

Oneida County Solid Waste and Buildings & Grounds Meeting  
Monday, June 17, 2013 9:00 a.m.  
Oneida County Health and Aging Building  
Tamarack Room  
100 W. Keenan Street  
Rhinelander, WI 54501

**Members present:** Billy Fried/Chairman, Scott Holewinski, Jack Martinson, Gary Baier

**Department staff:** Luann Brunette/Buildings & Grounds Director, Bruce Stefonek/Assistant Facilities Director, Freeman Bennett/Highway Commissioner and Solid Waste Director

**Others present:** Tom Rudolph/County Board Supervisor, Jim Intrepidi/County Board Supervisor, Erica Brewster/UW-Extension Department Head, Michele Sadauskas/Land & Water Conservation, Lisa Charbarneau/Human Resources Director, Michael Romportl/Land Information Director, Marcus Neseemann/Northwoods River News reporter, Jennifer Lueneburg/recording secretary

**Call to order:**

Chairman Fried called the meeting to order at 9:00 a.m. in accordance with the Wisconsin Open Meetings Law. Fried recognizes department employees and members of the UW-Extension/Land and Water Committee present for this meeting.

**Approve Agenda:**

Motion by Holewinski to approve today's agenda. Second by Martinson. All members present voting 'Aye'. Motion carried.

**Approve minutes of June 3, 2013 committee meeting:**

Holewinski states he would like the repeated header carried over from page two to page three removed. Motion by Holewinski to amend and approve the June 3, 2013 minutes. Second by Martinson. All members present voting 'Aye'. Motion carried.

**Solid Waste – bills and vouchers, blanket purchase orders:**

Motion by Holewinski to approve all listed bills and vouchers as presented. Second by Martinson. All members present voting 'Aye'. Motion carried.

**Buildings and Grounds – bills and vouchers, blanket purchase orders:**

Motion by Holewinski to approve bills and vouchers as presented. Second by Baier. All members present voting 'Aye'. Motion carried.

**University of Wisconsin – Extension and Land & Water Conservation space issues:**

Brunette discusses motion approved by this committee at the June 3, 2013 meeting to recommend to the UW-Extension Committee that Land & Water Conservation utilize the available space at the Courthouse and take the employment needs for support staff to the LRES committee. Brunette reports the Conservation/UW-Extension Committee then met on June 10, 2013 and approved a motion stating a study committee should be formed to decide on the location of the departments (UWEX and LWC) and that the Committee bases their decision on both departments being housed in the same facility. Lengthy discussion followed regarding the space study conducted by Buildings & Grounds, roles of each

committee in this matter, department needs, communication, different space options for the Land and Water Conservation Department and forming a study committee to further evaluate options. Fried concludes discussion, stating a study committee will be formed with at least one person from the Solid Waste/Buildings & Grounds Committee, Conservation/UW-Extension Committee, Buildings and Grounds Department, as well as the Human Resources Director.

**Update on Buildings & Grounds department structure:**

Brunette states she previously reported that she anticipated Buildings & Grounds employee Michael Widule would be taking the newly created Radio Technician position at the Oneida County Sheriff's Office. Widule was granted an extension to make his decision and has now decided to not accept the position. The resolution approved by the County Board held provisions that wage and position changes for the rest of the Buildings & Grounds staff would only take effect if Widule took the position with the Sheriff's Office so there will now be no changes to the Buildings & Grounds department structure and wages. Widule will continue to assist the Sheriff's Department until the Radio Technician position is filled and then Widule will be working full time at the Courthouse. Until Widule is full time at the Courthouse, Brunette has hired an inmate from McNaughton Correctional to assist in lawn maintenance and painting at the Courthouse and Law Enforcement Center. Brief discussion held on how wages are determined for inmate working for county departments.

**Update on law enforcement center roof warranty issues:**

Fried states it was reported at the last committee meeting that there was still no response from Bill Runion of Johns Manville regarding warranty issues. Fried states after that meeting, he made three more calls to Johns Manville and left messages for Runion to return his call. Runion has now finally returned Fried's call. Runion apologized to Fried, stating he is very busy given his position change with Johns Manville but promised that by the committee's mid-July meeting, he would have solid numbers to provide to this committee. Topic to be discussed further at future meeting.

**Update on vacated first floor space reallocation:**

Brunette reports District Court Administrator Judge Nielsen and his assistant Susan Burns toured the space on June 7, 2013 and reviewed remodeling plans. Nielsen made a few minor modifications to the plans and then approved the project. Now that plans are approved, Brunette will be putting together a firmer timetable for project completion. Brunette provided update on remodeling plans.

**It is anticipated that members of the Solid Waste and Buildings & Grounds Committee will leave the building and view the property at 100 W. Keenan Street and 314 S. Courtney; no action will be taken during this walk-through of the proposed parking expansion:**

Committee took tour of properties.

**Closed session (Solid Waste):**

Motion by Holewinski and seconded by Martinson to adjourn into closed session pursuant to Section 19.85(1)(e), Wis. Stats., "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session." (Topic: Health and Aging facility parking expansion); Section 19.85(1)(d), Wis. Stats., "Considering strategy for crime detection or prevention." (Topic: Courthouse Security)

**Roll call vote:** Martinson, Holewinski, Baier, Fried

**Staff present during closed session:** Brunette, Stefonek, Bennett, Romportl, Lueneburg

**Return to open session:**

Motion by Holewinski to return to open session at 11:24 a.m. Second by Baier. Roll call vote taken with all voting in the affirmative; motion carried.

No motions made in closed session.

Brunette provided printout to committee regarding former Wisconsin Public Service building maintenance challenges. Brief discussion held.

**Public comment:**

None

**Items for next agenda:**

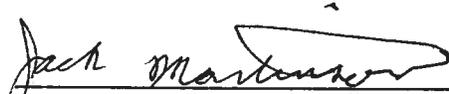
Update on 1<sup>st</sup> Floor renovation  
Courthouse security project

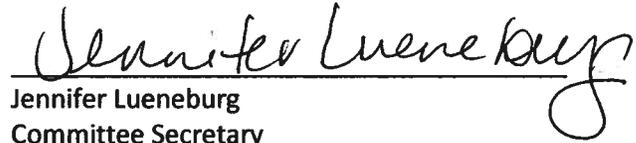
**Schedule future meeting date(s):**

- Monday, July 1, 2013 at 9:00 a.m. at the Courthouse, Committee Room #1
- Monday, July 15, 2013 at 9:00 a.m. at the Courthouse, Committee Room #1

**Adjournment:**

Motion by Baier to adjourn meeting. Second by Martinson. All members present voting 'Aye. Motion carried. Adjourn at 11:35 a.m.

  
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Jack Martinson  
Committee Vice Chairman

  
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Jennifer Lueneburg  
Committee Secretary