

MEETING OF THE ONEIDA COUNTY HIGHWAY DEPARTMENT

HELD ON: March 8th, 2012

MEMBERS PRESENT: HOFFMAN, WOLK, HOLEWINSKI, SHARON; excused: PASZAK

ALSO IN ATTENDANCE: BENNETT/COMMISSIONER, COOPER/SECRETARY,
DUTCHER/PATROL SUPT, WRYCHA/OFFICE MGR

The following matters were taken up to wit:

1. Hoffman called the meeting to order at 8:00 a.m. It was noted the meeting was properly posted and the media notified.
2. **Motion:** Wolk/Holewinski to approve the amended agenda. All ayes.
3. **Motion:** Holewinski/Sharon to approve the minutes of the February 23rd, meeting. All ayes.
4. **Motion:** Holewinski/Wolk to approve vendor vouchers #107-148 for a total of \$104,532.39, plus personal expense vouchers presented. All ayes.
5. **Motion:** Holewinski/Wolk to go into closed session pursuant to Section 19.85 (1)(c) and (f) Wis. Stats for the purpose of (1) considering employment, promotion, compensation, or performance evaluation data of any public employee over which this body has jurisdiction or responsibility and (2) considering financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of specific charges, which, if discussed in public would likely have an adverse effect on the reputation of the person referred to in such data. Roll call vote taken. All ayes. Discuss employee staffing.
Motion: Holewinski/Hoffman to go back into open session. Roll call vote taken. All ayes. No action taken in closed session.
6. Committee/Supervisor discussions of department construction and/or maintenance activities.
Dutcher discussed:
 - State work: Snow removal; patching; hauling salt to outside shops
 - County work: Snow removal; hauling sand to outside shops;
 - Misc: 17 loads of salt sand delivered to the Town of Pine Lake; 7 loads of salt sand delivered to the Town of Minocqua; Plowed out Buildings and Grounds River Street storage area; opened Lund's Pit to retrieve 700 tons of sand to make more salt sandBennett discussed:
 - Working on CTH'D' culvert issue; posted seasonal load limits today; items for the Finance & Insurance Committee (WisDOT TMA's and APHIS Beaver Contract); additional two-week bridge school has been added in Wausau, canceled Dutcher's reservation for Madison and added him to Wausau's. The course is \$1600/person but no charge for government workers. Dutcher would then be able to do above water inspections, but not underwater. Holewinski suggested checking with the O.C. Dive Team and see if any of them would be interested in being trained to do underwater bridge inspections. Wolk suggested checking with other counties to see who they use for underwater inspections. A private company that includes Klaver, retired O.C. Bridge Inspector and Knaack, retired Price County Bridge Inspector is also available for underwater bridge inspections; MSA Professional Services will be submitting additional invoices because of all the meetings he is required to attend on the USH 51 & CTH 'J' projects; May rent a large dozer for the reclamation of Klaver's pit, would be able to complete the project in one week, compared to three weeks if we used our little dozer; trading in three old out-dated welders for one upgraded new one for \$1,500

7. **Motion:** Holewinski/Sharon to accept the 2011 Year-End Highway Financial Booklet. All ayes. Holewinski suggested confirming fuel prices for other departments with the Finance Director.
8. **Motion:** Wolk/Hoffman to approve the 2011 Year-End Line Item Transfers. All ayes. The Highway Safety Commission had a zero transfer and the Highway Department transfers totaled \$1,581,786.
9. **Motion:** Holewinski/Wolk to accept the 2011 Year-End Highway Fund Balances. All ayes.
10. **Motion:** Holewinski/Wolk to send 10 employees to Forest County for training at a cost of \$10 per person. All ayes.
11. City of Rhinelander Waste Water Dept wants to shut off both lanes of Kemp Street, just east of the last Marathon Station entrance for sewer main repairs. All businesses west of the closure will remain accessible from the west. Traffic will be rerouted to Davenport Street and Boyce Drive. The road will be closed for approximately 7 days. If they were to close one lane at the time, it would take them approximately 14 to 20 days to complete. Bennett asked them to make sure all businesses affected were notified well in advance, emergency personnel notified and the public informed well in advance. Signage must also be up to WisDOT standards.
12. Discussed culvert replacement on CTH 'D'. Bennett was recently informed by Simonson, DNR, that the county does not have an easement from the DNR for this road. Bennett said the road was originally a State Forest Road that was given to the county many years ago.
13. Bennett received an additional quote for insulating the block windows in the Rhinelander Shop from a Minocqua company. This quote was \$738 less than the previous quote from another company. Holewinski asked that the committee wait to make any decision until the next meeting.
14. **Motion:** Hoffman/Wolk to approve the highway employees summer hours; three 10-hour days and one 7-1/2 hour day if working 37.5 hour weeks, or four 10-hour days if working 40 hour weeks, unless other hours are needed. All ayes.
15. **Motion:** Hoffman/Wolk to approve the Highway Commissioner and any highway committee members attend the Legislative Breakfast on April 20th in Wausau. All ayes.
16. Future meeting dates:
 - March 13th, 2012, 6:00 p.m. ATV Public Informational Meeting at Nokomis Town Hall
 - March 22nd, 2012, 8:00 a.m.
 - April 12th, 2012, 8:00 a.m.
 - April 26th, 2012, 8:00 a.m.
17. Future agenda items:
 - Glass Block Insulation
 - CTH D
 - ATV Requests
 - CTH J Project
18. No Public comments
19. **Motion:** Hoffman/Wolk to adjourn at 9:55 am. All ayes.

Committee Chairperson

Committee Secretary