

Oneida County Administration Committee Meeting  
Tuesday, December 17, 2013 9:15 a.m.  
Oneida County Courthouse  
Committee Room #2, 2<sup>nd</sup> Floor  
1 S. Oneida Avenue  
Rhinelander, WI 54501

**Committee members present:** David Hintz-Chairman, Ted Cushing, Jerry Shidell, Sonny Paszak, Denny Thompson

**Others present:** Brian Desmond – Corporation Counsel, Jonathan Anderson – Media, Jennifer Lueneburg – recording secretary

**Call to order and Chairman’s announcements:**

Chairman Hintz called the meeting to order at 9:15 a.m. in accordance with the Wisconsin Open Meetings Law.

**Approve agenda for today’s meeting (order of agenda items at discretion of Chairperson):**

Motion by Paszak to approve today’s agenda. Second by Cushing. All members present voting ‘Aye’. Motion carried.

**Consider and approve the County Risk Manger’s recommendations concerning insurance requirements in various contracts:**

**Five Bugels contract** – Desmond states risk assessor has recommended the standard insurance language.

**FRED contract** – Desmond states this is the name of the forensic computer used by the Sheriff’s office to collect criminal data off electronic devices. The risk assessor recommends that no professional liability insurance is needed, therefore asking that it be waived. Brief discussion.

**AccessData contract** – Desmond states this is the software used on the FRED system, which is getting updated with multiple work stations. The risk assessor recommends that the standard professional liability insurance should also include software, errors and omission in the amount of one million dollars.

**Security Health Mini-Grant** – Desmond states this is a health grant being received by the county in the amount of \$9,000. The risk assessor recommends waiving all insurance requirements.

Motion by Cushing to approve the recommendations to waive the insurance requirements for FRED, AccessData contract and Security Health Mini-Grant per Corporation Counsel’s recommendations. Second by Paszak. All members present voting ‘Aye’. Motion carried.

**Public comment or communications:**

None

***The next Administration Committee meeting will be held January 14, 2014 at 1:30 p.m.***

**Items to be included on next agenda:**

- Secretarial support for Administration Committee
- Title company report for Aqualand Manufacturing
- Budget process

**Adjournment:**

Motion by Cushing to adjourn meeting. Second by Shidell. All members present voting 'Aye'. Motion carried. Meeting adjourned at 9:21 a.m.

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David Hintz  
Committee Chairman

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Jennifer Lueneburg  
Recording Secretary

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