

Oneida County Solid Waste and Buildings & Grounds Meeting
Monday, December 17, 2012 9:00 a.m.
Oneida County Courthouse, Committee Room #1
1 S. Oneida Avenue
Rhinelander, WI 54501

Members present: Billy Fried (Chairman), Scott Holewinski, Paul Dean, Jack Martinson

Not present: Gary Baier

Department staff: Luann Brunette/Buildings & Grounds Director, Bruce Stefonek/Buildings & Grounds Assistant Facilities Director

Others present: Lisa Charbarneau/Human Services Director, Freeman Bennett/Highway Commissioner

Call to order:

Chairman Fried called the meeting to order at 9:00 a.m. in accordance with the Wisconsin Open Meeting Law.

Approve Agenda:

Motion by Dean to approve today's agenda. 2nd by Martinson. All members present voting 'Aye'.
Motion carried.

Minutes of November 26, 2012 committee meeting:

Motion by Dean to approve the minutes of November 26, 2012 committee meeting. 2nd by Martinson. All members present voting 'Aye'. Motion carried.

Open landfill bids:

Motion by Holewinski to close acceptance of any further landfill bids. 2nd by Martinson. All members present voting 'Aye'. Motion carried. Three bids received and opened by Fried. First bid received from Lincoln County Solid Waste quoting \$36.74 per ton with 9,300 tonnage requirement per year. Second bid received from Waste Management (Menominee, MI) for \$25.00 per ton with 20,000 tonnage requirement per year. Third bid received from Veolia (Cranberry Creek, WI) for \$33.18 per ton with 20,000 tonnage requirement per year. All bids are for five year contracts. Motion by Holewinski to refer bids to head of department for review and to be brought back for discussion at a future meeting. 2nd by Fried. All members present voting 'Aye'. Motion carried.

Set date for opening hauler bids:

Motion by Holewinski to refer agenda item five (Set date for opening hauler bids) to next agenda on meeting date January 7, 2013. 2nd by Martinson. All members present voting 'Aye'. Motion carried.

Future disposal options, review pros & cons:

To be addressed at next agenda

Solid Waste Operations update:

Charbarneau reports staff is aware of management change and have been given line of command on who they need to report to for now; Mark Krebs will be overseeing day to day operations. Charbarneau will be handling administrative duties such as time off requests. Former Solid Waste Director Bart Sexton has offered to help with any other matters as they come up.

Solid Waste glass update:

Bennett reports that screening of the glass piles continues at the Solid Waste Facility. Screeners tried to increase the screening size to 1.5 inches to get more glass through. However, too much foreign material was getting through screening so they decreased screening size back down to 1.25 inches which is working much better. At 12 loads per week, Bennett feels it should take until spring to get the back logged glass piles shipped.

Solid Waste radio system update:

Fried reports radio frequencies were changed by the FCC (Federal Communications Commission) and the Solid Waste department will need to update their system. Bennett states he spoke with Ken Kortenhof/Emergency Management regarding three different possible options for the Solid Waste radio system update. The first option is for Solid Waste to acquire their own radio system which may not be the most cost effective. The second option is to "piggy back" the Solid Waste radio system on with the highway radio system. For this option, the two departments wouldn't hear each other speak but when one department keys the radio, the other department would not be able to use the radio which could cause problems such as when the highway department is being called out to an accident. The third option would be for both departments to use the same radio system/frequency. Bennett feels the third option would be the most affordable way and would work the best on a trial basis. Fried directs Bennett to get some numbers together and will discuss at a future meeting.

Fuel and oil update:

Bennett reports in the past, the Solid Waste department purchased a lot of their fuel from the Highway department. Bennett is trying to see if both departments can combine together in purchasing fuel to reduce costs. The Highway department currently uses a specific vendor in exchange for getting the distributing equipment for free on their site which saves on both hydraulic and motor oil. Bennett feels they could continue to buy from their vendor and transport different oils to the Solid Waste site in barrels.

