

**Oneida County Solid Waste and Buildings & Grounds Meeting
Monday May 21, 2012 9:00 a.m.
Hazardous Waste Facility, Oneida County Landfill
7450 Highway K,
Rhineland, WI 54501**

Members present: Billy Fried-Chairman, Jack Martinson, Gary Baier, Scott Holewinski, Paul Dean

Department Staff: LuAnn Brunette-Director Building & Grounds, Charlie Evenhouse-Director Oneida County Solid Waste

Others present: Mark Krebs-recording Secretary, Dianne Jacobson-Director Department on Aging, Lisa Charbarneau-Director of Human Resources, Brian Arnott-Representitive from Glass Plus

Call to Order:

Chairman Fried called the meeting to order at 9:00 a.m. in accordance with the Wisconsin Open Meeting Law.

Approve Agenda:

Motion by Jack Martinson to approve today's amended agenda. 2nd by Gary Baier. All members present voting 'Aye' except member Paul Dean voting 'Nay' as he was opposed to the length of the agenda and possible length of meeting. Motion carried 4-1.

Approve Meeting Minutes of May 7, 2012

Motion by Scott Holewinski to approve meeting minutes from 5/7/12. 2nd by Jack Martinson. All members present voting 'Aye'. Motion carried.

Building & Grounds Construction projects and possible change orders

- a.) **Sheriffs Department Storage:** Director Brunette stated that Architect is still dealing with Miron Construction to obtain owners manuals, otherwise nothing new for update.
- b.) **Northern Advantage Job Center building renovation-update on occupancy:** Director Brunette stated there was a failure to pass fire suppression testing due to the need for relocation of gauges and a couple of heads, and failure of valves. The system is operational, and staff is working to schedule the work. This is in an area that was not change due to the renovation.
- c.) **River Street Storage Facility:** Director Brunette stated that no bids or contacts provided for proposed electrical bid. Ken Korten Hof will contact Schneider Electric, and the project will be started.

Items outside scope of renovation project – Northern Advantage Job Center Facility

- **Signage** – After discussion, motion by Scott Holewinski to approve purchase and installation of digital signage as presented by Director Jacobson as long as all funding comes from Department on Aging or donation from Rhinelander’s Women’s Club and no County funds are required. 2nd by Jack Martinson. All members present voting ‘Aye’. Motion carried.

Waiting on quotes for main letter signage for right side of building.

- **Water softener** – Director Brunette stated still waiting on answers. Update at next meeting.
- **Update on Fire Suppression system test** – Director Brunette stated that after testing there were deficiencies in the fire suppression system in the basement. These deficiencies are not part of the new construction and are unforeseen pre-existing conditions that need to be updated or changed to meet current fire codes. No estimate on cost to update for occupancy. Motion by Gary Baier to allow Director Brunette, with contact with Chairman Fried and the Buildings and Ground Committee, to move forward with project as required to achieve occupancy permit. 2nd by Scott Holewinski. All members present Role Call vote ‘Aye’. Motion carried.

Update on Law Enforcement Center roof/warranty issues/professional services for roof evaluation:

No new information on Johns Mansville’s roof warranty. Damages have been documented. Waiting on response.

Carpet replacement-Branch II Courtroom:

Director Brunette received two bids on identical types of carpet. Motion by Scott Holewinski to approve low bid of \$2,923.08 by Carpetiers Carpet One as presented and submitted for standard carpet. 2nd by Jack Martinson. All members voting ‘Aye’. Motion carried.

Request from University Extension to move Land & Water Conservation furniture and equipment to lower level of Rhinelander-Oneida County Airport:

Scott Holewinski asked to move agenda item to next meeting. Chairman Fried tabled item to the 6/4/12 meeting. No vote.

Continuation of lease agreement through December 31, 2012 for University Extension office space rental and consideration of option for meeting room space at Rhinelander-Oneida County Airport:

After discussion, motion by Scott Holewinski to extend lease agreement to 12/31/12, with official notice of agreement superseding this motion. 2nd by Gary

Baier. All members present voting 'Aye'. Motion carried. (Note: Member Dean absent for vote).

Building & Grounds staffing update:

- Waiting for clearance of background and drug test for new Law-enforcement center cleaning technician applicant.
- Received Assistant Director applications and preparing to start review process.

Report on Buildings & Grounds Department Activities:

- Work with LRES on cleaning technician and assistant director applications.
- Attend Dept. head meeting and reported
- Had staff prepare front flower beds for Memorial Day
- Had staff clean and repaint conference room
- Prep to remove wallpaper and then paint Branch II courtroom hall
- Meet with UW and Airport about lease
- Work with Emergency Mgt/courthouse security officer to assign required door numbers to entryways to courthouse. May need bids for permanent signs
- Work with Director Jacobsen on projects at Northern Advantage Job Center Facility.

