

**MINUTES OF THE ONEIDA COUNTY
PUBLIC SAFETY COMMITTEE MEETING
FEBRUARY 11, 2014**

COMMITTEE MEMBERS PRESENT: Chairperson Bob Metropulos, Dave Hintz, Billy Fried and Mike Timmons.

COMMITTEE MEMBERS ABSENT: Jack Martinson was excused due to a meeting conflict.

OTHERS PRESENT: Jonathon Anderson (Lakeland Times), Sheriff Hartman, Chief Deputy Sweeney (Sheriff's Office), Brian Desmond (Corporation Counsel), Tom Wiensch (Corporation Counsel), Larry Mathein (Medical Examiner), Michael Schiek (District Attorney), Bonnie Wilcox (District Attorney), Kathy Belliveau (Branch I), Brenda Behrle (Clerk of Courts), Ken Kortenhof, Support Services Administrator/Emergency Management Director and Dawn Robinson, Committee Secretary.

CALL TO ORDER

Chairman Metropulos called the meeting to order at 11:00 a.m. at the Oneida County Law Enforcement Center, Community Room, stated the meeting notice had been posted and mailed in accordance with the Wisconsin Open Meeting Law and noted accommodations would be made for handicap accessibility.

APPROVE AGENDA

MOTION: To approve the Amended Agenda (Fried/Hintz, PASSED).

APPROVE PREVIOUS MEETING MINUTES

MOTION: To approve the January 15, 2014 Public Safety Committee Meeting Minutes (Timmons/Hintz, PASSED).

SCHEDULE COMMITTEE MEETING DATE(S)

The next meeting was scheduled for March 12, 2014 at 9:30 a.m.

BILLS, VOUCHERS AND LINE ITEM TRANSFERS FOR PUBLIC SAFETY DEPARTMENTS WITH NO AGENDA ITEMS

MOTION: To approve bills, vouchers and line item transfers for Public Safety Departments (Fried/Timmons, PASSED).

Clerk of Circuit Courts

Employee Service Award

Kaitlin Mitchell was unable to attend today's meeting. The Clerk of Circuit Courts recognized Kaitlin Mitchell for 5-years of service. Responsibilities and duties were summarized.

2013 Budget Closeout

The Clerk of Circuit Courts referred to a meeting with the Finance Director regarding line item transfers, informed the budget was set and the Clerk of Circuit Courts should not need to come back to Committee.

Bills, vouchers and line item transfers for Clerk of Circuit Courts

MOTION: To approve bills, vouchers and line item transfers for Clerk of Circuit Courts (Hintz/Fried, PASSED).

Corporation Counsel

Employee Service Awards

Corporation Counsel recognized Thomas Wiensch for 15-years of service. Responsibilities and duties were summarized.

Michael Fugle is on medical leave and is unable to attend today's meeting. Corporation Counsel recognized Michael Fugle for 5-years of service. Responsibilities and duties were summarized.

Outside Counsel for Termination of Parental Rights Cases

Corporation Counsel presented the Miller Resolution with minor signatory changes, Exhibit #1.

There were discussions regarding using a Limited Term Employee or Subcontracting for assistance, specialized services contracted with strict timeline verses training someone new, cost efficiency, preparation and court time, case load and previous contracted services with Attorney Miller. The Resolution cites specific cases.

MOTION: To forward the Termination of Parental Rights Cases/Miller Resolution onto the County Board of Supervisors for consideration (Hintz/Timmons, PASSED).

Bills, vouchers and line item transfers for Corporation Counsel

MOTION: To approve bills, vouchers and line item transfers for Corporation Counsel (Timmons/Fried, PASSED).

District Attorney

Employee Service Award

District Attorney recognized Bonnie Wilcox for over 40-years of service and announced Ms. Wilcox is retiring April 4, 2014. Responsibilities and duties were summarized.

Vacancy Review (District Attorney Secretary)

Due to the retirement, there will be a vacancy in the District Attorney's Office. Personnel in the department will be moved into other positions within the department creating a Legal Secretary vacancy (entry level position). The District Attorney recommended a motion to approve filling the vacancy.

MOTION: To approve Vacancy Position Review for the District Attorney Secretary Position and forward request to the Labor Relations & Employee Services Department/Committee (Hintz/Timmons, PASSED).

Bills, vouchers and line item transfers for District Attorney

MOTION: To approve bills, vouchers and line item transfers for District Attorney (Hintz/Timmons, PASSED).

Sheriff's Office

Employee Service Awards

The Sheriff recognized Terri Ripp for 15-years of service. Responsibilities and duties were summarized.

The Sheriff will provide service awards to the following employees: Phil Newcomb, Dan Hess, Nathaniel Ouimette, Mary Goeldner, Brian Erikson, Brad Fogerty, Scott Bornberg, Laura Lindsley, Pam Winchell, Bob Hebein, Dan Semmerling, Nancy Reklau, Andrea Seidel and Anton Keelin.

