

Oneida County Solid Waste and Buildings & Grounds Meeting
Monday June 18, 2012 9:00 a.m.
Oneida County Sheriff Department
2000 E. Winnebago Street
Rhinelander, WI 54501

*LuAnn
Chair*

Members present: Billy Fried-Chairman, Jack Martinson, Paul Dean

Members excused: Gary Baier, Scott Holewinski

Department Staff: LuAnn Brunette-Director Buildings and Grounds, Charlie Evenhouse-Director Oneida County Solid Waste

Others present: Joseph Brauer-Oneida County Airport Director, Dianne Jacobson-Director Department on Aging, Lynn Grube-Director Information Technology Services, John Sweeney-Chief Deputy Oneida County Sheriff Department, Jennifer Lueneburg-recording secretary

Call to Order:

Chairman Fried called the meeting to order at 9:00 a.m. in accordance with the Wisconsin Open Meeting Law.

Approve Agenda:

Motion by Paul Dean to approve today's agenda. 2nd by Jack Martinson. All members present voting 'Aye'. Motion carried.

Approve Meeting Minutes of June 4, 2012

No changes made. Motion by Paul Dean to approve meeting minutes from June 4, 2012. 2nd by Jack Martinson. All members present voting 'Aye'. Motion carried.

Glass Plus contract:

Director Evenhouse discussed Glass Plus owing county money and Glass Plus would like a better contract. Glass Plus asked to provide financial statement proving hardship with last contract but has not provided. Jack Martinson discussed what county would do if no longer with Glass Plus. Billy Fried requests Director Evenhouse gather more information and bring recommendations to July 2, 2012 meeting.

Update on Solid Waste department projects and operations:

- **Contract Due Dates:** Director Evenhouse discussed Waste Management contract to haul and dispose of transfer garbage is due June 30, 2013. Billy Fried asked Director Evenhouse to inquire if WM wants to extend current contract. Director Evenhouse discussed Wausau Paper Specialty Mill contract for composting their Fiber Cake material ends December 30, 2012. Currently Fiber Cake leachate is used to water the hybrid poplar tree farm. Jack Martinson questioned the health of the Poplar trees on the farm; Director Evenhouse confirmed trees are healthy.

- **Review 2012 YTD Revenues and Expenses:** Director Evenhouse discussed financial worksheets provided. Solid Waste still owes county but reducing debt; plans to have debt cleared within 3.5 years.
- **Opportunities for the Landfill Operations:**
Director Evenhouse discussed selling bark composed soil from LP Tomahawk. Jack Martinson questioned bug problems in bark; Director Evenhouse stated there were no bug issues. Director Evenhouse discussed advertising rolloff boxes with The Northwoods River News. Director Evenhouse discussed offering single stream recycling or gaining additional recycling volume; will gather more information. Director Evenhouse also discussed the current expansion of the cleansweep service area (Hurley & Merrill) which has included electronics and tires to the Hazmat Cleansweeps. Director Evenhouse states fixing the compactor is not in the budget at this time however Solid Waste projects the demo site is trending ahead of budget and believes it should be able to cover the cost of the repairs by the end of 2012. In addition the Solid Waste Dept. is in the process of reducing its labor costs by \$26,000. Director Evenhouse provided 3 year business summary from its various business units. Jack Martinson questioned why negative and positive numbers reversed on sheets; Director Evenhouse states that is how Margie Sorenson/Finance provides data. Financial sheets to be discussed more at July 2nd meeting with Margie Sorenson present.

Recycling contract/Lincoln County/public Drop-off site:

Director Evenhouse comparing costs to Vilas & Lincoln Counties along with new contract with Lincoln County on recycling efforts.

Bills and vouchers, blanket purchase orders and line item transfers – Buildings & Grounds and Solid Waste:

After discussion, motion by Jack Martinson to approve the bills, vouchers, blanket purchase orders and line item transfers as submitted. 2nd by Paul Dean. All members present voting 'Aye'. Motion carried.

