

LAW ENFORCEMENT & JUDICIARY COMMITTEE

March 7, 2012

10:00 A.M.

Chairman O'Melia called the meeting to order at 10:05 a.m. in Committee Room #2 of the Oneida County Courthouse.

LAW ENFORCEMENT COMMITTEE MEMBERS PRESENT:

Chairman David O'Melia, Vice Chairman Bob Metropulos, Member Jack Young, Member Paul Dean, and Member Billy Fried.

OTHERS PRESENT: Chief Deputy John Sweeney, Branch I Judicial Assistant Kathleen Belliveau, Sheriff Jeff Hoffman, Jen Sullivan, Newswatch 12, and Recording Secretary Jill Butzlaff.

Motion by Fried to approve the amended March 7, 2012, agenda as posted, second was offered by Dean, all ayes on voice vote; the motion carried 5-0.

Motion by Dean to approve the February 1, 2012, minutes, second by Metropulos, all ayes on voice vote; the motion carried 5-0.

Medical Examiner position

Chairman O'Melia stated that he had been in touch with Lisa Charbarneau, Labor Relations and Employee Services Director, who suggested the position be opened to applicants. O'Melia stated the process could move along very quickly. O'Melia noted the interim medical examiner has been hired for 600 hours, and O'Melia hopes to have a resolution prepared for the April Committee meeting. Fried questioned what position the County is required to have. Chief Deputy John Sweeney stated that was discretionary to the Committee, and explained that a Coroner is elected, and a Medical Examiner is appointed. Brief discussion followed regarding the duties of the position. O'Melia noted he declined an invitation to be on the interviewing committee.

Motion by O'Melia to authorize Lisa Charbarneau, Labor Relations and Employee Services Director, to post and accept applications for the Medical Examiner, second by Metropulos.

Brief discussion regarding the qualifications and part-time status of the position followed. Fried questioned if the Sheriff's Office supported this recommendation. Sweeney stated he had not been asked to review the matter and it was a policy decision of the board, but he would study the situation if requested by the Committee.

All ayes on voice vote regarding the above motion; motion carried 5-0.

Motion by O'Melia to authorize the Committee to appoint Supervisor Fired to be in contact with the Labor Relations and Employee Services Director to be on the Interviewing Committee, second by Metropulos, all ayes on voice vote; the motion carried 5-0.

Sheriff's Office – 2011 Budget Close

Chief Deputy, John Sweeney, was present and distributed the Sheriff's Office budget summary to the Committee. Chief Deputy Sweeney noted that the Sheriff's Office was expecting a deficit of \$450,000, but ended up with a deficit of \$120,554, and an additional \$109,366 would be allocated toward continuing appropriation accounts. Sweeney stated the Office had brought

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forward a positive balance for many years, and noted that the budgets are extremely tight. Brief discussion followed regarding fuel expenses and the continuing appropriation accounts. Sweeney noted that the Sheriff had contacted the Attorney General about the decreased funding for the Community Policing position, and the Attorney General indicated he would possibly be reviewing the lost funding.

In addition, Chief Deputy Sweeney presented account close outs for 2010. Sweeney noted the Sheriff's Office is working with a collections agency, and has been receiving a substantial amount of tax intercept money. Sweeney stated due to these collections, the allowance for doubtful accounts has been slightly reduced for 2012.

Motion by O'Melia to approve the Sheriff's Office line item transfers for 2011, second by Metropulos, all ayes on voice vote; the motion carried 5-0.

Motion by O'Melia to approve the annual account adjustments, second by Young, all ayes on voice vote; the motion carried 5-0.

Sheriff's Office – Vehicle Maintenance Agreement with the Highway Department

Chief Deputy, John Sweeney, was present and stated the Sheriff's Office previously utilized the Highway Department for maintenance. Sweeney stated he had discussed this with Finance Director Sorenson, and Labor Relations and Employee Services Manager, Lisa Charbarneau. Sweeney stated the oil changes and tire rotations will now be completed by the Highway Department at the Sheriff's Office on a trial basis. Discussion was information only, no action taken.

AUDIT OF ALL LAW ENFORCEMENT DEPARTMENTS

Branch I Judicial Assistant, Kathleen Belliveau, was present and distributed the line item transfers for Branch I. Belliveau noted Branch I had a deficit of \$19,299, but \$13,619 would be transferred from Branch II, therefore leaving a deficit of \$6,078. Brief discussion followed regarding the deficit amount.

Motion by O'Melia to approve the line item transfers for Branch I and Branch II, second by Metropulos, all ayes on voice vote; the motion carried 5-0.

Line Item Transfers were presented for the District Attorney, Register in Probate, Clerk of Circuit Court, Corporation Counsel, Medical Examiner, and Family Court Commissioner.

Motion by O'Melia to approve the above line item transfers, second by Young, all ayes on voice vote; the motion carried 5-0.

Following examination of financial information submitted by the law enforcement departments, O'Melia made a motion to approve all vouchers, BPO Reports, and other financial information as submitted, second by Metropulos, all ayes on voice vote; the motion carried 5-0.

DISCUSS TOPICS FOR NEXT AGENDA / SET DATE AND TIME OF NEXT MEETING

The next regular meeting was scheduled for: April 4, 2012 10:00 a.m.

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PUBLIC COMMENTS/DISCUSSIONS/COMMUNICATIONS

There were no other public comments or discussions.

ADJOURNMENT

There being no further business before this committee, Metropulos made a motion to adjourn with a second by O'Melia, all ayes on voice vote; the motion carried 3-0 and the meeting was adjourned at 11:12 a.m.

COMMITTEE CHAIRMAN

COMMITTEE SECRETARY jab