

Oneida County Solid Waste and Buildings & Grounds Meeting  
Monday, August 12, 2013 9:00 a.m.  
Oneida County Courthouse, Committee Room #1  
1 S. Oneida Avenue  
Rhinelander, WI 54501

**Members present:** Billy Fried/Chairman, Scott Holewinski, Jack Martinson, Greg Oettinger

**Department staff:** Freeman Bennett/Highway Commissioner & Solid Waste Director, Brian Dutcher/Solid Waste Supervisor, Luann Brunette/Facilities Director, Bruce Stefonek/Assistant Facilities Director

**Others present:** Brian Desmond/Corporation Counsel, Mike Romportl/Land Information Director, Jennifer Lueneburg/recording secretary

**Call to order:**

Chairman Fried called the meeting to order at 9:00 a.m. in accordance with the Wisconsin Open Meetings Law.

**Approve Agenda:**

Motion by Martinson to approve amended agenda with Chairman to move items around as he sees fit. Second by Holewinski. All members present voting 'Aye'. Motion carried.

**Approve minutes from July 15, 2013 and July 29, 2013 committee meetings:**

Motion by Holewinski to approve the July 15, 2013 and July 29, 2013 committee minutes as presented. Second by Martinson. All members present voting 'Aye'. Motion carried.

**Update on Glass Plus contract:**

Bennett reports Brian Arnott of Glass Plus has been moving his equipment off the Solid Waste site but at an very slow pace and quite a bit of Glass Plus property still remains at the Solid Waste site. The Glass Plus property is taking up much needed space from the Second Story program. Bennett also notes an inspection of the Solid Waste site is coming soon, therefore another reason to get this excess equipment moved off the property. Bennett is having Brian Desmond/Corporation Counsel check into property abandonment laws in the event Arnott continues to not follow-through with vacating his equipment off the property. Fried directs Bennett to first call Brian Arnott to remind him to move the items by a specified date before sending him a registered mail notice since this committee never gave Arnott a firm date to have his items removed from the Solid Waste site. Bennett states he will call Arnott today.

Dutcher notes that sales for the Second Story program have started and have had some successful weekends, selling about \$300 to \$400 each weekend.

**Update on eligible electronic device disposal:**

Bennett presented the Eligible Electronic Device Company contract to be renewed and notes that the provisions in the new contract are the same as the currently expiring contract. Bennett checked with the Town of Minocqua regarding the pricing they get from their vendor for electronics disposal. Minocqua is very dissatisfied with their current vendor and would like to start hauling their electronics disposal to Oneida County Solid Waste. Motion by Fried to approve the Electronic Device Disposal contract as presented which I (Fried) will be authorized to sign. Second by Holewinski. All members present voting 'Aye'.

**2012 – 2013 Solid Waste comparison update:**

Bennett states he met with Finance Director Margie Sorenson to gather cost and revenue figures for the Solid Waste Department for 2012 and 2013 YTD. Bennett states based on the figures provided, the previous Solid Waste Director had an exceptionally good year in 2012 and this year is proving even better so far. For 2012, the department had an operating surplus of \$38,143.99. For 2013, the operating surplus is \$59,588.53 as of July 31, 2013. The 2013 YTD operating surplus figure will most likely be negatively impacted by the increased costs on the new hauling contract with Northern Waste. Bennett notes that the surplus does not include revenues from glass sales which are being held in a separate account. Brief discussion held on leachate disposal and possible costs.

**Solid Waste – bills and vouchers, blanket purchase orders:**

Motion by Holewinski to approve the Solid Waste bills and vouchers as presented. Second by Martinson. All members present voting 'Aye'. Motion carried.

Brief discussion on Solid Waste loans still owed and possibly using the money from the glass sales account to clear loans to avoid additional interest payments. To be discussed on future agenda.

**Buildings & Grounds – bills and vouchers, blanket purchase orders:**

Brief discussion and explanation of bills and vouchers presented. Motion by Holewinski to approve expenditures and blanket purchase orders as presented. Second by Martinson. All members present voting 'Aye'. Motion carried.

**Contract renewal with Frontier Communication – health department telephone system:**

Brunette states when Public Health and the Department on Aging moved to their new building in 2012, a new Voice-Over IP system was to be installed in the building due to not being able to link them to the Courthouse phone system. The Voice-Over IP system wasn't ready before the move so a one year contract was signed with Frontier to provide a temporary phone system. A year has now passed and the Frontier contract is up for renewal however the Voice-Over IP system is still not in place. Brunette has checked with I.T.S. Director Lynn Grube regarding the current time frame for getting the Voice-Over IP system in place; Grube recommends renewing the Frontier contract for the temporary phone system through the first quarter of 2014. Brunette will work with Frontier to get a six or nine month contract in place. Holewinski inquires why the Voice-Over IP system still isn't in place; Brunette states Grube is unavailable to attend this meeting to comment. Martinson asked what the pricing differences were for the 9 month versus one year contract; Brunette states she is unsure because she is still in negotiations with Frontier but will gather information on different contract lengths and what cancellation fees would be if contract terminated early. Motion by Fried to allow Brunette to negotiate with the phone company for a six month or up to one year contract, with the understanding that the money will come from the contingency fund, pending approval from the Finance Department; amount not to exceed \$17,000. Second by Martinson. All members present voting 'Aye'. Motion carried.

