

**JOINT LABOR RELATIONS/EMPLOYEE SERVICES, PUBLIC  
WORKS AND BUILDINGS & GROUNDS/SOLID WASTE  
COMMITTEE MINUTES**

**December 12, 2012**

**CALL TO ORDER**

Chairman Cushing called the LRES Committee to order at 9:00 a.m. in the County Board Room of the Oneida County Courthouse. Chairman Fried called the Buildings & Grounds/Solid Waste Committee to order and Chairman Paszak called the Public Works Committee to order. It was noted that this meeting had been properly noticed in accordance with the Wisconsin Open Meeting Law and meets the Americans with Disabilities Act.

**LRES COMMITTEE MEMBERS PRESENT:** Billy Fried, Carol Pederson, Ted Cushing, Scott Holewinski and Sonny Paszak.

**LRES COMMITTEE MEMBERS ABSENT:** None

**BUILDINGS & GROUNDS/SOLID WASTE COMMITTEE MEMBERS PRESENT:** Billy Fried, Jack Martinson, Paul Dean and Scott Holewinski.

**BUILDINGS & GROUNDS/SOLID WASTE COMMITTEE MEMBERS ABSENT:** Gary Baier (excused)

**PUBLIC WORKS COMMITTEE MEMBERS PRESENT:** Sonny Paszak, Mike Timmons, Scott Holewinski and Jerry Shidell.

**PUBLIC WORKS COMMITTEE MEMBERS ABSENT:** Gary Baier (excused)

**ALSO PRESENT:** Lisa Charbarneau, Linda Herrmann (Labor Relations/Employee Services); Margie Sorenson (Finance); Brian Desmond (Corporation Counsel); Charlie Evenhouse (Solid Waste); Freeman Bennett (Highway); Kris Ostermann (Treasurer); Mary Bartelt (County Clerk); Erica Brewster (UW Extension); Brenda Behrle (Clerk of Courts); Kyle Franson (Register of Deeds); Lynn Grube (ITS); Candy Sorenson, Bob Martini, Tom Rudolph and Bob Mott (Supervisors); Paul Knuth (Citizen) Mark Nesemann (River News)

**APPROVE AGENDA**

Motion by Holewinski, second by Pederson of the LRES Committee to approve the joint agenda for the present meeting. All ayes; motion carried.

Motion by Dean, second by Martinson of the Building & Grounds/Solid Waste Committee to approve the joint agenda for the present meeting. All ayes; motion carried.

Motion by Paszak, second by Shidell of the Public Works Committee to approve the joint agenda for the present meeting. All ayes; motion carried.

**APPROVE MINUTES**

Motion by Pederson, second by Holewinski to approve the LRES minutes of November 28, 2012 as presented. All ayes; motion carried.

**JOINT CLOSED SESSION**

Motion by Holewinski, second by Pederson for the LRES Committee; motion by Dean, second by Martinson for the Buildings & Grounds/Solid Waste Committee; motion by Shidell, second by Timmons for the Public Works Committee to adjourn into closed session pursuant to section 19.85(1) (c), (f), & (g), Wis Stats., to: (1) consider the employment and performance evaluation of an Oneida County employee; and, (2) for purposes of considering financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of specific charges, which, if discussed in public would likely have an adverse effect on the reputation of the person referred to in such data; and, (3) for purposes of conferring with legal counsel concerning strategy to be adopted by the governmental body with respect to litigation in which it is or is likely to become involved. (Topics: Personnel Matters) Roll call vote taken with all committees voting in the affirmative; motion carried.

Discussion held in closed session.

Motion by Martinson, second by Fried; motion by Shidell, second by Timmons; motion by Pederson, second by Holewinski to return to open session. Roll call vote taken with all committees voting in the affirmative; motion carried.

No motions were announced in open session.

**HIGHWAY DEPARTMENT RE-ORGANIZATION**

The Highway Department organizational chart was presented to the committees.

Motion by Fried, second by Dean for Buildings & Grounds/Solid Waste Committee to adopt the Highway re-organization as presented. All ayes; motion carried.

Motion by Paszak, second by Timmons for the Public Works Committee to approve the re-organization chart as presented. All ayes; motion carried.

Motion by Holewinski, second by Pederson for the LRES Committee to adopt the re-organization chart as presented. All ayes; motion carried.

**RESOLUTION: HIGHWAY DEPARTMENT RE-ORGANIZATION**

Motion by Fried, second by Dean for the Buildings & Grounds/Solid Waste Committee to adopt the resolution as presented. All ayes; motion carried.

Motion by Pederson, second by Holewinski for the LRES Committee to approve the resolution as presented. All ayes; motion carried.

Motion by Paszak, second by Shidell for the Public Works Committee to approve the resolution for the highway re-organization as presented. All ayes; motion carried.

