

LAND RECORDS COMMITTEE MEETING

February 12, 2013

Oneida County Courthouse

Second Floor – Committee Room #2

Rhinelander, Wisconsin 54501

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Committee Members	Denny Thompson, Chairman	Sonny Paszak
Mike Timmons	Jim Intrepidi	Paul Dean

**Call to Order and Chair's announcements.**

Thompson called meeting to order in accordance with the Open Meeting Law at 10:00 a.m., noting that the meeting notice had been properly posted and that the building and meeting room are handicap accessible. All committee members were present. Staff members present were Romportl and Franson. Brunette from Building and Grounds was also present.

**Approve Agenda/Minutes.**

Motion/Dean/Timmons to approve today's Land Records Committee agenda. All ayes.

Motion/Paszak/Intrepidi to approve the minutes of the January 8, 2013 meeting. All ayes.

**Staff members' attendance at land-related meetings/seminars.**

Hilgendorf will be attending the New World Users Conference in St. Paul which is paid for through the Sheriff's Department budget.

**Future Survey Projects.**

Romportl informed the Committee that the new GPS unit worked very well on the survey project in Lynne in finding and setting section and quarter corners and can also aid in marking lines. The unit is also being used to determine elevation and area by Planning & Zoning staff for their projects. Romportl has been asked by Forestry to help out occasionally to locate corners for timber cutting purposes etc.

Romportl indicated that his department could assist occasionally and can also train Forestry and other departments staff to use the unit, but if larger projects are encounter outside help would be needed either through contracting or LTE. Romportl would keep the committee informed on these activities.

Motion/Intrepidi/Paszak for Romportl to continue working with other county departments with the GPS unit such as the Forestry Department to help them find or set corners or other activities for county purposes. All ayes.

**Status of survey project in T36 & T37 N R4E, Town of Lynne.**

Romportl provided the Committee with a survey map and plat book pages that highlighted approximately 40 section and quarter corners in the Town of Lynne, T37 R4E and T36 R4E, that had been found or set by a limited term employee hired by the county who worked under the direction of Romportl. The project cost approximately \$13,000, which in this case was more cost effective than contracting out due to the number of uncertainties in the area. Romportl explained how the primary corners being located will now help the County Forestry Department to mark lines for any possible future timber cutting and it also benefits private landowners who can now use that information if they need their lands surveyed.

Motion/Dean/Timmons to authorize Romportl to sign and certify the map and corner sheets and to finalize the project and place on file in the county survey records. All ayes.

**Height (elevation marks) modernization program for the State and Oneida County.**

Wisconsin Department of Transportation (DOT) is working on Height Modernization statewide and is now in Oneida County; this spring they will be working west of Highway 51. The longitude, latitude and elevation will be established for some existing county monuments in that area. Romportl asked the DOT about using the DOT contractor to do the same work for the county for the county monuments not included their project. The information obtained by the DOT will be published so anyone needing it will have access. The county has 3 monuments west of Highway and it would cost approximately \$1,500 per monument. East of 51 there may be 8-10 monuments and may not be done until next year.

Motion/Paszak//Intrepidi for Romportl to proceed with pursuing a contract with the DOT's contractor for the Height Modernization program not to exceed \$5,000 this year and if it exceeds Romportl is to bring it back to the committee for further action. All ayes.

**It is anticipated that the committee may go into closed session pursuant to Sec. 19.85(1)(e) of the Wisconsin statutes for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session topic will be county buildings for sale.**

**Motion/Timmons/Intrepidi to go into closed session. Roll call vote taken all ayes.**

Discussion held in closed session.

**Motion by Timmons, second by Paszak to return to open session. Roll call vote taken all ayes.**

In open session the committee directed Romportl to continue working with other county departments to determine space needs so the Committee will be able to make future decisions on selling county-owned buildings/properties.

**Register of Deeds Employee service awards.**

The award to Deb Drake needed to be postponed until a later date due to finalizing the award presentation policy with LRES.

**Review/Act on monthly bills, line item transfers, purchase orders, budget surveys/report and non-budgetary item requests: a. Register of Deeds b. Land Information**

**Motion/Intrepidi/Paszak to approve the Register of Deeds bills and line item transfer as presented. All ayes.**

**Motion/Paszak/Intrepidi to approve the Land Information bills and line item transfer as presented. All ayes.**

**Public Comment/Communications.**

Romportl informed the committee that the Assistant Real Property Lister position has been filled by Scott Ridderbusch who is currently employed as a jailer with the Sheriff's Department. Scott will begin on February 25<sup>th</sup>.

**Date of next meeting and items for agenda.**

The next meeting will be held on Monday, March 4, 2013 at 1:00 p.m. due to schedule conflicts.

**Adjourn.**

**Motion/Intrepidi/Timmons to adjourn the meeting at 11:12 a.m. All ayes.**

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Denny Thompson  
Chairperson

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Michael J. Romportl  
Staff Chairperson