

## **Health & Aging Committee Meeting Minutes December 20, 2012**

**COMMITTEE MEMBERS PRESENT:** Bob Mott, Romelle Vandervest , Marge Saari, Jackie Cody, Nancy Brisse (Aging), Maxine Meyer (Aging), Joan Hauer (Aging)

**COMMITTEE MEMBERS ABSENT/EXCUSED:** Greg Berard, Candy Sorenson

**COMMITTEE MEMBERS ABSENT/UNEXCUSED:** None

**STAFF PRESENT:** Linda Conlon, Dianne Jacobson, Todd Troskey, Dawn Johnson, Nicole Kostrova

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Meeting called to order by Chairperson Romelle Vandervest at 8:30 AM at the Health & Aging Building, 100 W Keenan St.

The Chairperson noted that this meeting of the Health & Aging Committee had been properly posted in accordance with the Wisconsin Open Meeting Law.

Motion made by Mott, seconded by Brisse to approve today's agenda as presented. Motion carried.

### Aging:

Public comment/ communications: None.

### Open Seal Bids:

- One sealed bid was received for the purchase of the 2003 Champion Bus from the Department on Aging. The sealed bid was opened and presented to the Chairperson. The bid was received from the Little Rice Fire Department with a bid of \$3250.00.

Motion made by Brisse, seconded by Meyer to accept the bid and sell the vehicle to the Little Rice Fire Department.

### 2013 85.21 Specialized Transportation Application:

- Jacobson presented the application to the WisDOT for the Specialized Transportation program provided by the Oneida County. The program is funded 80% by the state and 20% by the county with a portion awarded to Lakeland Senior Center and Headwaters, Inc. transportation services. Jacobson stated the public hearing was held on December 19, 2012 at 100 W. Keenan St, with approximately 25 people in attendance.

Motion made by Meyer, seconded by Hauer, to approve the Specialized Transportation Application as presented. Motion carried.

### Transportation Service Area:

Jacobson explained the bus is \$2:00 for riders in the city limits of Rhinelander and \$2.50 for those riders that reside on the outer edge of the limits. The primary use the bus operates is for medical, nutrition, and employment. In partnership with Trigs and Wal-Mart a free bus is offered to city residents only (Wal-Mart, Trigs, pay half of the fare) to Wal-Mart on Wednesdays and to Trigs on Friday's. There is also a free bus that goes to the Food Pantry once a month. These free trips are limited to in-city limits and designed to encourage passengers to ride together on these designated days (rather than each schedule their own trips throughout the week). A citizen who lives almost a mile from the city limits called Jacobson and Vandervest to express concern that he is charged to take the shopping bus and a higher fare for other rides. Discussion followed with the consensus being that some folks are always going to live on the other side of a designated service area and allowing those in the "transition zone" to pay a slightly higher rate seemed reasonable. Jacobson was directed to call the concerned citizen and also follow-up with a letter.

### 2013 Action Plan:

Each December every department is required to post their department goals for their long-range goals on the county ALLSHARE files. Jacobson requested if it was acceptable to use the department's State 3-year Plan (previously approved) for this purpose. The Health Dept does a similar post of their 5-year Plan. Motion made by Cody, seconded by Saari to approve the action plan as presented.

### Aging & Disability Resource Center Update:

Phone system for the ADRC has improved in being able to receive their calls and messages. The problem with being able to transfer calls from the OCDOA to the ADRC is still present with the separate phone lines.

### Personnel Update:

One FTE employee has been out on Family Medical Leave since mid-September. January will start a new FMLA year. A Part-Time Limited-Term employee is filling in for the vacant position. Jacobson will keep committee informed of updates.

### Legislative Update:

Jacobson presented Advocacy Alert handouts from the Wisconsin Aging Network pertaining to expansion of Family Care, Older American Act Program Funding and State Specialized Transportation Funding.

### Monthly Reports:

Jacobson presented monthly reports for the Department on Aging.

Motion made by Brissee, seconded by Mott to approve monthly reports as presented.

