

**MEETING OF THE ONEIDA COUNTY VETERANS' SERVICE COMMISSION**

**Held:** Friday, December 7, 2012 at 9:00 a.m.

**Members Present:** Wilbur Petroskey (Chairman), Roger Freund, Ray Zastrow

**Others Present:** Tammy Walters, Dani Lundberg

**The following new matters were taken up, to wit:**

Wilbur Petroskey called the meeting to order in Conference Room #1 on the first floor of the Oneida County Courthouse at 9:05 a.m. The meeting was properly posted and the news media notified pursuant to the Americans with Disabilities Act and is handicapped accessible.

The Pledge of Allegiance was recited and a moment of silence was observed for Pearl Harbor remembrance.

The agenda was reviewed. **Motion** made by Ray Zastrow, seconded by Roger Freund, to approve the agenda. Motion carried.

The minutes from the October 15, 2012 meeting were reviewed. **Motion** made by Roger Freund, seconded by Ray Zastrow, to approve the minutes. Motion carried.

The Veterans' Service Office vouchers were reviewed. **Motion** made by Roger Freund, seconded by Wilbur Petroskey, to approve the CVS0 vouchers. Motion carried.

There were no travel requests.

Wilbur Petroskey agreed to serve another 3-year term on the Veterans' Service Commission. **Motion** made by Roger Freund, seconded by Ray Zastrow, to recommend Wilbur for another 3-year appointment to the Veterans' Service Commission. Motion carried.

The 2012 year-to-date budget was reviewed.

The DAV van schedule update was reviewed. **Motion** made by Ray Zastrow, seconded by Roger Freund, to pre-approve paying for a rental unit to park the DAV van in up to \$1,500 per year. Motion carried.

The Long Range Plan was reviewed. **Motion** made by Ray Zastrow, seconded by Roger Freund, to approve the Long Range Plan. Motion carried.

The October and November 2012 CVSO Activity Reports were reviewed. **Motion** made by Ray Zastrow, seconded by Roger Freund, to approve the activity report. Motion carried.

Items for the next agenda:

- DAV van updates
- Line item transfers

The next Veterans' Service Commission meeting will be held on Monday, January 14, 2013 at 9:00 a.m. in Conference Room #1 of the Oneida County Courthouse. **Motion** made by Ray Zastrow, seconded by Roger Freund, to adjourn the meeting at 9:52 a.m. Motion carried.

**Chairman:** \_\_\_\_\_

**Secretary:** \_\_\_\_\_