

Conservation/UW-EX Education Committee
June 10, 2013
Minutes

Committee members present: Chairman Tom Rudolph, Greg Berard, Jim Intrepidi, Bob Martini, Bob Mott and Clint Zimbeck.

Others present: Lynn Charbarneau (LRES), Luann Brunette (Buildings & Grounds), Tom Schmitz (UWEX), Erica Brewster, Tim Brown, Lynn Feldman, Kari Lazars, Jean Hansen, Michele Sadauskas and Kerri Ison.

Call to order: The meeting was called to order at 1:30 p.m. by Chairman Rudolph noting the meeting has been properly posted and the facility is handicap accessible.

Approve agenda: Motion by Intrepidi/Mott to approve today's agenda with the order of items at the Chair's discretion. All ayes; motion carried.

Approve minutes: Motion by Mott/Intrepidi to approve the minutes of 5/13/13 as presented. All ayes; motion carried.

Date of future meetings:

7/8/13	1:30 p.m.	Extension meeting room
8/12/13	1:30 p.m.	Extension meeting room

Brewster welcomed Tom Schmitz, North Central Regional Director.

Introduce new Youth Development Agent: Brewster introduced Lynn Feldman, new Youth Development agent. In her first few weeks she has worked with Teen Court, conducted volunteer training, and worked through Eco Trek and Family Fishing Fun Day. Feldman has a Master's Degree in mental health and substance abuse. She is a local resident and former 4-H leader in Oneida County. The Committee welcomed Lynn to the Extension team.

Office space update: Brunette reviewed the issue of office space for both UW-Extension (UWEX) and Land and Water Conservation Department (LWCD) and discussed space options. She reported the Buildings and Grounds/Solid Waste Committee made a recommendation at their 6/3/13 meeting that LWCD utilize available space at the Courthouse and take staffing needs to LRES. Lengthy discussion followed regarding communication, separating departments, departmental needs, other space options and related costs. Committee members requested they, and department heads, be informed prior to when this topic is addressed by other Committees.

It was suggested a study group be formed to look at all options and proposals and develop a recommendation. Discussion followed. Motion by Mott/Intrepidi that a study committee be formed to decide on the location of the departments (UWEX and LWC) and that the Committee base the decision on both departments being housed in the same facility. All ayes; motion carried. Representatives from UWEX, LWC, LRES and Buildings & Grounds will be included.

Approve annual WNEP agreement: Lazars reviewed the annual WNEP agreement in detail. The County does not pay the direct costs for staff and programming and is funded by the USDA Food Stamp Program. The County provides in-kind support such as office space, phone, Internet and IT support. Discussion followed. Motion by Martini/Intrepidi to extend the WNEP Annual Agreement for the period 10/1/13 to 9/30/14. Discussion followed. All ayes; motion carried.

Monthly staff report – Sadauskas presented a video highlighting Oneida County AIS Team projects and activities.

Regional updates and priorities: Tom Schmitz, North Central Region Director, discussed the reorganization of UWEX into regions and his role in the organization. Roundtable introductions were held. Schmitz discussed activities for Committee members (PILD and WACEC), current programming, technology and future direction in staffing and programs. Lengthy discussion followed on needs and priorities.

Oneida County Fair update: Berard provided update on event planning. Rudolph discussed vendor safety issue. Brewster congratulated Nancy Gehrig on her graduation from Leadership Oneida County.

Approve new members: None.

Approve contracts: Ison presented entertainment contracts totaling \$8,505.00 for approval. She noted a few more are expected. Discussion followed. Motion by Berard/Intrepidi to approve the entertainment contracts as presented. All ayes; motion carried.

Agency reports:

Lake Districts:

- Mott attended Mid Lake meeting with another meeting scheduled for 6/15/13 and annual meeting in July.
- Intrepidi reported Nokomis finished spraying a few weeks ago and volunteers participated in a CBCW workshop. The next meeting is 6/18/13.

