

MEETING OF THE ONEIDA COUNTY HIGHWAY DEPARTMENT

HELD ON: January 10th, 2013

MEMBERS PRESENT: PASZAK, HOLEWINSKI, TIMMONS, SHIDELL, BAIER

ALSO IN ATTENDANCE: BENNETT/COMMISSIONER, COOPER/SECRETARY,
CHARBARNEAU/HUMAN SERVICES DIRECTOR, SCHOLTES/CORRE
ENGINEERING, INC

The following matters were taken up to wit:

1. Paszak called the meeting to order at 8:00 a.m. It was noted the meeting was properly posted and the media notified.
2. **Motion:** Timmons/Baier to approve the amended agenda. All ayes.
3. **Motion:** Holewinski/Timmons to approve the minutes of the December 13th, 2012 meeting. All ayes.
4. **Motion:** Holewinski/Timmons to approve vendor vouchers #697-723 for a total of \$65,652.31 and 001-009 for \$40,088.72. All ayes.
5. Committee reviewed supervisor's lists of activities for the last few weeks. Bennett informed the committee that the new one-ton patch truck is in and has been delivered to Central Wisc Body & Hoist to have the box put on. Year end totals show the department took in \$746,000 worth of outside work in 2012. Six LTE snow plow drivers have been trained, and two have already been used to plow snow. This is because current employees did not answer their phones when called. Bennett received a call just prior to this meeting from the DOT. They have agreed to list our CTH "J" project as a "Down Size". This is great news, and the county may not be responsible to pay the remaining \$90,000 in engineering costs. The funds for this project may be able to be transferred to a more cost efficient project.
6. **Motion:** Holewinski/Shidell to approve the WisDOT TMA for \$5,000 for traffic signing. All ayes.
7. **Motion:** Holewinski/Timmons to approve the Bridge Aid Resolution for the Town of Newbold for a culvert replaced on Wilderness Trail for a total cost of \$6,700.61 of which the County is responsible for 50% or \$3,350.30. All ayes.
8. **Motion:** Holewinski/Timmons to approve the Bridge Aid Resolution for the Town of Minocqua for a culvert replaced on Cedar Falls Drive for a total cost of \$18,453.80 of which the County is responsible for 50% or \$9,226.90. All ayes. Bennett mentioned that the installation of this culvert worked great and saved both the county and the town money because of the cooperation with the Town of Minocqua crew. The committee asked that these two resolutions be presented to the County Board as a Consent Agenda Item.
9. Bennett mentioned that the realtor came up with lists prices for the Monico and Three Lakes shops. Monico \$165,000 which includes 37 acres, and Three Lakes \$135,000 which includes 2 acres. This would be less 10 % commission. The realtor felt that the Three Lakes shop would sell quickly because of its location. Bennett is looking into the cost of building a new shop to house four patrol trucks.
10. **Motion:** Shidell/Baier to approve the county crew remove two glass block walls and install new windows in the Rhineland Shop and if things go well, they can do the remaining windows. All ayes. The committee agreed that Paszak could review the costs after the first two windows are installed and determine whether the crew can do the remaining windows.
11. The committee discussed Dutcher, now a Solid Waste Supervisor, continuing to use a Highway Department vehicle for full time use. Bennett explained that Dutcher remains on the Highway list for call-ins, helps with truck repairs when in the area, and is on call 24/7 for not only Solid Waste but also the Highway Dept. Charbarneau explained that Dutcher's Job Description has been revised to comply with IRS Guidelines.

She said that, depending on how things go at the landfill, once things start running smoothly out there, Dutcher may be spending more time at the Highway Dept than at the landfill. **Motion:** Shidell/Holewinski to allow Dutcher to continue to use the Highway Department vehicle. All ayes.

12. **Motion:** Baier/Holewinski to go into closed session pursuant to Section 19.85 (1)(c) Wis. Stats for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which this body has jurisdiction or responsibility. Roll call vote taken. All ayes.

Motion: Shidell/Holewinski to go back into open session. Roll call vote taken. All ayes.

Motion: Shidell/Holewinski to create a new Highway position, a Mechanic/Operator I position, one to be filled immediately upon County Board approval, and another to be hired as needed. All ayes.

13. Future meeting dates:

- February 14th, 2013, 8:00 a.m.
- February 28th, 2013, 8:00 a.m.
- March 14th, 2013, 8:00 a.m.
- March 28th, 2013, 8:00 a.m.

14. Future agenda items:

- Forestry mowing contract

15. Public comments

- Scholtes, Corre Inc., gave an overview of the engineering firm, and encouraged the committee to consider his firm when looking for an engineering firm. He invited the committee to visit the Corre Inc hospitality room at the WCHA Winter Conference.

16. **Motion:** Holewinski/Baier to adjourn at 9:25 am. All ayes.

Committee Chairperson

Committee Secretary