

Oneida County Solid Waste and Buildings & Grounds Meeting
Monday, September 9, 2013 9:00 a.m.
Oneida County Courthouse, Committee Room #1
1 S. Oneida Avenue
Rhineland, WI 54501

Members present: Billy Fried/Chairman, Jack Martinson, Scott Holewinski

Members not present: Greg Oettinger, Gary Baier

Department staff: Freeman Bennett/Highway Commissioner & Solid Waste Director, Brian Dutcher/
Solid Waste Supervisor, Luann Brunette/Facilities Director, Bruce Stefonek/Assistant Facilities Director

Others present: Brian Desmond/Corporation Counsel, Mike Romportl/Land Information Director,
Jennifer Lueneburg/recording secretary

Call to order:

Chairman Fried called the meeting to order at 9:00 a.m. in accordance with the Wisconsin Open Meetings Law.

Approve Agenda:

Motion by Martinson to approve today's agenda and move items around as selected by the Chairman. Second by Holewinski. All members present voting 'Aye'.

Approve minutes from the August 12, 2013 and August 19, 2013 committee meetings:

Motion by Martinson to approve the minutes of August 12, 2013 and August 19, 2013 as presented. Second by Fried. All members present voting 'Aye'. Motion carried.

Municipal solid waste contract update:

Bennett reports Northern Waste was bought out by Advanced Disposal. Oneida County previously signed a five year hauling contract with Northern Waste. An updated contract with Advanced Disposal was drawn up, reviewed and signed by Thomas Wiensch/Assistant Corporation Counsel, signed by Ted Cushing/County Board Chairman and turned in on time. Advanced Disposal has agreed to take over all the provisions of the Northern Waste contract; only change will be using closed top trailers rather than open top trailers. Bennett feels the process of changing over the contract went very smoothly.

Compost sales update:

Bennett reports that compost sales continue. Solid Waste hasn't done much advertising at this point for the sale of the compost but they did contact a local florist and have made a deal for bulk purchasing. So far, \$83,553.00 has been generated from compost sales in 2013. Bennett states the product is excellent and it sells itself due to its quality.

Bark trucking from Tomahawk to Rhineland:

Bennett reports the Tomahawk PCA Mill is expanding so the PCA Mill is asking Solid Waste to remove the bark quickly from there site. There is currently over 9,000 tons of bark left to haul for use in making compost to sell at the Solid Waste site. With committee approval, Bennett would like to use eight Highway Department trucks to expedite the hauling of the bark. This will cost Solid Waste about \$56,000, billed from use of the Highway Department's workforce and trucks. Brief discussion held on costs and compost pricing. Motion by Martinson to allow Highway Department to haul bark from Tomahawk to the Solid Waste site. Second by Holewinski. Roll call vote taken, all voting 'Aye'. Motion carried.

Recycling future:

Bennett reports contacting Eagle Waste in Eagle River in regards to a quote on accepting recyclables from the Solid Waste site. Bennett states Eagle Waste is very busy so he is still working on gathering all the information needed from them to make a decision. Bennett is currently assessing how much it costs for the county to sort the recyclables versus not sorting and just hauling recyclables comingled up to Eagle River and paying Eagle Waste to sort. Bennett commented that the Solid Waste site is moving a lot of recyclables. Bennett will report at a future meeting in regards to his findings.

Solid Waste year 2014 budget:

Dutcher provided printout of Solid Waste labor costs, 2013 budgeted/actual revenues, tonnage/charge summary, rebates and expenses. Discussion held on how numbers were derived and numbers to be used for 2014.

Bennett notes that the Second Story program has been doing so well that they are pretty much out of product at this time. Bennett states they will continue to search for product to pull from MSW to put into program. Bennett commended the volunteer running the Second Story program since she has donated a lot of time and effort to make the program work. Fried suggested Bennett and Dutcher look into some ideas to recognize this volunteer for all her efforts. Brief discussion held on the fees currently being charged to other county departments for bringing items to the Solid Waste site such as items the Forestry Department finds dumped in the woods.

DNR inspection results:

Bennett reports that DNR inspections were completed. All inspections came back great and the Solid Waste Department is 100% in compliance with DNR requirements. Committee briefly reviewed inspection reports.

Solid Waste – bills and vouchers, blanket purchase orders:

Brief discussion of bills, vouchers and blanket purchase orders provided. Motion by Holewinski to approve bills, vouchers and blanket purchase orders as presented. Second by Martinson. All members present voting 'Aye'. Motion carried.

Buildings & Grounds – bills and vouchers, blanket purchase orders

Brunette provided brief summary. Motion by Holewinski to approve bills, vouchers and blanket purchase orders presented. Second by Martinson. All members present voting 'Aye'. Motion carried.

Chair's participation in University Extension/Land and Water Conservation space study work group:

Fried seeks committee approval to continue attending space study meetings. Motion by Martinson to allow Chairman (Fried) to attend (space study) meetings with mileage. Second by Holewinski. All members present voting 'Aye'. Motion carried.

