

ONEIDA COUNTY LIBRARY BOARD

Unapproved minutes of meeting held on February 14, 2013

CALL TO ORDER: A regular meeting of the Oneida County Library Board was called to order by Vice President Marlene Kerkes at 3:10 p.m. on February 14, 2013 in Committee Room 1, Oneida County Courthouse. The meeting was properly noticed and located according to law.

Present were OCLB members Marlene Kerkes, Jack Young, Romelle Vandervest, Dianna Blicharz and Carol Pederson. Also present were library directors Janet Dixon (EUDL) and Ed Hughes (RDL); Wisconsin Valley Service Board of Trustee members Pat Pechura and Paul Knuth; Kris Wendt, WVLS Public Library Consultant. OCLB members Mary Schoeneck and Ken Klein were absent; as was Minocqua Public Library Director Mary Taylor.

APPROVE AGENDA: Motion by Blicharz, seconded by Pederson to approve the agenda as posted. All voted aye. Motion carried.

APPROVE MINUTES: Motion by Vandervest, seconded by Pederson to approve the minutes of the board meeting held on October 11, 2012. All voted aye. Motion carried.

ELECTION OF OCLB OFFICERS: Motion by Pederson, seconded by Vandervest to elect Jack Young President of OCLB. Roll call vote: Vandervest, aye; Blicharz, aye; Kerkes, aye; Pederson, aye. All voted aye. Motion carried.

Motion by Young, seconded by Vandervest to elect Marlene Kerkes Vice President. Roll call vote: Vandervest, aye; Blicharz, aye; Pederson, aye; Young, aye. All voted aye. Motion carried.

Motion by Vandervest, seconded by Blicharz to elect Ken Klein Financial Secretary. Roll call vote: Vandervest, aye; Blicharz, aye; Pederson, aye; Young, aye; Kerkes, aye. All voted aye. Motion carried.

Note: At this point, Vice President Kerkes turned over the meeting to newly elected President Jack Young and he presided at the remainder of the meeting.

REPORTS: Young stated he thought it may be nice to review the library directors' reports before the meetings and suggested same be emailed to the OCLB members prior to the meetings. A short discussion was held.

Motion by Vandervest, seconded by Pederson that the library directors' reports be emailed the board members for review one week prior to the OCLB meeting. All voted aye. Motion carried.

Minocqua Public Library: Director Taylor sent a written report relative to the library activities. Programming for children continues with StoryTime, GymTime and Music Garden, which is provided through the Family Resource Center. Saturday mornings of Music Garden were added to provide more programming for working families. ● A series of discussions/conversations called "Science on Tap" will be held on the first Wednesday of each month at 6:30 p.m. The first program entitled "Land Use Change in the Northwoods" was held on February 6 and drew a crowd of nearly 200. Looking forward to the next topic – "Climate Change in the Northwoods" on March 6. ● Other library news included the completion of the library's annual report, the ongoing struggle with the new Sierra cir/cat system and staffing changes/shortages.

Rhineland Public Library: Director Hughes reported the Newbold wireless will be installed in April. ● The building committee received responses to the Requests for Qualifications (RFQ). They received at least six RFQ's; a committee meeting will be set sometime in March to go through them and decide on which contractors to interview. ● Hughes is working with the City of Rhineland in implementing CVMIC's Neogov software. ● Talks with Greg Werner from Frontier about internet services. ● They have some problems with theft and have their boards approval to move the security camera upstairs. ● State of Wisconsin Annual Report is complete. ● Emergency procedures are being revised with input from the library's insurance company, police and fire departments. ● Art policy with Nicolet will allow a three-person jury to approve art to be displayed in the library.

E. U. Demmer Library: Director Dixon reported the 2012 services Annual Report has been finalized and included a number of high lights in her report: Number of registered borrows declined slightly(0.4%); library visits increased by 20%; number of internet sessions decreased by 16%; attendance at programs (6) increased by 23%; spent more than 13% on print materials, even though 65 fewer items were added; and, summer reading program for children increased by 143% in number of registrants and attendance increased by 93%. ● Adult services held a craft class (February 13) and attendees completed a beaded bracelet. ● Three Lakes Genealogical Society is sponsoring a "Lock In" on February 23 at 2:00 p.m.; a great opportunity for members of the public to have one-on-one time with the skilled researchers of

the society. ● National Library Week will be celebrated in April with a traveling exhibit highlighting the Civil War featuring library materials, special programs and refreshments. ● A teen Advisory Board (TAB) group is meeting once a month. Currently they are creating a two-minute video to feature a favorite book they've enjoyed as part of "Story Tubes 2013". Prizes will be awarded for the winning videos.

WVLS: Trustee Pat Pechura presented the OCLB with a written report of the November 10, 2012 WVLS Board Meeting which was accepted and is attached. Starting with the January board meeting, the board (1) would like to have a guest director from a system member library come in and give the board some background/history of their particular library and (2) WVLS create a one page document that shows key points of what a library system is versus what a library is. February 5, 2013 is Library Legislative Day. The goal is to have as many non-librarians there as possible so the legislators can see that the public, not just librarians love their libraries and need continued state support.

Legislative Update: Kris Wendt submitted her report with the following 2013 Wisconsin Library Legislative Day Issue Papers: Public Library System Funding, Statewide Library Service Contracts, Badgerlink, Newline for the Blind, The Universal Service Fund and Statewide Library Service and Broadband. Wendt indicated Library Legislative day is an annual opportunity to further relationship building and advocacy between legislators and the library media specialists, librarian, trustees and library supporters in the home districts. A WVLS delegation visited 10 legislators concerned with helping them understand what library systems are and how library systems run on background. She encouraged contacts by email, phone or letter from librarians and library supporters in their home districts.

FINANCE:

- a. **Motion by Vandervest, seconded by Pederson to approve payment of library director Dixon's travel voucher. All voted aye. Motion carried.**
- b. **Motion by Vandervest, seconded by Blicharz to approve payments to out of county libraries totaling \$52,063. All voted aye. Motion carried.**
- c. **Motion by Vandervest, seconded by Blicharz to approve payments to the county libraries in the amount of \$347,414. All voted aye. Motion carried.**

NEW BUSINESS: Young suggested since there were only four meetings in the year, it would be good to meet at each of the libraries once in the year if there were enough monies in the travel budget.

Motion by Vandervest, seconded by Blicharz to have Young check with the county finance director to see if our travel budget would allow travel to one meeting per year at the three libraries. All voted aye. Motion carried.

PUBLIC COMMENTS: Vicki Reuling stated she felt the board's meeting at the different libraries was a good idea and is happy it will take place. Wendt stated there was discussion about the potential for consolidation of systems starting in the southeast corner of the State as Ms. Reuling queried and would try to keep all informed .

NEXT MEETING DATE: The next meeting of the OCLB is tentatively set for July 18, 2013.

ADJOURN: **Motion by Vandervest, seconded by Pederson to adjourn. All voted aye. Meeting adjourned at 4:25 p.m.**

Marlene Kerkes
Vice President