FSA: Zimbeck reported the Rhinelander office is now open only one day per week. Staff is still waiting for the passage of the Farm Bill to see how program will be affected.

LWCB: Rudolph noted LWCB met via teleconference last Tuesday. The results of the frac sand mining forum were discussed—a summary will be provided at their August meeting.

RC&D: The next meeting will be held 7/17/13 at Holiday Acres beginning at 9 a.m.

Out-of-county travel requests:

Brewster:

6/13/13	Meet with Vilas/Forest/Florence FLA Agent	Vilas County*
6/28 or 27/13	UWEX Department Head meeting	TBD*

Brown:

5/29/13	Meet with Vilas County CRD Agent	Vilas County*
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Feldman:

5/19/13	Camp Counselor Training	Antigo*
TBD	Meet with Vilas County YD/4H agent	Vilas County*
7/1/13	Community Day Camp @ Camp Susan	Langlade County*
TBD	Meet with Tom Schmitz, NCR Director	Stevens Point**

Hansen:

TBD	Meet to plan for Legislators Field Day	Vilas County*
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Gauthier/Terzinski:

5/30/13	Horticulture Training	Wausau*
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*county expense
/region/state expense

Motion by Intrepidi/Mott to approve the out-of-county travel requests as presented. All ayes; motion carried.

Monthly budget reports:

- Motion by Mott/Intrepidi to approve the LWCD monthly budget reports for periods ending 4/30/13 and 5/31/13. All ayes; motion carried.
- Motion by Berard/Mott to approve the UWEX monthly budget reports for the periods ending 4/30/13 and 5/31/13. All ayes; motion carried.

Monthly invoices:

- Hansen reviewed list of monthly invoices in detail. Motion by Mott/Intrepidi to approve the LWCD invoices as presented. All ayes; motion carried.
- Motion by Mott/Intrepidi to approve the UWEX monthly invoices as presented. All ayes; motion carried.
- Motion by Berard/Mott to approve the Fair monthly invoices as presented. All ayes; motion carried.

WHIP Weed Management Area Forest Grant program: Hansen reported WHIP was awarded \$15,000 from the Weed Management Area Forest grant program to be used for a WHIP coordinator position. WHIP also received \$5,000 in funding for an earthworm monitoring programming. Logistics still need to be finalized.

2014 budget priorities:

- Hansen provided a list of departmental budget priorities she submitted to the Finance Director. Discussion followed.
- Brewster highlighted the priority items submitted for UWEX. Discussion followed.

Extension of Rogers Drive, Minocqua: Hansen noted a meeting was held on 5/21/13 to extend Rogers Drive in Minocqua by SaveMore Foods. The request has been put on hold to give petitioners time to submit an alternate proposal.

NCLWCA Summer Tour: Hansen provided update on summer tour plans. Staff is checking on the cost/availability of the WI River Cruises, transportation and sites to visit. Rudolph would like plans finalized by the July meeting. Discussion followed.

County cost-share program update/approval: None.

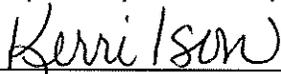
Public comment/communications:

- Sadauskas noted there will be a few AIS segments on TV-12 involving students.
- Hansen provided flyers for the Northwoods Expressions event on 6/20/13. Committee members were invited to participate.
- Funeral arrangements for Cindy Kelling's (OCEDC) mother were shared.

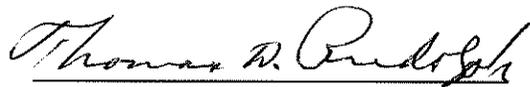
Items to include on next agenda: 2014 budget priorities, NCLWCA Summer Tour.

Adjournment: Motion by Mott/Berard to adjourn at 4:05 p.m. All ayes; motion carried.

Respectfully submitted,



Kerri Ison, Recording Secretary



Thomas Rudolph, Chair