### Vouchers, Purchase Orders, Line Transfer Items:

Presented by Jacobson. Motion by Meyer, seconded by Saari to approve as presented. Motion carries.

Out of County Travel: None

Agenda for Next Meeting: Revisit any transportation issues.

**Health & Aging:**

Minutes of November 15, 2012 meeting: Motion made by Cody, seconded by Hauer to approve minutes of October 18, 2012 Health & Aging Committee meeting. Motion carried.

Date/time/location of next meeting: Regular Meeting scheduled for January 17, 2013 @ 8:30 a.m. at the Health & Aging Building, 100 W Keenan St. Health will present their agenda first; Aging follow @ approximately 9:15.

**Health & Aging Building Issues:**

Conlon discussed how privacy in the Health Department offices are still an issue due to lack of insulation between walls. Jacobson noted that the first floor by the restroom still has concerns as well. The confidential conversations in each office can be heard in the adjacent offices. Conlon will follow-up with Building & Grounds on a projected completion date. Jacobson and Conlon also briefly discussed Buildings & Grounds decision to purchase the Daily News building for additional parking. The curb between the Daily News building has been removed by the Highway Department to make snow removal easier. Current employee parking lot has issues due to lack of sanding and salting. Slip hazard is present. Discussion only, no action taken.

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**Health:**

**Monthly Reports:**

Environmental Health: Summary given by Todd Troskey, Registered Sanitarian.

There were three complaints investigated since the November Board of Health meeting. A possible food borne-illness complaint was called in for a restaurant in Minocqua. Three people reported similar symptoms after eating at this restaurant. An inspection was completed, and the owner himself had actually discarded soup that was cooled at the end of a Friday service and was going to be reheated for hot holding the next day. Based on a description of the food item "not tasting right", by the owner's friend, the owner voluntarily discarded the item on that Saturday, even before the complaint inspection. Several suggestions, including improvement of the soup hot holding were made. Additional time was spent on other questions the operator had on non-compliant issues.

Communicable Disease: Conlon reported that there are five confirmed cases of type HU A flu reported. Reported cases of pertussis are on the rise from last year. There were 3 cases reported per day in Lincoln County.

**Health Hazards:**

- Conlon reported that there have been multiple mold complaints that were investigated and the cases are still open. One hoarding call was also reported this month. Discussion only, no action taken.

Tobacco Program:

Nicole Kostrova, Tobacco Program, presented that the state rates for High School smokers are down 21% and Middle school is down 32% from previous studies. Kostrova presented the tobacco prevention funding, services have been cut from five counseling calls to one call and the successful youth prevention programs have been cut. Kostrova also presented different types of tobacco products that are aimed at the younger age group. Tobacco products that are flavored and packaged to look and smell like candy are packaged in the same way by tobacco companies to draw in the younger consumers. These type of tobacco products such as chewing tobacco, dissolvable strips are not taxed like cigarettes and are therefore made more accessible at stores, displayed out on the counters and sold for a cheaper price.

Long Range Goals/ strategic plan:

Each December every department is required to post their department goals for their long-range goals on the county ALLSHARE files. Long Range Goals included in the strategic plan have already been approved when the strategic plan was completed. The Strategic Plan with the goals and objectives is reviewed quarterly and progress is noted in the workplan. Discussion only no action taken.

Legislative Update:

No legislative update, however accreditation work continues. Entering domains would like to be done by the end of the year.

Personnel Update:

We are having trouble filling Ann's position. With the third recruitment we had eight applicants, none meet previous criteria, however four of the eight people meet many of the criteria and are scheduled for an interview with LRES.

Requests for meetings and workshops:

Motion Mott, seconded by Saari, to approve as presented. Motion carried.

Vouchers, Purchase Orders, and Line Transfer Items:

Line Item transfer from Reproductive Health to capital for \$4000.00 for purchase of new exam table and supplies.

Motion Saari, seconded by Mott to approve as presented. Motion carried.

Agenda items for next meeting:

Conlon's goals

Public Comment:

None

Motion by Mott, seconded by Cody to adjourn meeting at 10:30 a.m. Motion carried.

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Committee Chairman

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Committee Secretary