Out-of-county meeting request:

None

Demo III update:

Bennett states he had a meeting with Bart Sexton regarding Demo III site. The Demo III Solid Waste cell was dug a little too big so the department was adding material back to the cell. Bennett states they are now trying to find a surveyor to shoot the grade but this will take time due to local surveyor's are very busy. Martinson inquires on Bart Sexton doing consulting work for the county. Charbarneau states there is an ongoing contract for Bart Sexton with Sand Creek Consulting that was previously approved by this committee.

2013 pricing review:

Not discussed

Bills and vouchers, blanket purchase orders and line item transfers – Solid Waste and Buildings & Grounds -

Motion by Holewinski to approve the bills, vouchers and blanket purchase orders as presented. 2nd by Martinson. All members present voting 'Aye'. Motion carried.

Closed Session (Buildings & Grounds and Solid Waste)

Motion by Dean and 2nd by Martinson to adjourn into closed session in pursuant to Section 19.85(1)(e), "deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session". (Health & Aging parking)

Roll call: Paul Dean, Jack Martinson, Scott Holewinski, Billy Fried

Staff present during closed session: Luann Brunette/Buildings & Grounds, Bruce Stefonek/Buildings & Grounds, Jennifer Lueneburg/committee secretary

Return to open session:

Motion by Martinson. 2nd by Dean to return to open session at 9:35 a.m. Roll call vote taken with all voting in the affirmative; motion carried.

There was no action taken in the above closed session.

Possible acquisition of truck from highway department:

Brunette states she put a request out to the Highway, Sheriff and Forestry departments to let them know if they have any vehicles they are disposing of, the Buildings & Grounds department would possibly be interested in purchasing them. The current truck they have is a hand me down from Forestry and has significant rust and miles. The Highway department offered a 1996 Ford 1 ton pickup with approximately 203,000 miles; Brunette states it would cost approximately \$9600 to outfit this truck with plowing and service equipment. Brunette feels that may be too much money to put into truck with that many miles. The Sheriff's department may have a vehicle to offer but details are not available yet. The truck would be acquired for as a service and plow truck. Holewinski suggests that rather than acquiring another truck, the department should see about highway personnel being used during bigger storms for plowing rather than buying additional vehicles for department. Brunette will continue to research different options.

Buildings & Grounds Construction project updates, change orders:

River Street storage: Brunette reports there are two change orders from Urban Construction that need to be approved. The first change order is to deduct for metal panels and trim that were purchased directly, a deduct for insulation purchased from Guardian Building products and a deduct for sales tax with the first change order totaling \$6,209.14. The second change order was for a deduct for doors purchasing directly from Global Building products and a deduct for sales tax, with the second change order totaling \$176.35. Motion by Martinson to approve the two change orders as presented. 2nd by Dean. All members present voting 'Aye'. Motion carried.

Non-budgeted item request:

None

Public comment – Buildings & Grounds and Solid Waste:

None

Items for next agenda:

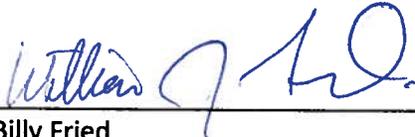
Set date for opening hauler bids
Future disposal options for Solid Waste Department
Buildings & Grounds truck update
Department on Aging parking lot
Courthouse security

Meeting Dates:

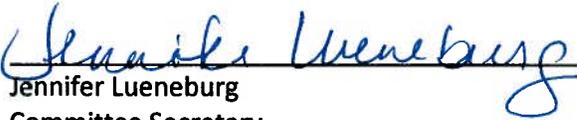
January 7, 2013 9:00 a.m.
January 21, 2013 9:00 a.m.

Adjournment:

Motion by Dean to adjourn meeting. 2nd by Martinson. All members present voting 'Aye'. Motion carried. Adjourn at 10:03 a.m.



Billy Fried
Committee Chairman



Jennifer Lueneburg
Committee Secretary