

**MINUTES OF THE ONEIDA COUNTY
PUBLIC SAFETY COMMITTEE MEETING
JUNE 20, 2012**

COMMITTEE MEMBERS PRESENT: Chairperson Bob Metropulos, Dave Hintz, Billy Fried, Jack Martinson and Mike Timmons.

OTHERS PRESENT: Ken Krall (WXPR), Mark Banas (Sacred Heart-St. Mary's Hospital), Doug Duchac (Ambulance Manager), Charlie Kotke (Sacred Heart-St. Mary's Hospital), Tom Waydick (Rhineland Fire), Mike Steffes (Rhineland Police Chief), Ron Lueneberg (Rhineland Police Department), Dick Johns (Mayor, City of Rhineland), Blaine Oborn (Administrator, City of Rhineland), Skip Brunswick (Three Lakes Chamber of Commerce), Lora Hainy (American Red Cross), Sheriff Hoffman, Chief Deputy Sweeney (Sheriff's Office), Brian Desmond (Corporation Counsel), Larry Mathein (Medical Examiner), Amy Franzen (Register in Probate), Deb Hatfield (Family Court Commissioner), Tammy James (Family Court Commissioner's Office), Brenda Behrle (Clerk of Courts), Kathy Belliveau (Circuit Court Branch I), Bonnie Wilcox (District Attorney's Office), Ken Korten Hof, Emergency Management Director and Dawn Robinson, Program Assistant.

CALL TO ORDER

Chairman Metropulos called the meeting to order at 9:30 a.m. at the Oneida County Courthouse, Committee Room #2, stated the meeting notice had been posted and mailed in accordance with the Wisconsin Open Meeting Law and noted accommodations would be made for handicap accessibility.

APPROVE AGENDA

MOTION: To approve the Agenda (Hintz/Timmons, PASSED).

APPROVE PREVIOUS MEETING MINUTES

MOTION: To approve the May 16, 2012 Committee Meeting Minutes (Martinson/Hintz PASSED).

SCHEDULE COMMITTEE MEETING DATE(S)

The next meeting was scheduled for July 17, 2012 at 9:30 a.m.

BILLS, VOUCHERS AND LINE ITEM TRANSFERS FOR PUBLIC SAFETY DEPARTMENTS WITH NO AGENDA ITEMS

In an effort to streamline Committee process in signing/authorizing payment of bills, vouchers, line item transfers and expense voucher summary sheets, a policy was established and explained.

MOTION: To approve the bills, vouchers, line item transfers and expense voucher summary sheets of Public Safety Departments (Fried/Martinson, PASSED).

DEPARTMENT ITEMS:

Family Court Commissioner

Departmental Information Document:

Family Court Commissioner introduced herself and her Secretary to the Committee, provided the DID (Departmental Information Document), reviewed information, noted information remained the same as last year and explained the department received reimbursement from the State. The Commissioner indicated their office could be relocated into the vacated Public Health area once they move. There was discussion regarding revenues offsetting expenses.

MOTION: To approve the Family Court Commissioner Departmental Information Document as presented (Fried/Hintz, PASSED).

Bills, vouchers and line item transfers for Family Court Commissioner:

MOTION: To approve the bills, vouchers, line item transfers and expense voucher summary sheet of Family Court Commissioner Department (Timmons/Martinson, PASSED).

LARGE ASSEMBLY

Large Assembly Permit for Heritage Festival (Town of Three Lakes):

The 1st Annual Northwoods Heritage Festival is scheduled for July 20th (3pm-9pm) and July 21st (10am-9pm) 2012.

Brunswick explained the Three Lakes Chamber of Commerce was awarded a grant to put on a cultural event (for the next three-years) that pays tribute to and education of various heritages; Native American, Polish and German. Each nationality will showcase their heritage and traditions through food, music, exhibits, traditional dress and demonstrations. There will be nightly entertainment including a Saturday night band. The event will take place on the athletic field at the Three Lakes High School with beer and wine served. Wisconsin Public Service will be installing a circuit for adequate power. The Chamber has been working with the Public Health Sanitarian and the Three Lakes Police Chief on the event and anticipates approximately 1,200-2,000 attendees. The County Clerk indicated all county departments involved with Large Assembly permits have reviewed the application and have addressed any concerns/issues.

The Public Health Sanitarian cited porta-potty locations, gray water collection and disposal and explained inspections are conducted before the event begins with permits issued the day of the event.

MOTION: To approve the Large Assembly Permit for Heritage Festival (Hintz/Martinson, PASSED).

Medical Examiner

Mobile Radio Purchase:

A mobile radio would provide the Medical Examiner (ME) with communication capabilities in remote areas where there is little to no cellphone reception and to have two-way communications with on scene emergency personnel. A slightly used Digital P25 Compliant mobile radio (with a 90-day warranty) through Air Communications will cost \$595.00. The ME stated the mobile radio will work with other county agency

radios, informed the Committee he (ME) received authorization to use Forest County's radio frequency per the Forest County Sheriff's Office and explained the cost of the mobile radio will come out of the ME's budget as, department cellphones have been cancelled.

The ME informed the Committee that Forest County approved the Extension of Contract.

MOTION: To approve the Medical Examiner's purchase of a mobile radio (Timmons/Hintz, PASSED).

Departmental Information Document:

The Medical Examiner provided the department DID (Departmental Information Document), Exhibit #2, funding sources section was updated.

MOTION: To approve the Medical Examiner's Departmental Information Document as presented (Fried/Martinson, PASSED).