Heat loss/cost savings calculations on replacement of courthouse boiler system:

Brunette reports the department has been working with Stan Grys of R/CAD (Refrigeration Control and Design) to determine if there would be energy efficiency cost savings as the result of replacing the courthouse boiler system. There may be some funding from the Focus On Energy program to assist in this project. Brunette is asking for \$500 to cover the cost of R/CAD reviewing the last three years of Courthouse utility bills and estimate what cost savings might be if the boiler system is replaced. Discussion held. Motion by Holewinski to allow Brunette to move forward with the energy savings calculation for \$500 to be taken out of the Courthouse maintenance account. Second by Martinson. All

members present voting 'Aye'. Motion carried. Fried directs Brunette to look into the Focus on Energy Program in order to reduce or eliminate the costs of this project for the county.

Demolition of former Daily News building located at 314 S. Courtney, Rhinelander:

Brunette states the initial test results have been received. The building does contain asbestos as well as lead paint but she will not know the percentages until the final test results are received. Brunette believes the building will need to be professionally demolished but she is waiting to see test results and costs of asbestos and lead removal before any final decision can be made. Desmond notes a professional demolition service will assume the liability of the project and will take care of proper disposal. Brief discussion held; there was a general concurrence that the demolition should be outsourced. Brunette states the testing should be completed in approximately two weeks. Romportl makes suggestions of items to address while waiting for testing to be completed. Desmond suggests Diggers Hotline be contacted before any further actions are taken. A brief discussion was held on the provisions for the demolition RFP (Request for Proposal). Corporation Counsel will review the information gathered and come to the next meeting with wording for the RFP. Brunette reminded the committee that no funds are budgeted at this time for demolition so she will need to bring a proposal to the County Board before demolition can start. Fried feels demolition may not be feasible this year so Buildings and Grounds should make sure the current parking lot is safe for employees and the public especially with winter weather approaching. Brunette states they will direct personnel to park in certain areas for the winter season. Fried directs Brunette to continue pursuit of these items and getting an RFP drawn up so even if the project can't be done this year, they will be all set next spring to proceed. Brief discussion held on possibly salvaging some parts of the building. Desmond notes in the event the Highway Department would be able to demolish the building, we would need a ¾ vote by the County Board before moving forward and we would need to consider the liability and workman's compensation claim risks taken by pursuing the project on our own.

Closed session:

Motion by Holewinski and seconded by Martinson to adjourn into closed session pursuant to Section 19.85(1)(e), Wis. Stats., "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session."; Section 19.85(1)(g) "Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning the strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved"; and Section 19.85(1)(d), Wis. Stats., "Considering strategy for crime detection or prevention." The matters to be discussed are: law enforcement center roof issues/warranty and courthouse security.

Roll call vote: Holewinski, Martinson, Fried

Staff present during closed session: Desmond, Brunette, Stefonek, Lueneburg

Return to open session:

Motion by Martinson to return to open session at 11:10 a.m. Second by Holewinski. Roll call vote taken with all voting in the affirmative. Motion carried.

Announcements from closed session:

No decision made in closed session.

Update on vacated first floor space renovation:

Brunette provided update on work completed in the First Floor space for the new hearing room and Veterans Service area. Some work has been completed by the Buildings & Grounds department and some work has been hired out due to personnel shortages in the department. Brunette estimates renovation costs at \$64,000 for this project and anticipates \$120,000 still available from the courthouse remodeling fund.

Update on River Street storage facility renovation:

Brunette reports, of the \$100,000 budget for this project, there is still about \$14,400 left. They still need to pay \$482.70 to the highway for preparation work and \$3,800 to Marty Jolin for the concrete work. This will leave approximately \$9,000 remaining in the budget for this project. There will be some painting and patch work that still needs to be done. The only item that wasn't addressed in this project was the paving. Brunette will check with the department head to make sure no other small projects need to be completed prior to returning the remaining money.

Year 2014 Buildings & Grounds budget:

Brunette presented information for the 2014 budget. Extensive discussion held on various parts of the budget and how costs and numbers were determined. Committee made some adjustments to the information presented. Brunette to make changes and bring the budget back to the next committee meeting. Motion by Fried to accept the Buildings & Grounds budget as presented and direct Brunette to bring back the (Buildings & Grounds) budget to the next meeting with updated numbers. Second by Martinson. All members present voting 'Aye'. Motion carried.

Public comment:

None

Items for next agenda:

- Demolition of 314 S. Courtney Street building
- 2014 budget

Schedule future meeting dates:

September 23, 2013 at 9:00 a.m.

Adjournment:

Motion by Martinson to adjourn meeting. Second by Fried. All members present voting 'Aye'. Motion carried. Adjourn at 12:26 p.m.

Billy Fried
Committee Chairman

Jennifer Lueneburg
Committee Secretary