

FINANCE & INSURANCE COMMITTEE MEETING
Monday March 24, 2008

Members Present:

Chairman Andrew Smith, Supervisors, John Hoffman and Ted Cushing.
Excused, John R. Young, and Frank Greb

Others Present:

Robert Bruso, County Clerk	Margie Sorenson, Finance
Lynn Grube, ITS Director	Peter Wolk, County Board Supervisor
John Potters, County Coordinator	Jennie Huber, Treasurer
John Biliogan, Forestry Director	Nick Scholtes, Highway
Melodie Gauthier, Committee Secretary	

1. Call to Order

Chairman Smith called the meeting to order at 9:00 a.m. in Committee Room #2 of the Oneida County Courthouse. He noted that the meeting notice had been properly posted and mailed in accordance with the Wisconsin Open Meeting Law.

2. Approve Amended Agenda

MOTION: (Ted Cushing/John Hoffman) to approve the March 24, 2008 Amended Agenda. All "aye" on voice vote. Motion carries.

3. Approve Minutes of the Previous Meeting (s)

MOTION: (John Hoffman/Ted Cushing) to approve the minutes of the March 10 and March 18, 2008 Finance & Insurance Committee Meeting (s). All "aye" on voice vote. Motion carries.

4. Open Bids for Environmental Screening of Tax Delinquent Properties and Take What Ever Action is Deemed Necessary.

Mr. Bruso told the Committee that only one bid for the environmental screening of tax delinquent properties had been received by the March 20, 2008, 4:00 P.M. deadline. He stated that because the courthouse was closed Friday, there is a possibility that other bids mailed timely, could be in today's mail. The bid, from MSA Professional Services, was opened and read.

MOTION: (Ted Cushing/ John Hoffman) to accept the \$450.00 per parcel bid from MSA Professional Services pending that no other bids were received in the timeframe allowed and that the insurance requirements are met. All "aye" on voice vote. Motion carries.

5. Waiver of Liability Insurance Requirements - Agreement with USFS. (United States Forestry Service)

Mr. Biliogan, Forestry Director, is requesting the Committee waive the liability Insurance requirements on the agreement with USFS per consultation with Corporation Counsel and Wiese Risk Management.

MOTION: (Ted Cushing/John Hoffman) to approve the waiver of liability insurance requirements on the agreement with USFS. All "aye" on voice vote. Motion carries.

6. Highway 2007 Year End Fund Balances

Mr. Scholtes presented the Highway's 2007 Year End Fund Balances to the Committee for approval.

MOTION: (Ted Cushing/ John Hoffman) to except the Highway's 2007 Year End Fund Balances. All "aye" on voice vote. Motion carries.

7. Waiver of Insurance Requirements for RMA (Routine Maintenance Agreement) Contract with WisDot

Mr. Scholtes is requesting the Committee to waive the liability insurance on the RMA Contract with WisjDot per consultation with Corporation Counsel and Wiese Risk Management.

MOTION: (John Hoffman/Ted Cushing) to approve the waiver of liability insurance requirements for (RMA) Routine Maintenance Agreement with WisDot. All "aye" on voice vote. Motion carries.

8. Waiver of insurance Requirement for Beaver Contract with APHIS.

Mr. Scholtes is requesting the committee to waive the liability insurance on the Beaver Contract with APHIS (Animal, Plant, and Health Inspection Service) per consultation with Corporation Counsel and Wiese Risk Management.

MOTION: (John Hoffman/Ted Cushing) to approve the waiver of liability insurance requirements on the Beaver Contract with APHIS. All "aye" on voice vote. Motion carries.

9. Vouchers, Reports and Purchase Orders

County Clerk

Mr. Bruso presented bills and vouchers to the Committee for approval.

MOTION: (John Hoffman/Ted Cushing) to approve the County Clerk's bills and vouchers as presented. All "aye" on voice vote. Motion carries.

Line Item Transfer

Mr. Bruso presented a Line Item Transfer to the Committee for approval.

MOTION: (John Hoffman/Ted Cushing) to approve the Line Item Transfer as presented. All "aye" on voice vote. Motion carries.

Treasurer

February 2008 Monthly Report

Ms Huber presented the Treasurer's February 2008 Monthly Report to the Committee for approval.

MOTION: (Ted Cushing/John Hoffman) to approve the Treasurer's February 2008 Monthly Report as presented. All "aye" on voice vote. Motion carries.

Information Technology Services

Ms. Grube presented bills and vouchers to the Committee for approval.

MOTION: (Ted Cushing/John Hoffman) to approve the ITS bills and vouchers as presented. All "aye" on voice vote. Motion carries.

Ms. Grube presented Line Item Transfers to the Committee for approval.

MOTION: (John Hoffman/Ted Cushing) to approve the ITS Line Item Transfers as presented. All “aye” on voice vote. Motion carries.

Finance

Ms. Sorenson presented a blanket purchase order to the committee for approval.

MOTION: (Ted Cushing/John Hoffman) to approve the blanket purchase order as presented. All “aye” on voice vote. Motion carries.

Ms Sorenson presented bills and vouchers to the Committee for approval.

MOTION: (Ted Cushing/John Hoffman) to approve Finance’s bills and vouchers as presented. All “aye” on voice vote. Motion carries.

10. Line Item Transfers

MOTION: (John Hoffman/Ted Cushing) to approve the Line Item Transfers for Building and Grounds, Human Service Center, Corporation Counsel, LRES, Social Services, Highway Department, Health, Oneida County Fair, Solid Waste, Land Information, ITS, and UW Extension. All “aye” on voice vote. Motion carries.

11. Resolution for Line Item Transfers

Ms Sorenson presented the Resolution for Line Item Transfer to the Committee for approval.

MOTION: (Ted Cushing /John Hoffman) to approve the Resolution for Line Item Transfers as presented and forward to County Board. All “aye” on voice vote. Motion carries.

12. Resolution for Overdrawn Accounts

Ms Sorenson presented the Resolution for overdrawn accounts to the Committee for approval.

MOTION: (Ted Cushing/John Hoffman) to approve the Resolution for Overdrawn Accounts as presented and forward to the County Board. All “aye” on voice vote. Motion carries.

13. ITS – Technology Plan

Ms Grube gave a brief update into the phases of three projects; the LandShark Implementation Project, the Apps Mega Project and the Tracs Wireless Project.

14. Strategic Planning Status Report -none

15. Public Comment - none

16. Items for Future Agendas

17. Adjournment

MOTION: (Ted Cushing/John Hoffman) to adjourn the meeting at 10:02 a.m. All “aye” on voice vote. Motion carries.