Non-budgeted item requests:

Request presented and approved from agenda item #5.

Bills and vouchers, blanket purchase orders and line item transfers-Buildings & Grounds and Solid Waste:

After discussion, motion by Scott Holewinski to approve the bills, vouchers, blanket purchase orders and line item transfers as submitted. 2nd by Paul Dean. All members present voting 'Aye'. Motion carried.

Public comment – Buildings & Grounds and Solid Waste:

None

Items for next agenda:

Move Land & Water Conservation staff, furniture & equipment to lower level of airport

Meeting Dates:

Monday June 4, 2012 @ 9:00 am – Courthouse Committee Rm #1

Monday June 18, 2012 @ 9:00 am – Law Enforcement Ctr Community Rm

Tentative Dates for July:

Monday July 2, 2012 @ 9:00 am – location to be determined

Monday July 16, 2012 @ 9:00 am – location to be determined.

(Note: Gary Baier not available for 6/4/12 meeting)

Introduction of guests:

Mark Krebs – coordinator of Second Story Resale shop at the Oneida County Landfill

Brian Arnott – representative from Glass Plus

Glass Plus Contract:

Brian Arnott spoke to committee about his operations and expenses and desire to finalize a new contract. Motion by Scott Holewinski to allow Glass Plus to resume operations during contract negotiations by extending current contract for 1 year with the current contract modified to wave the minimum annual charge and revise the cost of palletted items as presented. 2nd by Jack Martinson. All members present voting 'Aye'. Member Paul Dean abstaining. Motion carried. This agenda item will be revisited when new contract is available.

Chairman Fried requested to move to agenda items #23-#25 at this time.

It is anticipated that the committee will enter into closed session pursuant to Sections 19.85(1)(f) for purposes of considering financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of specific charges, which, if discussed in public would likely have an adverse effect on the reputation of the person referred to in such data, and 19.85(1)© for purposes of considering employment, promotion, compensation or performance evaluation data of any public employee. (Personnel Matters):

Motion by Scott Holewinski to go to closed session. 2nd by Jack Martinson. Roll call vote, all members voting 'Aye'. Motion carried. Go to closed session 10:30am

Return to Open Session:

Motion by Scott Holewinski to return to open session. 2nd by Jack Martinson. Roll call vote, all members present voting 'Aye'. Motion carried. Return to open session. 10:55am.

Announce action taken in closed session:

No action taken

Note: Member Gary Baier left meeting 11:00 am

Return to agenda item #19

Letter of Agreement with LP Tomahawk regarding composted tree bark:

Director Evenhouse stated official contract to screen and sell composted tree bark from LP Tomahawk is still in negotiations with Corporation Counsel. Motion by Jack Martinson to approve the start of screening at cost of \$4,995.00 and selling compost once contract has been verified by Corporation Counsel and signed by

Chairman Fried. 2nd by Billy Fried. All members present voting 'Aye'. Motion carried.

Contract with Nicolet College regarding science chemicals:

Director Evenhouse stated that chemicals from Nicolet College have been collected and stored per contract.

Rebuild Cat 826-C Landfill Compactor's engine:

Director Evenhouse stated that compactors engine does need repair that cannot be done at the Highway shop. Has been sent to Wausau for repairs. Engine rebuild will cost \$22,500.00 including 3-year warranty. Motion by Scott Holewinski to approve the engine repairs at cost of \$22,500.00. 2nd by Paul Dean. All members present voting 'Aye'. Motion carried.

Chairman Fried requested to move to agenda item #27

Annual Purchase orders:

Motion by Scott Holewinski to approve and sign purchase orders as presented. 2nd by Jack Martinson. All members present voting 'Aye'. Motion carried.

Return to agenda item #22

Update new committee on Solid Waste projects and operations:

- Looking at cost to convert landfill MRF to single stream
- Eagle Waste possibly building single stream MRF in Eagle River. Possible source for recycle materials.
- Contract with WM for hauling and disposal of transfer trash expires June 30, 2013.

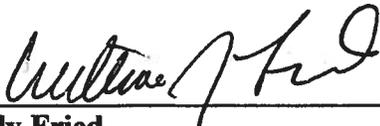
Hauler and credit account requests:

None

Adjournment:

Motion by Jack Martinson to adjourn to site tour of landfill. 2nd by Scott Holewinski. All member present voting 'Aye'. Motion carried.

Adjourn 11:40 am



**Billy Fried,
Chairman**