

ONEIDA COUNTY PLANNING AND DEVELOPMENT COMMITTEE

May 1, 2013

3:00 p.m. Regular Meeting

4:00 p.m. Public Hearing

6:00 Public Hearing

Woodruff Town Hall

Members present: Chairman, Scott Holewinski
Dave Hintz
Jack Sorensen
Mike Timmons

Department staff present: Karl Jennrich, Zoning Director
Lila Dumar, Secretary III

Other County Staff: Mike Fugle, Assistant Corporation Counsel

Guests present: Sign in Sheet Attached

Chairman Scott Holewinski called the meeting to order at 3:00 p.m. in accordance with the Wisconsin Open Meeting Law. All members are present except for Gary Baier, who is excused until 6:00 pm at which time Mr. Baier will join the meeting.

Approve the agenda.

Motion by Jack Sorensen, second by Mike Timmons to approve the agenda as posted. With all members voting "aye", the motion carried.

Public comments.

None.

Approve meeting minutes of December 19, 2012.

Motion by Jack Sorensen, second by Scott Holewinski, to approve the meeting minutes of December 19, 2012 as presented. with all members voting "aye", the motion carried.

Approve meeting minutes of February 6, 2013.

Motion by Jack Sorensen, second by Mike Timmons to approve the meeting minutes of February 6, 2013 as presented. With all members voting "aye", the motion carried.

Approve meeting minutes of February 20, 2013.

Motion by Mike Timmons, second by Dave Hintz, to approve the meeting minutes of February 20, 2013 as presented. With all members voting “aye”, the motion carried.

Approve meeting minutes of March 6, 2013.

Motion by Mike Timmons, second by Dave Hintz, to approve the meeting minutes of March 6, 2013 as presented. With all members voting “aye”, the motion carried.

Approve meeting minutes of March 20, 2013.

Motion by Mike Timmons, second by Dave Hintz, to approve the meeting minutes of March 20, 2013 as presented. With all members voting “aye”, the motion carried.

Approve meeting minutes of April 3, 2013.

Motion by Mike Timmons, second by Dave Hintz, to approve the meeting minutes of April 3, 2013 as presented. With all members voting “aye”, the motion carried.

Approve meeting minutes of April 17, 2013.

Motion by Mike Timmons, second by Dave Hintz, to approve the meeting minutes of April 17, 2013 as presented. With all members voting “aye”, the motion carried.

Approve meeting minutes of April 24, 2013.

Motion by Mike Timmons, second by Dave Hintz, to approve the meeting minutes of April 24, 2013 as presented. With all members voting “aye”, the motion carried.

Discuss Ordinance Amendment regarding posting draft minutes 10-days after Committee meetings.

Discussion was held on the recent County Board Ordinance Amendment regarding posting draft minutes on the internet 10 days after Committee meetings. The Department will be required to shorten the meeting minutes; there will be less detail. Mr. Jennrich will discuss this further with Corporation Counsel to ensure that the meeting minutes contain what is required by law. There was no action taken. Discussion only.

Solicitation of comments on draft Economic Impact Analysis for proposed revisions to NR 115.

The Committee authorized Karl Jennrich, Zoning Director and Peter Wegner, Assistant Zoning Director, to meet with Tom Tiffany in Madison to discuss the Economic Impact Analysis for the proposed revisions to NR 115.

Discussion only. No action was taken.

Forward Rezone Petition #3-2013 to the Oneida County Board of Supervisors. This was approved on April 17, 2013. A rezone in the Town of Newbold.

Motion by Jack Sorensen, second by Mike Timmons, to forward Rezone Petition 03-13 to the Oneida County Board of Supervisors. With all members voting “aye”, the motion carried.

Line item transfers, purchase orders and bills.

Bills - \$655.32
Purchase Orders - \$230.94

Motion by Scott Holewinski, second by Mike Timmons, to pay the bills. With all members voting “aye”, the motion carried.

Refunds.

Cynthia Coakley - \$150.00

Motion by Dave Hintz, second by Mike Timmons to approve the refund of Cynthia Coakley as presented. With all members voting “aye”, the motion carried.

