

**Conservation/UW Extension Education Committee**  
**March 18, 2013**  
**Minutes**

**Committee members present:** Bob Martini, Bob Mott, Greg Berard, Jim Intrepidi, and Clint Zimbeck. Excused: Tom Rudolph.

**Others present:** Tim Brown, Erica Brewster, Michele Sadauskas, Rosie Page, Jean Hansen, Marcus Nesemann and Kerri Ison.

**Call to order:** The meeting was called to order at 1:30 p.m. by Vice Chair Bob Martini noting the meeting was properly posted and the facility is handicap accessible.

**Approve agenda:** Motion by Intrepidi/Mott to approve the agenda with the order of items at the Chair's discretion. All ayes; motion carried.

**Approve minutes:** Motion by Berard/Intrepidi to accept the minutes of the 2/11/13 meeting as presented. All ayes; motion carried.

**Dates of future meetings:**

4/15/13	1:30 p.m.	Extension meeting room
5/13/13	1:30 p.m.	Extension meeting room

**Oneida County Fair update:**

- Berard stressed the need for corporate sponsorships or it will to be a very rough year. The Fair Planning Team (FPT) is trying to keep entertainment and other expenses low. Discussion followed. A Friday night fish fry is planned to generate additional revenue.
- Jean Platek has applied for membership on the FPT. She is from Rhinelander and has worked at the gates for several years. She has already been approved by the FPT. Motion by Berard/Intrepidi to approve the membership request of Jean Platek pending a proper background check. All ayes; motion carried.
- Brewster noted Theresa Seabloom has applied for the Fair Secretary position and was approved at the FPT's 3/5/13 meeting. Motion by Berard/Intrepidi to approve Theresa Seabloom as Fair Secretary. All ayes; motion carried. Brewster will forward hiring information to LRES.

**Agency reports:**

- Intrepidi reported Lake Nokomis is meeting next week. Berard noted Bear Lake usually meets in April.
- Zimbeck noted the Rhinelander FSA office will be open one day per week until August due to increasing workload in Antigo. The next meeting is tomorrow.
- Mott attended the WLWCA Annual Conference. He noted a lot of discussion focused on DATCP funding and face-to-face meetings with area legislators.

**Monthly staff reports:**

- Brewster reviewed written report noting she is finally able to get back into programming. She is leading strategic planning for the Human Service Center and moderated the live

candidate forum for the Town of Three Lakes. She helped train eight educators in an effort to offer the Raising a Thinking Child program throughout the state.

- Hansen circulated written report and noted a good turnout for the WHIP Annual meeting. She attended a Lakes Partnership meeting at the Trout Lake Station to discuss how LWC helps area lakes and met with Mark Krupinski regarding NRCS ecological survey being conducted in a multi-county area. Hansen also participated in a training regarding the 2014 DATCP grant application. Hansen reminded committee members of the public hearing regarding the proposed changes to ATCP 50 scheduled for 3/28/13 in Tomahawk.
- Page continues to work on the invasive species roadside management plan.
- Sadauskas circulated written report. The ice fishing outreach project has been completed with 330 surveys collected -- an estimated 1,000 people were contacted. A project report will be provided at a later date. Sadauskas is spearheading an Earth Day afterschool program on 4/24/13 at CAVOC. One hundred ten (110) 4<sup>th</sup>-8<sup>th</sup> graders are registered.
- Brown has wrapped up the community response to the potential closing of the Wausau Paper –Rhineland Mill. This issue has received a lot of media attention including the Milwaukee Journal Sentinel. He noted the broadband issue is taking up majority of his time and will facilitate several sessions focusing on broadband at the Research Summit. He met with David Hintz and Don Sidlowski to develop policy recommendations and is preparing an educational session for County Board in May. Additionally, he has spent time on strategic planning, bylaw revisions and capacity building with the Fair Planning Team and Oneida County Lakes and Rivers Association.

**Out-of-county travel requests:**

Brewster:

3/19/13	Preliminary interviews for 4H/YD position	Stevens Point**
3/21/13	Northwoods Research Summit	Treehaven*
4/4-5/13	Love and Logic curriculum meeting	Menomonie, WI*

Brown:

3/14/13	Meeting with Tom Schmitz, Regional Director	Stevens Point**
3/19/13	Rapid Rural Assessment training	Juneau County**
3/21/13	Northwoods Research Summit	Treehaven*
4/4-5/13	CNRED In-service	Treehaven*

Sadauskas:

4/8-11/13	UWEX Lakes Conference	Green Bay*
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Motion by Mott/Intrepidi to approve the out-of-county travel requests as presented. All ayes; motion carried.

