

Oneida County Solid Waste and Buildings & Grounds Meeting
Monday, October 22, 2012 9:00 a.m.
Oneida County Courthouse, Committee Room #1
1 S. Oneida Avenue
Rhineland, WI 54501

Members present: Billy Fried (chairman), Scott Holewinski, Jack Martinson, Paul Dean, Gary Baier

Department staff: Luann Brunette/Buildings & Grounds Director, Bruce Stefonek/Buildings & Grounds Assistant Facilities Director, Charlie Evenhouse/Solid Waste Director

Others present: John Sweeney/Sheriff's Department Chief Deputy, Thomas Wiensch/Assistant Corporation Counsel

Call to order: Chairman Fried called the meeting to order at 9:02 a.m. in accordance with the Wisconsin Open Meeting Law.

Approve Agenda: Motion by Dean to approve today's agenda. 2nd by Baier. All members present voting 'Aye'. Motion carried.

Minutes of October 8, 2012 committee meeting: Motion by Martinson to approve the minutes of the October 8, 2012 meeting. 2nd by Dean. All members present voting 'Aye'. Motion carried.

Update on Law Enforcement Center roof/warranty issues:

Brunette reports meeting with Jack Martinson's contact, Frank Jarin to assess the roof and thanked Martinson for the information. Stefonek reports that Jarin and staff met with him and used a machine to assess how much moisture is under the roof. Moisture found under portion above security area of jail and on other side of roof in same area. Jarin feels roof needs to be lifted up and wet insulation needs to be replaced as soon as possible. The bubbling on the roof is mostly gases and air but some moisture as well. Jarin feels product failure and improper installation are causing the problems. A report will be generated by Jarin on findings. Dan Makke/Facilities Engineering still trying to reach Johns Mannville with no response. Facilities Engineering will give us two quotes; one to fix problem areas and another quote to completely redo roof. The work will not be done this year since too late in the season. Jarin also noted that the materials installed on the roof are older, out-of-date materials. Stefonek states Jarin spent time and manpower on helping with these scans. The committee states Jarin should submit a bill for the committee's review at an upcoming meeting.

Buildings & Grounds Construction project updates and possible change orders, cost sheets:

River Street Storage: Per contract requirements, Stefonek reports conducting an annual roof check and found 4 of the 8 cap vents have already fallen off so Stefonek contacted the contractor. Replacement materials were sent free of charge and Buildings & Grounds department will install.

Buildings & Grounds Construction project updates and possible change orders, cost sheets(continued):

Health and Aging: Brunette provided updated cost sheet, listing detailed costs of moving the Department on Aging as requested by Dean. Total cost approximately \$666,000; short of budget by \$1,769.18.

Health and Aging – parking: Stefonek and Holewinski walked through the old River News building which is listed for \$179,000. Stefonek feels the building needs work and doesn't feel that Buildings & Grounds would need to acquire this building for additional storage space. However, acquiring the old River News buildings would add about 21 more spaces. Current parking in front and to south of building is not owned by county and there is no lease agreement for the county to use this parking. If property around building was sold, county risks not being allowed to use the parking by the next property owner. Discussion held on pros and cons of purchasing River News building. The committee directs Brunette to research several items. First, to find out what the process is to move forward on this purchase if this is a recommendation they want to make to the county board. Second, if the county would buy the old River News property and knock the building down, how many parking spots would the county gain for the Health and Aging building? Third, Brunette should determine the cost to demolish the building and to the convert property to a parking lot. Fourth, find out costs of property insurance. Finally, to contact the real estate company to see if the seller would consider doing a swap with the WPS building for the River News building and a money payment.

Update on budget hearings relating to Buildings & Grounds 2013 budget:

Brunette reports budget committee approved putting money back in the 2013 department budget for the UW-Extension/Land and Water rent at the airport. Budget committee also agreed to earmark \$163,500 for courthouse security.

Out-of-county travel:

Brunette reports scheduling a trip with Tyler Young/Sheriff's Department to go through courthouses in Lincoln, Marathon and Taylor County to assess security updates made to their facilities. People attending would be Luann Brunette, Bruce Stefonek, Tyler Young and committee chairman Billy Fried. Motion by Holewinski to approve out-of-county travel to other courthouses with remodeled security systems for up to two days travel. 2nd by Martinson. All members present voting 'Aye'. Motion carried. Date for travel still to be scheduled.