Approve future meeting dates: May 15, June 5 and June 19, 2013.

The Committee confirmed the meeting dates of May 15, June 5 and June 19, 2013

Public comments.

None

Future agenda items.

None

4:00 p.m. - CONDUCT PUBLIC HEARING ON THE FOLLOWING:

Conditional Use Permit Application by Joel Gresmer d/b/a Up-North Trading Post and Pawn, (Lessee) to operate a pawn and retail store which includes the sale of firearms and also includes an outdoor storage and display area at 606 1st Ave. legally described as part NW SE and Fractional NE known as Lot 1 CSM Vol. 15, Page 3648 being part of Section 2, T39N, R6E, PIN WR 17-7, Town of Woodruff.

Karl Jennrich, Zoning Director; and Kathy Ray, Land Use Specialist reviewed the conditional use permit application with the Committee. The applicant, Joel Gresmer is present. This is a request to open a pawn and retail store with outdoor displays. Mr. Gresmer will be relocating his existing business, Antique & Pawn in Minocqua, to the new site. The Committee reviewed the proposed display areas, parking, sanitary facilities, signage; and discussed the Town’s concerns.

Kathy Ray, Land Use Specialist reviewed the conditions that staff is requesting to be placed on the CUP.

1. The nature and extent of the conditional use shall not change from that described in the application and approved in the Conditional Use Permit.

2. Subject to Town's review and recommendations.
3. No accumulation of junk or debris allowed.
4. Exterior lighting must be down case and shielded from above.
5. All State and Federal license and registration requirements to remain active with business activities.
6. Dumpsters to be screened from view. Applicant to recycle waste materials as required.
7. May be subject to DOT review/approval.

Correspondence in file: Letter from the Town of Woodruff, with conditions.
Letter from Phil & Allen, with no objections.

4:14 pm - The Chairmen opened the public hearing for public comment.

Jason Gresmer, in support of the CUP.

Dean Dalton, in support of the CUP.

4:16 pm – The Chairman closed the public hearing. No additional comments will be taken.

Motion by Mike Timmons, second by Dave Hintz, to approve the CUP application described herein, subject to Town and staff conditions with all standards having been met. With all members voting "aye", the motion carried.

4:17 pm – The meeting recessed until 6:00 pm.

Conditional Use Permit Application of Howard Young Medical Center to expand existing air transportation service to a 24/7 availability, to construct a helicopter hangar/ambulance garage with a parking pad and a 12,000 gallon fuel tank on property described as: Assessor's Plat of Howard Young Medical Center Lot 1, and Larson's 1st Addition Lot 5, being part of the SW SE and Village of Woodruff Lots 3, 4, 5 & 6 Block 25, Section 2, T39N, R6E, 240 Maple Street (includes 301 Elm St), PIN #'s WR 1720, 1130 and 685 and 686, Town of Woodruff.

Scott Holewinski, Chairman, called the meeting to order at 6:00 pm. The committee members introduced themselves to the audience. Mike Timmons, Woodruff Town Chair, recused himself from the public hearing.

Correspondence was read into the record. Copies of the letters are attached to the meeting minutes.

Howard Young Medical Center made a presentation of the CUP Application.

7:15 pm – Attendees from the audience were welcomed to speak to the Committee on their position. A copy of the sign in sheets of the attendees and the speakers are attached to the minutes. According to the sign in sheets, there were 109 in favor, 15 are opposed and 17 are undecided.

8:15 pm – The public hearing was closed to the public. No additional public comment will be accepted.

The Committee deliberated the CUP. An inspection by the Committee was contemplated. Scott Holewinski, Committee Chairman, polled the Committee on their opinion on the question. It was the consensus of the Committee to schedule an onsite inspection of the property involved, with a fly-in.

Motion by Dave Hintz, second by Jack Sorensen, to table further consideration of the CUP until after an onsite inspection of the property is concluded. The motion carried with a majority vote of 4 ayes/1 recused.

Scott Holewinski, Chairman

Karl Jennrich, Zoning Director