**Update on vacated first floor space reallocation:**

- **Hearing room:** Brunette reports Snyder Electric was onsite last week to pull wire. Buildings and Grounds has been doing some research regarding costs of bench seating for the gallery and the bench seating appears to be rather expensive. An alternative to purchasing bench seating would be to use benches located on the third floor waiting area of the Courthouse. If additional seating is needed, benches are also located in the County Clerk's office. Fried questions if this will be enough seating; Brunette states she doubts more than two benches

will be needed since this courtroom often holds hearings that are either closed to the public or have few spectators. Any benches taken will be replaced with alternate seating such as connected seating.

- **Veterans Service/Medical Examiner:** The Medical Examiner, Larry Mathein, has now moved into his new area. Veterans Service hasn't moved yet due to the construction noise from the hearing room could be disturbing to clients and employees, plus they are waiting on dividers to come in to complete the area.

**Options to address Health & Aging elevator pit/water seepage:**

Stefonek reports meeting with Chuck Hunter to look over the issues with the Health & Aging elevator. Hunter was contacted due to these elevator issues being outside the scope of knowledge for the department. There is an excessive amount of dampness in the bottom of the elevator shaft and a steady trickle of water in one place. Hunter suggested drilling a hole to relieve the water pressure and then purchasing an acrylic bond to patch the hole and leaking cement. If this strategy doesn't work, Brunette will then be contacting an engineer for further assistance.

**Parking expansion at Health & Aging facility:**

- **Resolution to obtain county board approval to demolish building at 314 S. Courtney Street:** Romportl and Stefonek met with the city inspector's office to see what needs to be done in order to obtain approval to demolish the building on 314 S. Courtney Street. Stefonek suggested using the Oneida County Highway Department for the demolition. The city is not opposed to using the Highway Department but strongly advises using a professional demolition company due to many issues that need to be addressed properly that the Highway Department may not be aware of. Stefonek also spoke with the Rhinelander Water Department regarding digging up a valve that froze over the winter and is now leaking.

Brunette states overall, the permitting process will take time. Part of the permitting process includes getting asbestos testing done which will cost the county approximately \$700. Brunette states she has a resolution drawn up, asking the county board to support moving forward on this demolition project in order to maximize parking space on the newly acquired property. Brunette states preliminary costs for the demolition project could be \$100,000 and before she moves ahead with permitting costs, she wants to have county board approval. Brunette recommends not rushing this project through before this coming winter so it can be done correctly. Not rushing this project would also allow costs to be budgeted into the 2014 budget since not budgeted in the current year's budget and would then need to come out of general fund. Further discussion held on the advantages and disadvantages of doing the demolition prior to this winter versus next spring. Fried summarized resolution and asked that it be amended to say they "resolve to move forward with the concept" and a line be added to say "would come back to County Board for funding in the future". Motion by Fried to approve the resolution as presented with amended lines and an individual vote to be taken and noted on the motion. Second by Martinson. Roll call vote taken: Holewinski – aye, Martinson – aye, Oettinger – aye, Fried – aye. Motion carried.

**Law Enforcement Center roof warranty issues and possible maintenance options:**

Brunette still hasn't received a response back from Johns Manville. Stefonek discussed his meeting with Crafts on different maintenance package options and pricing. Stefonek says they are looking at cost averages of about \$1,400.00 per visit. Based on the information Stefonek gathered from Crafts, he recommends not buying a maintenance package until closer to the roof warranty expiring. Fried asks

Brunette to move forward a little more forcefully on getting a response from Johns Manville on warranty issues so we have answers by budget time.

**Closed session:**

Motion by Holewinski and seconded by Martinson to adjourn into closed session pursuant to Section 19.85(1)(e), Wis. Stats., "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session." (Topic: Possible disposition of county-owned property); and Section 19.85(1)(d), Wis. Stats., "Considering strategy for crime detection or prevention." (Topic: Courthouse Security)

**Roll call vote:** Holewinski, Martinson, Oettinger, Fried

**Staff present during closed session:** Brunette, Stefonek, Desmond, Romportl, Lueneburg

**Return to open session:**

Motion by Martinson to return to open session at 10:38 a.m. Second by Fried. Roll call vote taken with all voting the affirmative; motion carried.

**Announcements from closed session:**

None

**Public comment:**

None

**Items for next agenda:**

On-going projects as listed above

**Schedule future meeting dates:**

Monday, August 19, 2013 at 9:00 a.m.

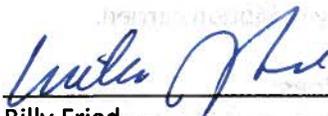
Monday, September 9, 2013 at 9:00 a.m.

Monday, September 23, 2013 at 9:00 a.m.

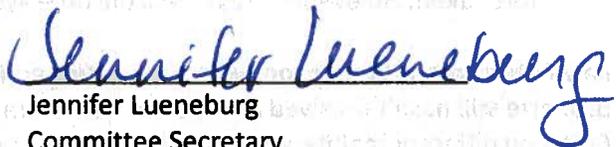
**\*\*\*The Monday, August 26, 2013 meeting has been canceled\*\*\***

**Adjournment:**

Motion by Martinson to adjourn meeting. Second by Oettinger. All members present voting 'Aye'. Motion carried. Adjourn at 10:40 a.m.



Billy Fried  
Committee Chair



Jennifer Lueneburg  
Committee Secretary