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**ADJOURN JOINT MEETING**

Motion by Martinson, second by Dean for the Buildings & Grounds/Solid Waste Committee to adjourn the joint meeting at 11:20 a.m. All ayes; motion carried.

Motion by Shidell, second by Paszak for the Public Works Committee to adjourn the joint meeting at 11:20 a.m. All ayes; motion carried.

Chairman Ted Cushing excused at 11:20.

**THE LRES COMMITTEE WILL RE-CONVENE AT 11:30 AND CONTINUE WITH THEIR AGENDA.**

**APPROVE BILLS AND VOUCHERS**

Motion by Holewinski, second by Paszak to approve the bills and vouchers as presented. All ayes; motion carried.

**VACANCY REVIEW APPEAL: CHIEF DEPUTY II/REGISTER OF DEEDS**

Lisa Charbarneau told the Committee that the Land Records Committee asked to meet with Kyle regarding his plans for the department. Kyle supplied a handout with the duties of the department and technology updating that will be done.

Lynn Grube stated this will be the biggest change since 1997, changing all software. It will be a learning curve with installing new and updating.

Kyle Franson told the Committee they did post the position and there was internal interest.

Motion by Paszak, second by Holewinski to waive the 6-month vacancy review and fill the Register of Deeds Deputy II position. All ayes; motion carried.

**VACANCY REVIEW: 4H/YOUTH DEVELOPMENT EDUCATOR**

Lisa Charbarneau reminded the Committee that money was put back into the budget at budget hearings for this position. It has been vacant since August 10<sup>th</sup>.

Motion by Paszak, second by Holewinski to approve filling the 4H/Youth Development Educator position in February after the 6-month waiting period. All Ayes; motion carried.

**2011 WRS DEDUCTIONS FOR ELECTED OFFICIALS**

Lisa Charbarneau reported to the Committee that at the last meeting the elected officials asked to be reimbursed for their 2011 WRS contributions due to a ruling in Eau Claire. The Committee asked Margie Sorenson to look into this.

Margie Sorenson said the decision is being appealed. She said it can be done, we can give it back. They would have to do a line item transfer for the money. If the decision is reversed they will owe us that amount of money. She also stated they will be withholding WRS contributions in 2013.

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Motion by Pederson, second by Paszak to approve the payback of 2011 WRS contributions as presented to elected officials. All ayes; motion carried.

Motion by Paszak, second by Pederson to approve the line item transfer for the 2011 WRS contribution. All ayes; motion carried.

### **CLOSED SESSION**

Motion by Paszak, second by Pederson to adjourn into closed session pursuant to section 19.85(1) (c), (e), (f), & (g), Wis Stats., to: (1) consider the employment and performance evaluation of an Oneida County employee; and, (2) for purposes of deliberating the County's position in a matter relating to collective bargaining under subch. I, IV, or V of ch 111, stats. when bargaining reasons require a closed session; and, (3) for purposes of considering financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of specific charges, which, if discussed in public would likely have an adverse effect on the reputation of the person referred to in such data; and, (4) for purposes of conferring with legal counsel concerning strategy to be adopted by the governmental body with respect to litigation in which it is or is likely to become involved. (Topics: Leave of Absence, Letter of Agreement, Negotiations, Benefit Error, Human Resources Director Goals)

Discussion held in closed session.

Motion by Pederson, second by Paszak to return to open session. Roll call vote with all voting in the affirmative; motion carried.

The following motions were made in closed session and announced in open session:

Motion by Paszak, second by Pederson to approve extending the Leave of Absence for Department on Aging employee through December 2012. Roll call vote with all voting in the affirmative; motion carried.

Motion by Fried, second by Pederson to approve Letter of Agreement as presented. Roll call vote with all voting in the affirmative; motion carried.

### **RESOLUTION: FAMILY COURT COMMISSIONER**

Motion by Fried, second by Paszak to approve the resolution to eliminate the half-time Family Court Commissioner position as presented and forward on to County Board for approval. All ayes; motion carried.

The Committee gave direction to Lisa Charbarneau and one committee member to meet with the Judges regarding the Family Court Commissioner duties.

### **LABOR RELATIONS/EMPLOYEE SERVICES DEPARTMENT LONG RANGE PLAN**

Lisa Charbarneau presented the LRES department's Long Range Plan and stated that it basically was a changing document as things come up.

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Motion by Fried, second by Pederson to approve the Long Range Plan as presented. All ayes; motion carried.

**WELLNESS/HEALTH UPDATES**

None

**OUT-OF-COUNTY TRAVEL**

None

**FUTURE MEETING DATES**

January 09                      9:00 a.m.

**FUTURE AGENDA TOPICS**

Update on Family Court Commissioner

**PUBLIC COMMENT**

None

**ADJOURNMENT**

Motion by Paszak, second by Pederson to adjourn. Motion carried; all ayes.

Meeting adjourned at 12:29 p.m.

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Ted. Cushing, Chairman

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Linda Herrmann, Committee Secretary