Bills, vouchers and line item transfers for Medical Examiner

The Committee previously approved the Medical Examiner's bills, vouchers and line item transfers under agenda item #5.

Sheriff's Office

Rhineland Police Department Dispatching Contract:

The Chief Deputy provided Committee members with Resolution #71-2005, Exhibit #3 and Agreement for Emergency Dispatch Services, Exhibit #4.

Committee Member Fried explained this topic was placed on the agenda so the Committee could review county contracts periodically, learn more about the 2005 Resolution, determine whether the one time \$150,000 fee offsets dispatching costs, discuss budgets and/or determine if additional monies could be paid by the City of Rhineland for service.

The Chief Deputy stated the program costs three dispatchers per year, costing an estimated annual \$219,000. Under the Wisconsin Tax Restraint Law, the county could lower their levy and have the City of Rhineland raise their levy.

The City Administrator stated City of Rhineland residents also pay county taxes.

A question was asked if the county handles other municipal police department operations and if so, how. The Chief Deputy explained Minocqua Dispatch fields both Minocqua and Woodruff calls. It was noted Minocqua Dispatch backs-up County Dispatch operations.

Mayor Johns stated City residents pay a higher percentage of the county levy, referred to cooperative agreements such as the Rhineland-Oneida County Airport, indicated agreements are tremendously important in working together, recommended leaving the

contract as is and affirmed the City Police Department works well with the County. The Mayor stressed both the City and the County need to work together and cited economic development, example; Printpack project.

The Chairman explained this is an example of intergovernmental cooperation and asked Chief Steffes for his input. The Chief affirmed dispatching operations work well.

Committee Member Fried supports working together, suggests reviewing the terms of the contract and financial assistance, determine if some terms should be negotiated while maintaining the level of service to justify budgets and proactively review contracts in preparing for possible budget cuts. Fried affirmed he is not questioning how operations are working and not looking at terminating the service but instead, looking at dollars to help offset costs.

The City Administrator stated most dispatching is done on a county level and referred to other counties, acknowledged current dispatching operations is working well and cited tax levies.

There was more discussion on budgets and services.

MOTION: To table the Rhinelander Police Department Dispatching Contract issue and revisit issue during the budget process (Metropulos/Fried).

Discussion on motion:

Committee Member Hintz confirmed the Committee should be reviewing this issue.

MOTION: To table the Rhinelander Police Department Dispatching Contract issue and revisit issue during the budget process (Metropulos/Fried, PASSED).

Bills, vouchers and line item transfers for Sheriff's Departments:

MOTION: To approve bills, vouchers and line item transfers for Sheriff's Departments (Fried/Timmons, PASSED).

Clerk of Courts

Departmental Information Document:

Clerk of Court provided the DID (Departmental Information Document), Exhibit #5.

There were discussions regarding caseload increases, clerks for each division, the office no longer processing passports and certification trainings that were required to do so.

MOTION: To approve the Clerk of Courts Departmental Information Document as presented (Hintz/Martinson, PASSED).

Bills, vouchers and line item transfers for Clerk of Courts:

MOTION: To approve the bills, vouchers and line item transfers for Clerk of Courts (Martinson/Timmons, PASSED).

Emergency Management

Ambulance Service Request for Proposal:

The Emergency Management Director provided the Ambulance Service Request for Proposal, Exhibit #6, and explained the current agreement with Ministry Health Care expires December 31, 2012. The Transition Committee has made a recommendation to request proposals from other possible providers.

The Emergency Management Director stated the Request for Proposal is based on the current level of service and addressed the Summary. Based on the current service, the Director recommended the use of Ministry Health Care's 2013 budget as their Proposal and not require Ministry to submit a formal document. Ministry Health Care has been an excellent partner with the County and provides a good service. The Director recommended Corporation Counsel review the RFP before sending.

Committee Member Hintz is on the Transition Committee. Hintz explained the Transition Committee felt the RFP was an appropriate way to provide a sufficient service to Oneida County at a less expensive cost.

Charlie Kotke (Ministry's Transport Officer) stated Ministry faces health care reform issues every day and understands the responsibility to Oneida County residents and agreed that Ministry and Oneida County have a great relationship.

The City Administrator suggested looking at other options, and recommended providing ambulance service on a municipal level.

MOTION: To approve the Ambulance Service Request for Proposal contingent on Corporation Counsel's review and approval.(Hintz/Martinson).

Discussion on motion:

It was noted, St. Mary's RFP is provided through their budget, the ambulance contract ends December 2012 and renews annually for a one-year period.

MOTION: To approve the Ambulance Service Request for Proposal contingent on Corporation Counsel's review and approval.(Hintz/Martinson, PASSED).

Departmental Information Document:

The Emergency Management Director provided the Emergency Management Departmental Information Document (DID), Exhibit #7.

MOTION: To approve the Emergency Management Departmental Information Document (Hintz/Timmons, PASSED).

Bills, vouchers and line item transfers for Emergency Management:

MOTION: To approve bills, vouchers and line item transfers for Emergency Management (Hintz/Martinson, PASSED).

PUBLIC COMMENTS

No public comment was given.

ITEMS FOR FUTURE AGENDAS

Chairman Metropulos suggested having items listed numerically instead of using bullets.

ADJOURN

11:52 a.m. MOTION: To adjourn the meeting (Fried/Timmons, PASSED).

Bob Metropulos, Chairman

Dawn Robinson, Program Assistant