Update on vacated area in courthouse:

Basement: Brunette reports I.T.S. staff is moved. However, they still need to move computer equipment into the main area of the old I.T.S. department space and possibly remove a wall to expand room. The card reader also needs to be moved on to the main door.

First Floor: Brunette reports after further assessment, it appears there is not enough room to both create a "jury ready" courtroom and have space for Land & Water/UW-Extension in the vacant area designated. Discussion held and committee agrees that making sure courts have enough room in the first floor spot is more important and keeping UW-Extension at airport may be the most cost effective option at this time. Committee discussed Economic Director at UW-Extension moving to the old Land & Water Conservation space to make his job more efficient and to give the rest of the UW-Extension department more room. Committee directs Stefonek to determine the cost of state approved plans for the old health department area to be converted to a courtroom. State approved plans required due to remodel changing paths of egress for judge and the remodel is over 25,000 cubic feet.

Update on storm water utility fee:

Brunette reports contacting Venture Architect to discuss changing water run off at the Law Enforcement Center. Fried requesting the committee allow Brunette and himself to negotiate with City of Rhinelander regarding the pending storm water utility fee and dispatching services. Discussion held by committee. Fried will first discuss issue with County Board Chairman Ted Cushing.

Bills and vouchers, blanket purchase orders and line item transfers – Solid Waste and Buildings & Grounds:

Motion by Holewinski to approve bills, vouchers and blanket purchase orders as presented. 2nd by Martinson. All members present voting 'Aye'. Motion carried.

Non-budgeted item request:

None

Finalize details on request for proposals for hauling and disposal services:

Evenhouse reports meeting with Tom Wiensch/Corporation Counsel on topic and wanted to bring to committee for discussion. Evenhouse plans to go out for bids to different landfills first. Wiensch feels they should just go out for bid directly to haulers first. Discussion held regarding different options including Oneida County building their own garbage dumping cell and Oneida County hauling their own garbage. Committee agrees for Wiensch to draw up contract to get bids from different landfills for dumping fees by 2nd meeting in December and hauler bids due by January 1, 2012, with each bid including price per ton as well as maximum tonnage the bidder would allow per year. Also include to bidders, information on what Oneida County has had for last five years in tonnage of garbage (2008-2012). Wiensch to research if advertising RFP is required. Evenhouse states he will send notice of RFP to every possible bidder in the area. Bids due by January 1, 2013; requiring pricing be good for 60 days. Anticipated contract to be set between June 13' 2013 and June 18' 2013.

Bookkeeping discussion regarding sale of glass to Strategic Materials:

Evenhouse reports discussing issue of using glass sale revenue in budget with Margie Sorenson/Director of Finance. Evenhouse and Sorenson agreed to separate reserve account for glass sales which will be effective starting today.

80% Supervisor position – obtain signatures:

Chairman Fried signed approval for position, which was reviewed by members.

Review Solid Waste organizational chart:

Discussion held regarding Solid Waste organizational chart provided in agenda packet. Holewinski requests that Evenhouse bring chart to next meeting and include hours for each position on chart.

Operations update:

Evenhouse reports M.R.F. screener and conveyor is starting to wear out and he is gathering information on cost to replace with new or used equipment.

Also RASTA (Rhinelander Area Silent Trails Association) has taken over grooming. Evenhouse asks for committee approval for Corporation Counsel to draw up a contract regarding rules for RASTA to follow when coming onto Solid Waste grounds for gas fill-ups. Committee approved contract being drawn.

Operations update (continued):

Evenhouse reports having problems with the Case 110 tractor used for compost operations. Tractor needs some maintenance due to sensors and breaks worn out.

Today, Solid Waste will start screening compost and if acceptable, will start fall compost sale. Holewinski asks Evenhouse to start getting bids for different screeners to get best price; Evenhouse states he will start doing that next time compost screening needed.

Public comment – Buildings & Grounds and Solid Waste:

None

Items for next agenda:

Ongoing projects as listed above

Cost and feasibility for Solid Waste cell in Oneida County

Meeting Dates:

Monday, November 5, 2012 9:00 a.m.

(Nov. 5th previously canceled but now added back to calendar to discuss Buildings & Grounds projects)

Monday, November 12, 2012 at 9:00 a.m.

Monday, November 26, 2012 at 9:00 a.m.

Adjournment:

Motion by Martinson to adjourn meeting. 2nd by Dean. All members present voting 'Aye'. Motion carried. Adjourn at 11:19 a.m.



Billy Fried
Chairman



Jennifer Lueneburg
Committee Secretary