduced her replacement, Denise Briggs to the Committee.

MOTION: To approve bills, vouchers and line item transfers for Public Safety Departments with no Agenda Items (Hintz/Fried, PASSED).

Register in Probate

2013 Budget Closeout

The budget closeout was presented, Exhibit #1, and explained.

MOTION: To approve the 2013 Budget Closeout for Register in Probate as presented (Fried/Timmons, PASSED).

Bills, vouchers and line item transfers for Register in Probate

MOTION: To approve bills, vouchers and line item transfers for Register in Probate (Fried/Timmons, PASSED).

Circuit Court Branch I/ Circuit Court Branch II & Family Court Commissioner

Bills, vouchers and line item transfers for Circuit Court Branch I/Circuit Court Branch II & Family Court Commissioner

MOTION: To approve bills, vouchers and line item transfers for Circuit Court Branch I/Circuit Court Branch II & Family Court Commissioner (Fried/Hintz, PASSED).

2013 Budget Closeouts

Budget closeout for Circuit Court Branch I was presented, Exhibit #2, and explained.

MOTION: To approve the 2013 Budget Closeout for Circuit Court Branch I as presented (Fried/Hintz).

Discussion on motion:

Medical expenses and Guardian of Litem expenses were discussed.

MOTION: To approve the 2013 Budget Closeout for Circuit Court Branch I as presented (Fried/Hintz, PASSED).

The budget closeout for Circuit Court Branch II was presented, Exhibit #3, and explained.

Medical costs and Chapter 51 Commitment costs are increasing. There were discussions regarding hospitals itemizing their billing, hospitals increasing their costs of service with no advanced notice, review of current contract language and if the contract needs to be reviewed or modified to address the issue. The Judicial Assistant confirmed Circuit Court Branch II did not anticipate the additional costs which would affect the department's budget. The Committee agreed the contract should be reviewed with a meeting to take place between the County (Circuit Court Branch II and Corporation Counsel) and the Hospital.

MOTION: To approve the 2013 Budget Closeout for Circuit Court Branch II as presented (fried/Timmons, PASSED).

The budget closeout for Family Court Commissioner was presented, Exhibit #4, and explained.

MOTION: To approve the 2013 Budget Closeout for Family Court Commissioner as presented (Fried/Hintz, PASSED).

Medical Examiner

2013 Budget Closeout

The budget closeout was presented, Exhibit #5, and explained.

The Committee agreed the Administration Committee should improve the process for signing Personnel Expense Vouchers.

MOTION: To approve the 2013 Budget Closeout for the Medical Examiner as presented (Fried/Timmons, PASSED).

Bills, vouchers and line item transfers for Medical Examiner's Office

MOTION: To approve bills, vouchers and line item transfers for Medical Examiner's Office (Timmons/Fried, PASSED).

Charges for Services and Materials Used

There were discussions regarding possible reimbursements for expenses incurred for transports and equipment used. These would be billed to the funeral homes to offset costs. Costs were provided and examples were explained.

Committee member Hintz recommended speaking with Corporation Counsel on the issue and acquiring guidance.

An economical delivery service option will be listed on the next month's agenda.

Sheriff's Office/Emergency Management

Oneida County Code 5.25(2) Duty Weapon upon Retirement-Chief Deputy Sweeney

The Chief Deputy is retiring after 29-years of service and the Oneida County Code allows the Chief Deputy to keep the issued duty weapon. A question was asked if the Chief Deputy would be allowed to carry his duty weapon under the Concealed Carry Law. Sheriff Hartman explained under federal law, current officers and retired officers who left in good standing are allowed to carry weapons.

MOTION: To authorize the Deputy Weapon to be Issued Upon Retirement per Oneida County Code 5.25(2) (Hintz/Timmons, PASSED).

Continuing Appropriations Account for HazMat

There are limitations to what HazMat monies can be used for and those monies at the end of the year (if not spent) need to be carried over into the next year. The Grant and appropriations account were explained.

MOTION: To approve the Continuing Appropriations Account for the State of Wisconsin Hazmat Contract and forward request onto the Finance Director (Hintz/Timmons, PASSED).

Vacancy Review (Telecommunicator)

A Telecommunicator retired and created a vacancy within the 911 Center. Time lapse in coverage was cited and an eligibility list was established.

MOTION: To approve filling the Telecommunicator vacancy and forward the request onto the LRES Committee for consideration (Timmons/Hintz, PASSED).

2014 Computer/HazMat Grant

This is an annual grant to purchase a HazMat computer and equipment.

MOTION: To apply for and approve the 2014 Computer/HazMat Grant (Fried/Timmons, PASSED).

Oneida County Code Chapter 5 Updated Civil Service Rules and Regulations and Resolution

Topic is tabled to next meeting.

2013 Budget Closeout Sheriff's Office/Emergency Management/Bills, Vouchers and Line Item Transfers

The budget closeout for Emergency Management was presented, Exhibit #6, and explained.

MOTION: To approve the 2013 Budget Closeout for Emergency Management and approve the bills, vouchers and line item transfers for Emergency Management (Fried/Timmons, PASSED).

2013 Budget Closeout for Sheriff's Office

The budget closeout was presented, Exhibits #7 and #8, and explained.

The Sheriff is requesting funds to be transferred out of the County's Contingency Fund to help cover costs associated with an overage in the Juvenile Budget. It was explained the Juvenile Budget is part of the overall Sheriff's Office Budget. However, Social Services &/or Judges make decisions regarding Juvenile cases that impacts the budget (uncontrolled costs). The Management Services Administrator referred to the budget and explained all other accounts were cleared out and applied towards the overage in the Juvenile Budget.

There were discussions regarding juvenile facility locations and distance, what factors are used to determine what facilities are used (gender, drugs/alcohol, etc.), transport costs, etc.

The Management Services Administrator identified budgeted amount for Juvenile Detention. There was discussion regarding a Truancy Grant.

Sheriff Hartman addressed the increase of Heroin and drug use in our community, explained how those factors impact the budget and stated Heroin and drug use is increasing. Sheriff Hartman informed the Committee that Heroin users are addicted right away with approximately 2% of users being successfully rehabilitated through intervention means. Other County Departments/agencies impacted as a result of Heroin and drug use were identified. There was discussion if the Rhinelander Police Department providing an officer in the Drug Bureau and whether that individual is available part-time or full-time.

MOTION: To approve the 2013 Budget Closeout for the Sheriff's Office (Timmons/Fried).

Discussion on motion:

There were discussions regarding revenues and expenses, contingency fund process, shortages, 2013 budget funds returned to the County, collected and uncollected monies and uncollectable items.

In reviewing the motion, both Timmons and Fried agreed to amend the motion to include all items presented.

MOTION: To approve the 2013 Budget Closeout for the Sheriff's Office and approve bills, vouchers and line item transfers for Sheriff's Office (Timmons/Fried, PASSED).

ITEMS FOR FUTURE AGENDAS

City of Rhinelander contracts and negotiations.

Committee member Hintz suggested a unified review of Heroin usage and how it affects numerous county departments/agencies.

PUBLIC COMMENTS

Freudenberg inquired if approved budget dollar amounts should be included in the minutes. Committee members explained meeting minutes are summarized and indicated the County Clerk's Office is the official keeper of records that can be viewed by the public.

ADJOURN

10:50 a.m. **MOTION:** To adjourn the meeting (Timmons/Hintz, PASSED).

Mike Timmons, Chairman

Dawn Robinson, Committee Secretary