



**COMMITTEE:** Oneida County Fair Planning Team

**PLACE:** Curran Professional Park – First Floor Conference Room,  
315 S. Oneida Avenue, Rhinelander

**DATE:** July 17, 2012

**TIME:** 5:30 pm

**Committee Members Present:** Tina Werres, Theresa Seabloom, Bev Nicols, Janice Scheeler, Jim Perlberg, Denise Rheume-Brand, Craig Mandli, Julie Holperin, and Eric Britton.

**Excused:** Nancy Gehrig

**Absent:** Michelle Wich

**Others Present:** Greg Berard and Jim Pederson, (representing VFW and American Legion)

**MINUTES:**

1. **Call to Order and President's Announcements.** The meeting was called to order at 5:30 pm by Craig Mandli. The meeting was properly noticed and the facility is handicap accessible. There were no president's announcements.
2. **Approve Agenda for Today's Meeting.** The agenda was approved by Jim and seconded by Denise. Motion carried.
3. **Approve Minutes of June 26, 2012.** Motion was made to approve the July 10 minutes by Bev and seconded by Jim. Motion carried.
4. **New Members.** Nothing to report.
5. **Financial Report:**
  - Approval of Contracts:** Tina reported that the contract offered by Northwoods Porta Toilets of Eagle River has been reviewed and accepted and just needs the insurance involved to be worked out.
  - Approval of Expenses:** Tina presented the latest Invoice of signed contracts and other expenses for a total of \$6,773.57. Eric made the motion, seconded by Jim, to accept the invoice. Motion carried.
6. **Administrative Report:**
  - Tina looked into using an ATM machine at the fair. The initial amount of money required to stock the machine is much too high, thus we will not be using one. The nearest one is at the Holiday Station.
  - The posters are ready to be displayed in the community. Each member was given 10 posters and assigned an area to cover, requesting a list of where each is posted by next meeting.
  - The fair program was shown with a total of 20,000 to be printed – 16,000 to appear in the Star Journal on the 29<sup>th</sup> and 4,000 passed out during the fair
  - Prizes for the contests were discussed, deciding to use certificates to Briqs and the Dairy Queen and also existing ribbons.
  - Rhinelander's Chrysler/Jeep dealer has agreed to provide a jeep or truck to pull the trolley during the fair.
  - Vendors are coming in now but kettle corn, cheese curds and corn dog vendors are still needed.
  - Four extra Wisconsin fair passes will be given to Debbie Wich, Erica Brewster, Rebecca Schreiber and Sue Glentz.

- Jim Pederson was introduced to the committee. He and members of the VFW Post 3143, American Legion Post 7 and the American Post 724 will be involved in the opening of the fair ceremony. The details were discussed, when and how they would enter and leave. Jim will be leading the Pledge of Allegiance and Tom Nelson has agreed to sing the Star Spangled Banner. A request for the veterans to sell poppies as people entered the fair was granted.

**7 Correspondence:** None

**8. Team Reports:**

- Jim has sold \$600 worth of raffle tickets so far. He requested a fair T-shirt and his size has already been ordered.
- A press release to inform the public of all the fair contests happening will go out the next day. Tina will send out a press release regarding the pre-sale of wristbands next.
- Julie inquired about a tent for the Garden Center and this will be provided.

**9. Website Update:** Tina encouraged the committee to use the website and give her updates to be added to the site. [oneidacountyfairwi.com](http://oneidacountyfairwi.com).

**10. Fundraisers.** Eric announced that Cellcom has agreed to support the fair with a full sponsorship.

**11. Upcoming Events:** Tina announced that she will have the RV set up on Friday the 27<sup>th</sup> with the heavy work to begin. All members are expected to be at the fairgrounds on Monday the 30<sup>th</sup> to help when and where they can throughout the week.

**12. Dates(s) of Future Meetings:** The next meeting will be on July 24 at the Curran building, followed by a meeting on July 31 at Pioneer Park.

**13. Public Comment:** None.

**14. Items to be Included on Next Agenda:** To be presented at the July 24 meeting.

**15. Adjournment:** Jim made a motion to adjourn the meeting, seconded by Theresa. Motion carried. Meeting ended at 6:20 p.m.

Respectfully submitted by,

Theresa Seabloom,  
Recording Secretary