

**ONEIDA COUNTY SOCIAL SERVICES COMMITTEE**  
**May 22, 2012**

Members present: Ms. Carol Pederson, Mr. Paul Dean, Mr. Bob Metropulos, Ms. Candy Sorensen, Mr. Bob Martini

Staff: Mr. Paul E. Spencer, Jr., Ms. Beth Hoerchler, Ms. Mary Rideout, Ms. Donna Levknecht

Guest: Ms. Dianne Jacobson

**1. Call to Order. Approval of Agenda:**

The regular meeting of the Oneida County Social Services Committee was brought to order at 9:00 a.m. by Ms. Carol Pederson, Chairperson. The Chairperson noted that the meeting had been properly posted and mailed in accordance with the Wisconsin Open Meeting Laws. Motion made by Mr. Paul Dean, seconded by Mr. Bob Metropulos to approve the agenda as posted. Motion carried unanimously.

**2. Minutes of Social Services Committee - April 24, 2012:  
Minutes of Family Care – November 7, 2011:**

Motion made by Mr. Paul Dean, seconded by Mr. Bob Metropulos to approve the Social Services Committee minutes of April 24, 2012. Motion carried unanimously.

Motion made by Mr. Bob Martini, seconded by Mr. Paul Dean to approve the Family Care minutes of November 7, 2011. Motion carried unanimously.

**3. Public Comment:**

None

**4. 2011 Annual Report:**

The Annual Report was mailed to the committee prior to the meeting today. The committee was informed that a significant proportion of the budget is State/Federal money. Motion made by Ms. Carol Pederson, seconded by Mr. Bob Martini to approve the 2011 Annual Report and to pass it on to the Oneida County Board. Motion carried unanimously.

**5. Aging and Disability Resource Center - update:**

Ms. Dianne Jacobson, Director of the Department on Aging advised the committee that the ADRC is 100% state funded. There is no income cap for older adults and adults with disabilities. The ADRC Board is made up of 15 members, 7 appointed to represent each jurisdiction and 8 consumers to represent ADRC target groups.

Ms. Jacobson informed the committee of the satellite offices and staffing for each office. The ADRC Regional Manager will be located at the Department of Aging.

**6. Income Maintenance Consortia – status:**

Nothing new to report.

**7. Child Support Vacancy Review – Waiver Request:**

There is a vacancy in the Child Support Unit as one of the Specialists filled the position in Labor Relation/Employee Services. A request is being made to fill this position immediately. There is no county tax levy in this position. Motion made by Mr. Bob Martini, seconded by Mr. Bob Metropulos to approve the waiver request to fill the Child Support Specialist position and to refer it on to Labor Relation/Employee Services. Motion carried unanimously.

**8. Program Review: Long Term Care/Juvenile Court:**

Ms. Beth Hoerchler, Supervisor for Long Term Support/Juvenile Court provided the committee with handouts. Mr. Paul Spencer explained that there is one vacant position and he will be asking for an extension on filling this position tomorrow at Labor Relation/Employee Services meeting. This position may be taken over by ADRC, but not entirely sure so would like more time to see if this position should be filled.

Ms. Hoerchler explained to the committee on how the programs work. The social workers do assessments, both functional and financial to determine the services needed. Care providers who provide the services that are needed, are employed by the client with the department being the fiscal agent only. The social worker is required to have monthly contact with their clients and a face-to-face every 3 months.

Ms. Hoerchler's unit also handles Adult Protective/At Risk cases. A social worker is sent out on these cases and work with the family to handle the situation. If need be, the social worker can go with law enforcement, or obtain a court order to protect the adult.

The committee was provided a handout on services provided by the juvenile court workers. These workers work with juvenile children ages 10 up to 17, who commit a crime.

**9. Program Review: Financial Funding:**

Ms. Mary Rideout, Financial Services Supervisor provided the committee with handouts showing the areas where the department's money, which is mostly State and Federal dollars, is spent. The committee was informed that the department has 46 total staff.

**10. 2012 Financial/Statistical/Flex Time Reports:**

The committee reviewed the Financial/Statistical/Flex Time Reports. It is projected that approximately \$317,660.95 will be returned to the county. Motion made by Ms. Candy Sorensen, seconded by Mr. Bob Metropulos to approve the 2012 Financial/Statistical/Flex Time reports as presented. Motion carried unanimously.

**11. Audit of Payments and final 2011 Line Item Transfers:**

The bills and Line Item transfers were reviewed by the committee. Motion made by Mr. Paul Dean, seconded by Mr. Bob Metropulos to approve the bills as presented. Motion carried unanimously.

**12. Agenda items for the June 26, 2012 meeting:**

Next meeting will include a presentation by Ms. Mary Gadzalinski on the Child Welfare unit.

**13. Adjourn:**

There being no further business to be brought before the Committee, it was moved by Mr. Bob Metropulos, seconded by Mr. Paul Dean to adjourn the meeting at 10:51 a.m. The next meeting of the Social Services Committee will be June 26, 2012 at 9:00 a.m. Motion carried unanimously.

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Ms. Candy Sorensen, Secretary