Voice Over IP Project

There was discussion regarding project funding. The Support Services Administrator/Emergency Management Director stated the Sheriff's Office and Emergency Management Budgets are allocating a total of \$26,380 to the project and request \$72,590.00 to be transferred from the County's General Fund. The project and funding were discussed at the Administration Committee meeting. A Joint Resolution from the Administration Committee and the Public Safety Committee was presented, Exhibit #2.

Committee member Hintz (also Chairman of the Administration Committee) stated the Administration Committee discussed upgrades to the 911 System and had lengthy discussion regarding funding. The Administration Committee endorses the proposed Resolution and transfer funds from General Fund, upgrade the 911 Center the right way and referred to recent problems with the 911 System.

There was discussion regarding monies budgeted for Voice Over IP Project. Committee member Hintz explained the following; monies budgeted did not include upgrades to the 911 Center and hoped there were funds available but not the case. The Sheriff's Office/Emergency Management reallocated funds within their budget to assist with the cost of upgrade but bottom line, the County needs a 911 Center and needs to upgrade the 911 Center to Voice Over IP capabilities.

Project budget, contracted service verses in-house service, 911 Center interface and, project close outs/enhancements were discussed.

Committee member Hintz confirmed he is comfortable with the way the project is proceeding.

MOTION: To approve the Joint Resolution offered by Supervisors of the Administration Committee and Public Safety Committee and forward Resolution onto the County Board of Supervisors (Hintz/Timmons).

Discussion on motion:

The Support Services Administrator/Emergency Management Director indicated they are trying to do their part verses transferring the full cost of the project our of the County's General Fund. The Sheriff stated Phase 2 Radio Project verbiage fits with the resolution.

MOTION: To approve the Joint Resolution offered by Supervisors of the Administration Committee and Public Safety Committee for the Voice Over IP Project and forward Resolution onto the County Board of Supervisors (Hintz/Timmons, PASSED).

Commodity Flow Study

Oneida, Lincoln and Marathon Counties are participating in a Commodity Flow Study that allows a contractor to come in and determine what hazardous materials are being transported through the County and what is being used. The grant is through the State's Hazardous Materials Planning Grant (HMPG) and the Lincoln County Emergency Management Director is in charge of the Study. A Contract for the Study is required to be signed and all County Attorney's have reviewed the contract. The Support Services Administrator/Emergency Management Director is requesting approval with signature obtained.

MOTION: To approve the Commodity Flow Study (Timmons/Hintz, PASSED).

Oneida County Code Chapter 5 Updated Civil Service Rules and Regulations

The Sheriff provided the Oneida County Code Chapter 5 Updated Civil Service Rules and Regulations, Exhibit #3. The updated code has minor revisions highlighted in yellow. The updated Code was presented to the Civil Service Committee and now presented to the Public Safety Committee. The Sheriff referred to changes.

MOTION: To approve the Oneida County Code Chapter 5 Updated civil Service rules and Regulations and forward to Corporation Counsel as presented for Resolution (Fried/Timmons).

Discussion on motion:

A 2012 date was identified so it could be corrected.

MOTION: To approve the Oneida County Code Chapter 5 Updated civil Service rules and Regulations and forward to Corporation Counsel as presented for Resolution (Fried/Timmons, PASSED).

2014 Northwest Community Policing Grant

The Sheriff explained an estimated number is budgeted but when the actual State monies were received, it was \$1,800 less than what the Sheriff's Office budgeted. The Sheriff is not requesting additional money and instead, will reallocate funds within the budget.

Vacancy Reviews (Chief Deputy and Corrections Officers)

The Chief Deputy is retiring and his last day is March 21st. The Sheriff would like to start the recruitment process and it is unknown what the fiscal impact of the wage study will be.

Corrections vacancy is open and there is no fiscal impact.

MOTION: To approve Vacancy Reviews for Chief Deputy and Corrections Officers and forward requests to the Labor Relations & Employee Services Department/Committee (Timmons/Hintz).

Discussion on motion:

There was discussion regarding the vacancy review process. The Sheriff explained Public Safety vacancies are exempt from the six-week waiting period vacancy review process.

MOTION: To approve Vacancy Reviews for Chief Deputy and Corrections Officers and forward requests to the Labor Relations & Employee Services Department/Committee (Timmons/Hintz, PASSED).

Bills, vouchers and line item transfers for Sheriff's Office

MOTION: To approve bills, vouchers and line item transfers for Sheriff's Office (Fried/Hintz, PASSED).

PUBLIC COMMENTS

No public comment was given.

ITEMS FOR FUTURE AGENDAS

2013 Budget Closeouts are due to Finance by March 14th, 2014.

ADJOURN

12:04 p.m. MOTION: To adjourn the meeting (Hintz/Timmons, PASSED).

Bob Metropulos, Chairman

Dawn Robinson, Committee Secretary