**Monthly budget reports:**

Motion by Berard/Intrepidi to accept the LWCD monthly budget report for the period ending 12/31/13-Close 2, UWEX monthly budget for the period ending 12/31/13-Close 1 and Close 2 reports, period ending 1/31/13 and 2/28/13 as presented. All ayes; motion carried.

**Monthly invoices:**

- Hansen reviewed list of monthly invoices in detail. Motion by Intrepidi/Berard to approve the LWCD invoices as presented. All ayes; motion carried.

- Motion by Intrepidi/Mott to approve the UWEX monthly invoices as presented. All ayes; motion carried.
- Ison corresponded with WJFW regarding the late invoice for Fair advertising in the amount of \$1,000 as directed by the Committee. The WJFW Business Manager contacted the office via phone apologizing for the lateness of the billing and felt it was due to billing address errors and staffing issues. They cannot offer a discount on the invoice. Discussion followed. Motion by Mott/Intrepidi to pay \$800 to WJFW with a letter explaining the Committee has directed staff to take a \$200 deduction due to the delay in billing. All ayes; motion carried.
- Motion by Berard/Zimbeck to approve the additional monthly invoices for the Oneida County Fair as presented. All ayes; motion carried.

**Line item transfers:**

Motion by Intrepidi/Berard to approve the line item transfers as presented for Land and Water Conservation, Aquatic Invasive Species, Wildlife Damage Program, UW-Extension and the Oneida County Fair. All ayes; motion carried.

**Rhineland High Schoolwork experience program:** Sadauskas is looking to participate in the work experience program for RHS students. The Rouman Cinema and Animal Shelter also participate in the program. RSD has provided contract and insurance requirements for Corporation Counsel to review. Motion by Intrepidi/Mott to authorize the AIS program to proceed with the work experience program providing legal review is satisfactory. All ayes; motion carried.

**Draft Oneida County AIS Strategic Plan:** Sadauskas is still waiting for feedback from Kevin Gauthier (DNR).

**Joint DATCP/DNR Grant Application for 2014:** Hansen reported the funding application for the 2014 staffing grant and cost-share funding is due 4/15/13. In past years, the County has requested \$100,000 for the cost-share program and has been allocated approximately \$60,000. DATCP has changed the funding formula and will now be considering past spending, ag census data and three-year cumulative total spending in the allocation process. Due to the current financial climate, Hansen anticipates receiving less funding than in the past. Discussion followed. Motion by Mott/Intrepidi to proceed with Joint DATCP/DNR Grant application for 2014 and request \$90,000 in cost-share funding. All ayes; motion carried.

**ITS support for UWEX technology:** Brewster noted all UWEX staff members have received a Nexus 7 tablet from the State using Google Apps for Education. WiFi is required for use and OCEDC currently allows staff to access their WiFi network as guests. Brewster noted there has been some resistance from ITS to install a new Internet browser so that the tablets sync with the desktop computers. Brewster did not ask for any action but wants the Committee to be aware of technology issues the department is facing. Lengthy discussion followed. Motion by Mott/Intrepidi requesting Lynn Grube, ITS Director, attend the next meeting to discuss these issues. All ayes; motion carried.

**4-H/YD position update:** Brewster noted five preliminary interviews will be held 3/19/13 in Stevens Point. The interview panel consists of the 4H/YD state liaison, regional director and Brewster. Final interviews are scheduled for 3/28/13. Mott and Intrepidi will be a part of the interview panel. Brewster noted Katie Leone has been filling in for the program and doing an

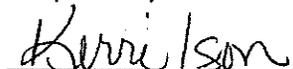
excellent job. She plans to request an extension of Leone's appointment to continue program coverage and possible overlap for training purposes. Discussion followed regarding interview process and possible questions.

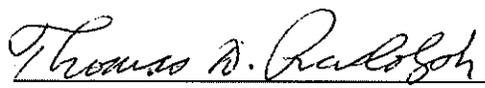
**Public comment/communications:** None

**Items for next agenda:** ITS issues, draft AIS strategic plan.

**Adjournment:** Motion by Intrepidi/Mott to adjourn at 3:10 p.m.

Respectfully submitted,

  
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Kerri Ison, Recording Secretary

  
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Tom Rudolph, Chair