Possible lease of conference room located in lower level of Rhinelander-Oneida County Airport:

Joe Brauer discussed UW-Extension office leaving airport which creates a \$40,000 shortfall for the airport. City and county splitting loss. Discussed using Courthouse versus Airport conference rooms. Paul Dean discussed security reasons; don't want people in Courthouse after normal business hours for meetings. Airport conference room also used for IT and Emergency Management back-up. Joe Brauer states if longer contract signed, Airport will consider renovations for conference room and is agreeable to no decision until August 2012.

Buildings & Grounds Construction projects and possible change orders:

- **Sheriff's Department storage:** Director Brunette contacting architect and general contractor to get owner's manuals and punchlist items. Also discussed June 14, 2012 Sheriff's Department power shortage concerns. It takes 8 seconds for generators to start after power outage; will discuss issue at July 2nd meeting.
- **Northern Advantage Job Center building renovation:** Director Grube provides update on computer infrastructure, stating Wisconsin Public Service is ready for computer move, cables to building are good and Health Department will be able to move by August 2012. Billy Fried inquired on need for consultant during move; Director Grube states no consultant needed. Director Grube states arrangements for the phone system are still in progress. Billy Fried instructed Director Brunette to work with Linda Conlon-Director Public Health Department on arrangements. Director Grube states phone system will be internet based off courthouse phone system so minimal additional costs. Director Brunette states new building doesn't have room for storage shed located at the old Department on Aging building. Taking old shed materials and rebuilding new shed too time intensive. They will try to find room for shed or else sell shed and build new shed. Director Brunette provided financial summary of project.
- **River Street Storage Facility:** Director Brunette discussed Schneider Electric working on facility and also looking at straightening concrete abutments and earth-moving to address runoff and drainage issues which will cost \$4,000 and will be done by the Oneida County Highway Department.

Items outside scope of renovation project - Northern Advantage Job Center Facility:

- **Signage update:** Director Brunette gathered quotes and will use Lakeland Sign. Director Jacobsen states staff moved current signs and asked for timeline on new signs. Director Brunette states 3-4 weeks for new signs. Billy Fried discussed combining the Health Department and Department on Aging signs and asked Director Jacobsen to discuss with Linda Conlon/Director of Public Health on specifics. Director Jacobsen discussed scheduling an open house for the new facility and proposed July 21 or July 28 from 1:00 p.m. to 3:00 p.m., asking that the Buildings & Grounds/Solid Waste committee attend. Committee members will check schedules and discuss at July 2nd committee meeting.
- **Water Softener:** Director Brunette gathered quotes and will use Culligan; total cost with warranties is \$1,459.00. Motion by Jack Martinson to approve cost, 2nd by Paul Dean. All members voting 'Aye'. Motion carried.

Update on Law Enforcement Center roof/warranty issues/professional services for roof evaluation: Director Brunette will be contacting Johns Mannville to inspect repairs made to roof and determine offer for warranty settlement on roof.

Report on Buildings & Grounds Department activities:

Director Brunette reports Assistant Facilities Director Bruce Stefonek passed background check and was issued keys. Director Brunette working with courthouse security to implement security measures that could be done for little or no cost. Contacted contractor on striping law enforcement center staff parking and garage. Working on Health Department and Department on Aging facilities. Staff moved furniture and equipment for Land & Water Conservation to UW-Extension offices in lower level of the Oneida County Airport.

Non-budgeted item requests:

None

Public comment – Buildings & Grounds and Solid Waste:

None

Items for next agenda:

Glass Plus contract, discuss financial reports with Margie Sorenson/Finance Department, Sheriff's Department power outage concerns, schedule Department on Aging open house

Meeting dates:

Monday, July 2, 2012 at 9:00 a.m. – location to be determined

Monday, July 16, 2012 at 9:00 a.m. – location to be determined

Adjournment:

Motion by Jack Martinson to adjourn to site tour of Sheriff's Department. 2nd by Paul Dean. All members present voting 'Aye'. Motion carried. Adjourn 11:10 a.m.



Billy Fried, Chairman