SOLID WASTE & BUILDINGS AND GROUNDS COMMITTEE MEETING
COUNTY BOARD ROOM, ONEIDA COUNTY COURTHOUSE
September 23, 2013 – 9:00 AM

Members Present: Chairman Billy Fried, Scott Holewinski and Jack Martinson

Others Present: Members of the Land and Water Conservation/UW Extension Committee: Chairman Bob Martini, Jim Intrepidi and Greg Berard. LuAnn Brunette, Facilities Director; Bruce Stefonek, Assistant Facilities Director; Jean Hansen, County Conservationist; Erica Brewster, Family Living Agent; Joe Brauer, Rhinelander/Oneida County Airport Manager; Freeman Bennett, Hwy Commissioner/Solid Waste Director; Lisa Jolin, Solid Waste Acct. Technician and Brian Dutcher, Solid Waste Supervisor.

Call to Order
Chairman Fried called the meeting to order at approximately 9:00 a.m. in the County Board Room, 2nd Floor, Oneida County Courthouse. Mr. Fried noted that the meeting notice had been properly posted and mailed in accordance with the Wisconsin Open Meeting Law and accommodations would be made for qualified individuals pursuant to the Americans with Disabilities Act.

Approve agenda
Motion to approve the agenda (SW & BG Committee) by Martinson/Holewinski. All ayes on voice vote.
Motion to approve the agenda (L&W/UW-EX Committee) by Intrepidi/Berard. All ayes on voice vote.

University of Wisconsin Extension and Land & Water Conservation office space request.

a. **Request from Conservation & UW –EX Education Committee for cost analysis for former WPS building (111 E Davenport Street) to compare with airport remodeling estimate.**
b. **Alternate space options**
c. **Plan for implementation – it is anticipated that the members of the Conservation & UW-EX Education Committee will disburse immediately following this agenda item, leaving members of the Solid Waste & Buildings & Grounds Committee to deliberate the remainder of items on today's agenda.**

Brunette stated that this joint agenda item was requested by the Land and Water Conservation/UW-Extension Committee to take a more detailed look at the cost to utilize the WPS building for Land and Water/UW-Extension as opposed to the cost estimate for the airport renovation.

Chairman Fried gave a brief background of how the Committee got to this point with trying to find adequate space for the Land & Water Conservation/UW-Extension Departments. Fried feels that going to the County Board for direction will save time and energy and will ensure the right direction is being taken.

Martini feels it is good that the two Committee's are meeting. He feels the reason the Committee is looking for cost estimates is that they want to expedite this decision. He thinks that gathering the pertinent information on all the options available, including the former WPS building, so there are no unanswered questions.

Chairman Fried agrees with Mr. Martini. He feels it is best to go to the County Board to see how they feel about doing cost estimates on the former WPS building because there is already a resolution to sell that building.

Mr. Berard agrees that the decision should go to the County Board. He feels the former WPS building should be utilized as it doesn't look like it will sell anytime soon.

Brunette provided the Committee's with a list regarding what type of work needs to be done at the former WPS building. Brunette stated that some of the quotes will require the expenditure of funds in order to get actual quotes. There isn't a budget that supports the expenditure to receive those quotes.

Brunette, Brewster, Fried, Martini and Brauer will meet on September 30th at 8:30 a.m. to tour the area at the Airport that would be remodeled and used for the Land Conservation/UW-Extension Office and review the costs.

Fried stated that the Ag & Extension Committee will be invited to the Solid Waste/Buildings & Grounds meeting on October 7, 2013.

9:40 a.m. Motion by Berard/Intrepidi to adjourn the Land Conservation/UW-Extension Education Committee portion of the meeting. All aye on voice vote.

Minutes of the September 9, 2013 committee meeting.
Motion to approve the meeting minutes of September 9, 2013 as presented by Holewinski/Martinson. All aye on voice vote.

Update on filling vacant Maintenance Technician position.
Brunette stated that 11 applications have been received. They will be screened and testing done. Interviews will hopefully be the week of October 7, 2013 with a hopeful start date of October 21, 2013.

Update on vacated first floor space renovation.
Brunette stated that Judge Nielsen, Chief Judge for District 9, and the District Court Administrator, Susan Burns, were on-site on Friday to go through the space. They signed off on the work done so far and were impressed with the space and how it will function and the security that will be in that room. There is some electrical that needs to be worked on. Drywall will be hung after that. The masons were here over the weekend and cut the openings.

Demolition of former Daily News building located at 314 S Courtney, Rhinelander.
A letter from MSA was received concerning the asbestos and lead paint. Brunette stated she met with Desmond last week to review the letter and tried to develop and schedule to put together an advertisement to go to the Northwoods River News for the bids for the demolition project.

Motion by Martinson/Holewinski to go ahead with the Demolition project as proposed in Brunette's schedule to advertise for bids and submit the Resolution to the Oneida County Board of Supervisors at the October meeting for approval. All aye on voice vote.

Buildings and Grounds bills and vouchers, blanket purchase orders.
Motion by Holewinski/Martinson to pay the bills and vouchers, blanket purchase orders and line item transfers as presented. All aye on voice vote.

Solid Waste bills and vouchers, blanket purchase orders.
Motion by Fried/Holewinski to approve the bills and vouchers, blanket purchase orders and line item transfers as presented with the amount going to the Boy Scouts not to exceed $900. All aye on voice vote.

Fiber cake agreement.
Bennett informed the Committee that they received a new fiber cake agreement from the Paper Mill due to the Mill being under new ownership. The fiber cake is hauled to the Landfill and it is mixed with the bark. The contract is a minimum of 2500 ton per year with a maximum of 6500 ton per year.
Motion by Martinson/Holewinski to approve the fiber cake agreement as presented. All aye on voice vote.

Recycling future comparison.
Bennett informed the Committee that they are doing well with the recycling at this time. They would like to update some of the equipment a little at a time.

2014 LTE requests.
Motion by Holewinski/Martinson to approve the 2014 LTE request as presented. All aye on voice vote.

2014 summer interns.
Bennett explained to the Committee that they are interested in bringing in an intern to do soil and water testing. UW-Stevens Point has a program where a student could gain credits for this type of internship. The County could hire a student for 400 hours for under $1,000.00.
Motion by Fried/Martinson to approve a 2014 summer intern position. All aye on voice vote.

2014 Solid Waste Budget. The Committee tabled this item until the next meeting so they can have time to review it.

2014 Tomahawk Bark product.
Motion by Holewinski/Martinson to truck the pile of bark product from Tomahawk as presented if there are sufficient funds and space to do so. All aye on voice vote.
Motion by Holewinski/Martinson to get bids for screening and bring numbers back to the Committee at the next meeting. All aye on voice vote.

Public Comment.
None.

Items for next agenda.
Final budget numbers and screening bids. Update glass plus and 2nd story.

Meeting dates.
October 7, and October 21, 2013.

Adjournment.
11:00 a.m. – Motion by Martinson/Holewinski to adjourn the meeting. All aye on voice vote. The meeting was adjourned.

Chairman Billy Fried

For Julie Petraitis, Recording Secretary